



2

Beauty

LEVEL 2 BEAUTY SPECIALIST DIPLOMA



Candidate name:

Candidate number:

AN INTRODUCTION TO ITEC

ITEC is the premier International Awarding Organisation for qualifications in Beauty, Complementary and Sports Therapy and now our exciting new addition of Hairdressing. As a niche Awarding Organisation we offer a variety of exciting career pathways for example:

- In Hairdressing we offer the traditional Hairdressing route or you may prefer to specialise in Barbering or African Type Hair. Alternatively there is also advanced hairdressing training to up skill and develop your techniques further
- In Beauty we offer Traditional Beauty Therapy or the specialisms of Nail Technology and Spa
- In Sport we offer Personal Training or the specialism of Yoga and Pilates
- In Complementary Therapy you may choose to study massage or broaden your skills to offer Reflex and Aromatherapy

If you are wishing to deliver the best quality qualifications for your learners, then you are in the right place.



Beauty

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LEVEL 2 STRUCTURE OF THE LEVEL 2 BEAUTY SPECIALIST DIPLOMA

The main aim of the ITEC Level 2 Diploma for Beauty Specialists is to enable learners to gain the necessary practical and theoretical skills in order to provide Beauty Therapy treatments

The ITEC Level 2 Diploma for Beauty Specialists is comprised of 11 mandatory units plus a minimum of 2 additional optional

QCF Unit Number	ITEC Unit Number	Mandatory Units	Page no.
A/601/3987	800	Provide Facial Skincare	06
M/601/4358	922	Origins, Principles And Theories Of Massage	25
F/601/3554	802	Provide Eyelash And Eyebrow Treatments	07
J/601/4222	803	Apply Make-Up	08
T/601/4569	804	Provide Manicure Treatments	09
R/601/4448	805	Provide Pedicure Treatments	10
J/601/3555	806	Remove Hair Using Waxing Techniques	11
R/600/8763	600	Follow Health And Safety Practice In The Salon	24
A/600/8773	611	Salon Reception Duties	04
A/601/4458	818	Client Care And Communication In Beauty Related Industries	19
T/601/5642	819	Working In The Beauty Related Industries	20

Learners must take a minimum of 2 additional optional units alongside the ITEC level 2 Diploma for Beauty Specialists from the following

QCF Unit Number	ITEC Unit Number	Optional Units	
L/601/4222	807	Instruction On Make-Up Application	12
H/601/5877	808	Provide Eyelash Perming	13
D/601/3562	809	Apply Individual Permanent Lashes	23
A/601/3567	917	Facial Care For Men	22
H/601/5491	811	Design And Apply Mendhi Skin Decoration	14
L/601/4450	812	Provide Nail Art	15
D/601/5487	815	Provide Threading	16
A/601/4217	816	Remove Hair Using Sugaring	17
F/601/5482	817	Provide Ear Piercing	18
J/600/8761	630	Display Stock To Promote Sales In The Salon	05
J/600/8632	908	Create An Image Based On A Theme In The Hair And Beauty Sector	21

RECORD OF ASSESSMENT

- The ITEC assessment booklet has been designed to record the practical performances, written questioning and completion of the assignments as identified for each unit of the qualification.
- The recordings must be made by the assessor in black or blue ink, pencil should not be used at any time.
- The assessor should sign and date the practical performance stage after observing the candidate complete the minimum number of services successfully and meeting the assessment criteria.
- When the candidate has completed the written questions or the assignment successfully then the assessor can sign and date the unit to confirm completion.
- Once a number of pieces of evidence and have been recorded in the assessment book it is recommended that the centre's internal verifier sample the evidence to ensure it is sufficient, valid and meets the appropriate standard for the level of qualification undertaken.
- This assessment booklet must be readily available for inspection by the ITEC visiting external verifier who will sample the candidate evidence to complete the quality assurance process.

UNIT 611 | SALON RECEPTION DUTIES

Unit accreditation number: A/600/8773

Learning outcome	Assessment Criteria
1. Be able to carry out reception duties	<ul style="list-style-type: none"> 1.1 Deal with a variety of enquiries 1.2 Communicate and behave in a professional manner 1.3 Identify the nature of the enquiry 1.4 Maintain appropriate levels of reception stationery 1.5 Maintain a hygienic and tidy reception area 1.6 Describe procedures for taking messages for a variety of enquiries 1.7 State how to communicate and behave within a salon environment 1.8 List salon services available, their duration and cost 1.9 Outline the importance of dealing with enquiries promptly and politely 1.10 Explain how to deal with enquiries that cannot be dealt with promptly
2. Be able to book appointments	<ul style="list-style-type: none"> 2.1 Schedule appointments to meet with salon policy and client requirements 2.2 Confirm and record client appointment details 2.3 Deal with confidential information to meet with salon and legal requirements 2.4 Describe how to make and record appointments 2.5 State the potential consequences of failing to record appointments or messages accurately 2.6 State the importance of passing on messages and appointment details to the appropriate colleagues 2.7 Outline the legislation designed to protect the privacy of client details 2.8 State the possible consequences of a breach of confidentiality
3. Be able to deal with payments	<ul style="list-style-type: none"> 3.1 Calculate service costs accurately 3.2 Deal with payments for services and products to meet with salon policy 3.3 Follow security procedures when handling payments 3.4 State how to process different methods of payment 3.5 Describe how to deal with problems that may occur with payments 3.6 Explain how to keep payments safe and secure <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Portfolio of evidence: <input type="checkbox"/></p> <p>Date:</p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 630 | DISPLAY STOCK TO PROMOTE SALES IN A SALON

Unit Accreditation Number: J/600/8632

Learning outcome	Assessment Criteria
1. Be able to prepare the display area	<ul style="list-style-type: none"> 1.1 Select the materials, equipment and stock to use 1.2 Determine the location of the display to maximise its impact 1.3 Assemble the display carefully and safely 1.4 Label the displayed products clearly, accurately and in a manner consistent with legal requirements 1.5 State the purpose of a display 1.6 List the type of information required in order to plan a display effectively 1.7 State how the location and design of the display can attract attention and increase sales 1.8 Describe how the location and design of related promotional materials can influence the effectiveness of the display 1.9 Describe safety considerations when assembling a display
2. Be able to maintain and dismantle the display area	<ul style="list-style-type: none"> 2.1 Maintain the display area for the duration of the display period 2.2 Dismantle the display, restore the area and return stock to storage 2.3 Describe the maintenance needs of a promotional display 2.4 Outline the safety considerations when dismantling a display, disposing of materials and returning stock to storage 2.5 Explain the key legal requirements affecting the display and sale of goods
Assessment method:	<p>Assignment: <input type="checkbox"/></p> <p>Date:</p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 800 | PROVIDE FACIAL SKIN CARE

Unit accreditation number: A/601/3987

Learning outcome	Assessment Criteria
1. Be able to prepare for facial skincare treatments	<p>1.1 Prepare themselves, client and work area for facial skincare treatment</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Carry out a skin analysis</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.6 Describe salon requirements for preparing themselves, the client and work area</p> <p>1.7 State the environmental conditions suitable for facial skincare treatments</p> <p>1.8 Describe different consultation techniques used to identify treatment objectives</p> <p>1.9 State the importance of carrying out a detailed skin analysis</p> <p>1.10 Describe how to select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.11 Identify skin types, conditions and characteristics</p> <p>1.12 Describe the contraindications which prevent or restrict facial treatments</p>
2. Be able to provide facial skincare treatments	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs, skin types and conditions</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 State the importance of using products, tools, equipment and techniques to suit clients treatment needs, skin type and conditions</p> <p>2.12 Describe how treatments can be adapted to suit client treatment needs, skin types and conditions</p> <p>2.13 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.14 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.15 State the importance of completing treatment records</p> <p>2.16 State the aftercare advice that should be provided</p> <p>2.17 Describe the structure and functions of the skin</p> <p>2.18 Describe diseases and disorders of the skin</p> <p>2.19 Explain how natural ageing, lifestyle and environmental factors affect the condition of the skin and muscle tone</p> <p>2.20 State the position and action of the muscles of the head, neck and shoulders</p> <p>2.21 State the names and position of the bones of the head, neck and shoulders</p> <p>2.22 Describe the structure and function of the blood and lymphatic system for the head, neck and shoulders</p> <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> MCQ: <input type="checkbox"/></p> <p>Evidence Assessment exam</p> <p>Date: _____ Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 802 | PROVIDE EYELASH AND EYEBROW TREATMENTS

Unit Accreditation Number: F/601/3554

Learning outcome	Assessment Criteria
1. Be able to prepare for eyelash and brow treatments	<p>1.1 Prepare themselves, the client and work area for eyelash and eyebrow treatments</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Interpret and accurately record the results of tests carried out prior to treatments</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs</p> <p>1.6 Describe salon requirements for preparing themselves, the client and the work area</p> <p>1.7 Describe the environmental conditions suitable for eyelash and eyebrow treatments</p> <p>1.8 Describe different consultation techniques used to identify treatment objectives</p> <p>1.9 Describe the types of tests that are carried out before providing eyelash and eyebrow treatments</p> <p>1.10 State the importance of carrying out tests prior to the treatment and accurately recording the results</p> <p>1.11 Describe the contraindications that prevent or restrict eyelash and eyebrow treatments</p> <p>1.12 Describe how to select products, tools and equipment to suit client treatment needs</p> <p>1.13 Describe the types of eyelash and eyebrow treatments available and their benefits</p> <p>1.14 Outline the types of tests that are carried out before providing an eyelash and eyebrow tinting treatment</p> <p>1.15 State the importance of assessing facial characteristics prior to carrying out eyelash and eyebrow treatments</p>
2. Be able to provide eyelash and brow treatments	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and the client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 Explain the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 Explain the importance of using products, tools, equipment and techniques to suit clients treatment needs</p> <p>2.12 Describe how treatments can be adapted to suit client treatment needs and facial characteristics</p> <p>2.13 Describe the normal reaction of the skin to eyebrow shaping treatments</p> <p>2.14 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.15 Describe the chemical reaction which creates the tinting effect</p> <p>2.16 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.17 State the importance of completing treatment records</p> <p>2.18 State the aftercare advice that should be provided</p> <p>2.19 Describe the structure and function of the skin and hair</p> <p>2.20 Describe diseases and disorders of the skin and hair</p> <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> MCQ: <input type="checkbox"/></p> <p>Evidence Assessment exam</p> <p>Date: _____ Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 803 | APPLY MAKE-UP

Unit Accreditation Number: J/601/4222

Learning outcome	Assessment Criteria
1. Be able to prepare for make-up	<p>1.1 Prepare themselves, client and work area for make-up</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Carry out a skin analysis</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.6 Describe workplace requirements for preparing themselves, the client and work area</p> <p>1.7 State the environmental conditions suitable for make-up</p> <p>1.8 Describe different consultation techniques used to identify treatment objectives</p> <p>1.9 Describe the importance of carrying out a detailed skin analysis</p> <p>1.10 Describe how to select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.11 Identify skin types, conditions and characteristics</p> <p>1.12 Describe the contraindications which prevent or restrict make-up application</p>
2. Be able to apply make-up	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs, skin type and conditions</p> <p>2.5 Complete the treatment to the satisfaction of the client to suit a range of occasions</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 State the importance of using products, tools, equipment and techniques to suit clients treatment needs, skin type and conditions</p> <p>2.12 Describe how to use corrective methods to suit client treatment needs, skin types and conditions</p> <p>2.13 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.14 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.15 State the importance of completing treatment records</p> <p>2.16 State the aftercare advice that should be provided</p> <p>2.17 Describe the structure and functions of the skin</p> <p>2.18 Describe diseases and disorders of the skin</p> <p>2.19 Explain how natural ageing, lifestyle and environmental factors affect the condition of the skin and muscle tone</p> <p>2.20 State the position and action of the muscles of the head, neck and shoulders</p> <p>2.21 State the names and position of the bones of the head, neck and shoulders</p> <p>2.22 Describe the structure and function of the blood and lymphatic system for the head, neck and shoulders</p> <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> MCQ: <input type="checkbox"/></p> <p>Evidence Assessment exam</p>
Assessment method:	<p>Date: _____ Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 804 | PROVIDE MANICURE TREATMENTS

Unit Accreditation Number: T/601/4569

Learning outcome	Assessment Criteria
1. Be able to prepare for manicure treatments	<p>1.1 Prepare themselves, client and work area for facial skincare treatment</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Carry out a skin analysis</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.6 Describe salon requirements for preparing themselves, the client and work area</p> <p>1.7 State the environmental conditions suitable for facial skincare treatments</p> <p>1.8 Describe different consultation techniques used to identify treatment objectives</p> <p>1.9 State the importance of carrying out a detailed skin analysis</p> <p>1.10 Describe how to select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.11 Identify skin types, conditions and characteristics</p> <p>1.12 Describe the contraindications which prevent or restrict facial treatments</p>
2. Be able to provide manicure treatments	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs, skin types and conditions</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 State the importance of using products, tools, equipment and techniques to suit clients treatment needs, skin type and conditions</p> <p>2.12 Describe how treatments can be adapted to suit client treatment needs, skin types and conditions</p> <p>2.13 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.14 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.15 State the importance of completing treatment records</p> <p>2.16 State the aftercare advice that should be provided</p> <p>2.17 Describe the structure and functions of the skin</p> <p>2.18 Describe diseases and disorders of the skin</p> <p>2.19 Explain how natural ageing, lifestyle and environmental factors affect the condition of the skin and muscle tone</p> <p>2.20 State the position and action of the muscles of the head, neck and shoulders</p> <p>2.21 State the names and position of the bones of the head, neck and shoulders</p> <p>2.22 Describe the structure and function of the blood and lymphatic system for the head, neck and shoulders</p> <p>2.22 Describe the structure and function of the blood and lymphatic system for the head, neck and shoulders</p> <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> MCQ: <input type="checkbox"/></p> <p>Evidence Assessment exam</p> <p>Date: _____ Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 805 | PROVIDE PEDICURE TREATMENTS

Unit Accreditation Number: R/601/4448

Learning outcome	Assessment Criteria
1. Be able to prepare for pedicure treatments	<p>1.1 Prepare themselves, client and work area for pedicure treatment</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Carry out a nail and skin analysis</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs, skin types and nail conditions</p> <p>1.6 Describe salon requirements for preparing themselves, the client and the work area</p> <p>1.7 Describe the environmental conditions suitable for pedicure treatments</p> <p>1.8 Describe different consultation techniques used to identify treatment objectives</p> <p>1.9 Explain the importance of carrying out a nail and skin analysis</p> <p>1.10 Describe how to select products, tools and equipment to suit client treatment needs, skin and nail conditions</p> <p>1.11 Identify nail and skin conditions</p> <p>1.12 Describe the contraindications which prevent or restrict pedicure treatments</p>
2. Be able to provide pedicure treatments	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs, nail and skin conditions</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 Explain the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 Explain the importance of using products, tools, equipment and techniques to suit clients treatment needs, nail and skin conditions</p> <p>2.12 Describe how treatments can be adapted to suit client treatment needs, nail and skin conditions</p> <p>2.13 Describe the different massage techniques and their benefits</p> <p>2.14 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.15 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.16 State the importance of completing treatment records</p> <p>2.17 State the aftercare advice that should be provided</p> <p>2.18 Describe diseases and disorders of the nail and skin</p> <p>2.19 Describe the structure and function of the nail and skin</p> <p>2.20 Describe the structure and function of the muscles of the lower leg and foot</p> <p>2.21 Describe the structure and function of the bones of the lower leg and foot</p> <p>2.22 Describe the structure and function of the arteries and veins of the lower leg and foot</p> <p>2.23 Describe the structure and function of the lymphatic vessels of the lower leg and foot</p> <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> MCQ: <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 8 o 6 | REMOVE HAIR USING WAXING TECHNIQUES

Unit Accreditation Number: J/601/3555

Learning outcome	Assessment Criteria
1. Be able to prepare for waxing treatments	<ul style="list-style-type: none"> 1.1 Prepare themselves, client and work area for a waxing treatment 1.2 Use suitable consultation techniques to identify treatment objectives 1.3 Carry out necessary tests prior to the treatment 1.4 Provide clear recommendations to the client 1.5 Select products, tools and equipment to suit client treatment needs 1.6 Describe salon requirements for preparing themselves, the client and work area 1.7 State the environmental conditions suitable for waxing treatments 1.8 Describe different consultation techniques used to identify treatment objectives 1.9 Describe the types of tests that are carried out prior to waxing treatment 1.10 Describe how to select products, tools and equipment to suit client treatment needs 1.11 Identify the different types of waxing methods and products available 1.12 State the advantages and disadvantages of alternative methods of hair removal 1.13 Describe the effects alternative methods of hair removal may have on the skin and waxing treatments 1.14 Describe the contraindications which prevent or restrict waxing treatments
2. Be able to provide waxing treatments	<ul style="list-style-type: none"> 2.1 Communicate and behave in a professional manner 2.2 Follow health and safety working practices and industry Code of Practice for Waxing Services 2.3 Position themselves and client correctly throughout the treatment 2.4 Use products, tools, equipment and techniques to suit clients treatment needs, skin type and conditions 2.5 Complete the treatment to the satisfaction of the client 2.6 Record the results of the treatment 2.7 Provide suitable aftercare advice 2.8 State how to communicate and behave in a professional manner 2.9 Describe health and safety working practices and industry Code of Practice for Waxing Services 2.10 State the importance of positioning themselves and the client correctly throughout the treatment 2.11 State the importance of using products, tools, equipment and techniques to suit clients treatment needs 2.12 Describe how treatments can be adapted to suit client treatment needs, skin types and conditions 2.13 State the contra-actions that may occur during and following treatments and how to respond 2.14 State the importance of completing the treatment to the satisfaction of the client 2.15 State the importance of completing treatment records 2.16 State the aftercare advice that should be provided 2.17 Describe the structure and functions of the skin 2.18 Describe the structure and growth cycle of the hair 2.19 Describe diseases and disorders of the hair and skin <p>A minimum of 5 practical performances</p>
Assessment method:	<p> Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> MCQ: <input type="checkbox"/> Evidence Assessment exam </p> <p> Date: Date: Date: Date: </p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 807 | INSTRUCTION ON MAKE-UP APPLICATION

Unit Accreditation Number: L/601/4222

Learning outcome	Assessment Criteria
1. Be able to prepare for make-up instruction	<p>1.1 Prepare themselves, client and work area for make-up treatment</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Provide clear recommendations to the client</p> <p>1.4 Select products and tools to suit client treatment needs, skin types and conditions</p> <p>1.5 Describe workplace requirements for preparing themselves, the client and work area</p> <p>1.6 State the environmental conditions suitable for make-up treatments</p> <p>1.7 Describe different consultation techniques used to identify treatment objectives</p> <p>1.8 Describe how to select products, tools and equipment to suit client treatment needs, skin types and conditions</p> <p>1.9 Identify skin types, conditions and characteristics</p> <p>1.10 Describe the contraindications which may prevent or restrict treatment</p>
2. Be able to instruct on make-up application	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs</p> <p>2.5 Instruct the client(s) on make-up application to promote understanding</p> <p>2.6 Describe the use and purpose of make-up tools and products</p> <p>2.7 Provide the client with written make-up instructions</p> <p>2.8 Evaluate the effectiveness of the make-up instruction with the client</p> <p>2.9 Complete the treatment to the satisfaction of the client</p> <p>2.10 Record the results of the treatment</p> <p>2.11 Provide suitable aftercare advice</p> <p>2.12 State how to communicate and behave in a professional manner</p> <p>2.13 Describe health and safety working practices</p> <p>2.14 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.15 State the importance of using products, tools, equipment and techniques to suit clients treatment needs</p> <p>2.16 State the importance of instructing the client on make-up application to promote understanding</p> <p>2.17 Describe the importance of evaluating the effectiveness of the make-up instruction with the client</p> <p>2.18 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.19 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.20 State the importance of completing treatment records</p> <p>2.21 State the aftercare advice that should be provided</p> <p>2.22 Describe the structure and function of the skin</p> <p>2.23 State the position and action of the muscles of the head, neck and shoulders</p> <p>2.24 State the names and position of the bones of the head, neck and shoulders</p> <p>A minimum of 3 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 8 o 8 | PROVIDE EYELASH PERMING

Unit Accreditation Number: H/601/5877

Learning outcome	Assessment Criteria
1. Be able to prepare for eyelash perming service	<ul style="list-style-type: none"> 1.1 Prepare themselves, client and work area for eyelash perming 1.2 Use suitable consultation techniques to identify treatment objectives 1.3 Provide clear recommendations to the client 1.4 Interpret and accurately record the results of relevant tests carried out prior to treatments 1.5 Select products, tools and equipment to suit client treatment needs 1.6 State the environmental conditions suitable for eyelash perming 1.7 Describe different consultation techniques used to identify treatment objectives 1.8 Describe the type of test that is carried out before providing an eyelash perming treatment 1.9 State the importance of carrying out the test prior to the treatment and accurately recording the results 1.10 Describe salon requirements for preparing themselves, the client and the work area 1.11 Explain the environmental conditions suitable for eyelash perming service 1.12 Describe how to select products, tools and equipment to suit client treatment needs, skin types and conditions 1.13 Describe the contraindications which prevent or restrict eyelash perming
2. Be able to provide eyelash perming service	<ul style="list-style-type: none"> 2.1 Communicate and behave in a professional manner 2.2 Follow health and safety working practices 2.3 Position themselves and client correctly throughout the treatment 2.4 Use products, tools, equipment and techniques to suit clients treatment needs 2.5 Complete the treatment to the satisfaction of the client 2.6 Record the results of the treatment 2.7 Provide suitable aftercare advice 2.8 State how to communicate and behave in a professional manner 2.10 Describe health and safety working practices 2.12 Explain the importance of positioning themselves and the client correctly throughout the treatment 2.13 State the importance of using products, tools, equipment and techniques to suit clients treatment needs 2.14 Describe how treatments can be adapted to suit client treatment needs 2.15 State the contra-actions that may occur during and following treatments and how to respond 2.16 State the importance of completing the treatment to the satisfaction of the client 2.17 State the importance of completing treatment records 2.18 State the aftercare advice that should be provided 2.19 Describe the structure and functions of the hair 2.20 Describe diseases and disorders of the eye area 2.21 Explain the chemical process involved in eyelash perming <p>A minimum of 3 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessors name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 811 | DESIGN AND APPLY MENDHI SKIN DECORATION

Unit Accreditation Number: H/601/5491

Learning outcome	Assessment Criteria
1. Be able to prepare for Mendhi skin decoration	<p>1.1 Prepare themselves, client and work area for application</p> <p>1.2 Use suitable consultation techniques to identify design objectives</p> <p>1.3 Carry out skin sensitivity test, if required</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit design objectives</p> <p>1.6 Describe the environmental conditions suitable for Mendhi skin decoration</p> <p>1.7 Describe different consultation techniques used to identify design objectives</p> <p>1.8 Explain the importance of carrying out skin sensitivity tests</p> <p>1.9 Describe how to select products, tools and equipment to meet the design objectives</p> <p>1.10 Identify the different types of products and techniques available for Mendhi skin decoration</p> <p>1.11 State the advantages and disadvantages of different types of Mendhi design products</p> <p>1.12 Describe the contraindications which prevent or restrict Mendhi skin decoration</p>
2. Be able to provide Mendhi skin decoration	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the Mendhi skin decoration</p> <p>2.4 Use suitable Mendhi skin decoration products, tools, equipment and techniques to suit the client's needs</p> <p>2.5 Complete the Mendhi design to the satisfaction of the client</p> <p>2.6 Record the results of the design</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 State the importance of positioning themselves and the client correctly throughout the Mendhi skin decoration</p> <p>2.11 State the importance of using Mendhi skin decoration products, tools, equipment and techniques to suit client needs</p> <p>2.12 State the contra-actions that may occur during and following Mendhi skin decoration and how to respond</p> <p>2.13 State the importance of completing the Mendhi skin design to the satisfaction of the client</p> <p>2.14 State the importance of recording the Mendhi skin design</p> <p>2.15 State the aftercare advice that should be provided</p> <p>2.16 Describe skin types, conditions, diseases and disorders</p> <p>A minimum of 3 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 812 | PROVIDE NAIL ART

Unit Accreditation Number: L/601/4450

Learning outcome	Assessment Criteria
1. Be able to prepare for nail art treatment	<p>1.1 Prepare themselves, client and work area for nail art treatment</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Carry out a nail and skin analysis</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs and nail conditions</p> <p>1.6 Describe salon requirements for preparing themselves, the client and the work area</p> <p>1.7 State the environmental conditions suitable for nail art</p> <p>1.8 Describe different consultation techniques used to identify treatment objectives</p> <p>1.9 Explain the importance of carrying out a nail and skin analysis</p> <p>1.10 Describe how to select products, tools and equipment to suit client treatment needs and nail conditions</p> <p>1.11 Identify the different nail conditions</p> <p>1.12 Describe the contraindications which prevent or restrict nail art</p>
2. Be able to provide nail art service	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs and nail conditions</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 State the importance of using products, tools, equipment and techniques to suit clients treatment needs and nail conditions</p> <p>2.12 Describe how treatments can be adapted to suit client treatment needs and nail conditions</p> <p>2.14 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.15 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.16 State the importance of completing treatment records</p> <p>2.17 State the aftercare advice that should be provided</p> <p>2.18 Describe diseases and disorders of the nail</p> <p>2.19 Describe the structure and functions of the nail</p> <p>A minimum of 4 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 815 | PROVIDE THREADING

Unit Accreditation Number: D/601/5487

Learning outcome	Assessment Criteria
1. Be able to prepare for threading	<ul style="list-style-type: none"> 1.1 Prepare themselves, client and work area for threading 1.2 Use suitable consultation techniques to identify treatment objectives 1.3 Provide clear recommendations to the client 1.4 Select products, tools and equipment to suit client treatment needs 1.5 Describe workplace requirements for preparing themselves, the client and work area 1.6 State the environmental conditions suitable for threading 1.7 Describe different consultation techniques used to identify treatment objectives 1.8 Describe how to select products, tools and equipment to suit client treatment needs 1.9 Describe the contraindications which prevent or restrict threading
2. Be able to provide threading	<ul style="list-style-type: none"> 2.1 Communicate and behave in a professional manner 2.2 Follow health and safety working practices 2.3 Position themselves and client correctly throughout the treatment 2.4 Use products, tools, equipment and techniques to suit clients treatment needs 2.5 Complete the treatment to the satisfaction of the client 2.6 Record the results of the treatment 2.7 Provide suitable aftercare advice 2.8 State how to communicate and behave in a professional manner 2.9 Describe health and safety working practices 2.10 State the importance of positioning themselves and the client correctly throughout the treatment 2.11 State the importance of using products, tools, equipment and techniques to suit clients treatment needs, skin type and conditions 2.12 Describe how treatments can be adapted to suit client treatment needs 2.13 State the contra-actions that may occur during and following treatments and how to respond 2.14 State the importance of completing the treatment to the satisfaction of the client 2.15 State the importance of completing treatment records 2.16 State the aftercare advice that should be provided 2.17 Describe the structure and functions of the skin 2.18 Describe the structure and function of the hair <p>A minimum of 4 practical performances</p>
Assessment method:	<p> Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/> Evidence Assessment </p> <p> Date: Date: Date: </p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 816 | REMOVE HAIR USING SUGARING

Unit Accreditation Number: A/601/4217

Learning outcome	Assessment Criteria
1. Be able to prepare for sugaring treatments	<ul style="list-style-type: none"> 1.1 Prepare themselves, client and work area for a sugaring treatment 1.2 Use suitable consultation techniques to identify treatment objectives 1.4 Provide clear recommendations to the client 1.5 Select products, tools and equipment to suit client treatment needs 1.5 Describe salon's requirements for client preparation, preparing themselves and the work area 1.6 State the environmental conditions suitable for sugaring treatments 1.7 Describe different consultation techniques used to identify treatment objectives 1.8 Describe the types of tests that are carried out prior to waxing treatment 1.9 Describe how to select products, tools and equipment to suit client treatment needs 1.10 Identify the different types of sugaring methods and products available 1.11 State the advantages and disadvantages of alternative methods of hair removal 1.12 Describe the effects alternative methods of hair removal may have on the skin and sugaring treatments 1.13 Describe known contraindications to sugaring treatments
2. Be able to provide sugaring treatments	<ul style="list-style-type: none"> 2.1 Communicate and behave in a professional manner 2.2 Follow health and safety working practices 2.3 Position themselves and client correctly throughout the treatment 2.4 Use sugaring products, tools, equipment and techniques to suit clients treatment needs 2.4 Complete the treatment to the satisfaction of the client 2.5 Record the results of the treatment 2.6 Provide suitable aftercare advice 2.7 State how to communicate and behave in a professional manner 2.8 Describe health and safety working practices 2.9 State the importance of positioning themselves and the client correctly throughout the treatment 2.10 State the importance of using sugaring products, tools, equipment and techniques to suit clients treatment needs 2.11 Describe how treatments can be adapted to suit client treatment needs, hair types and skin conditions 2.12 Describe the normal reaction of the skin to sugaring treatments 2.13 State the contra-actions that may occur during and following treatments and how to respond 2.14 State the importance of completing the treatment to the satisfaction of the client 2.15 State the importance of completing treatment records 2.16 State the aftercare advice that should be provided 2.17 Describe the structure and the functions of the skin 2.18 Describe the structure and growth cycle of the hair 2.19 Describe diseases and disorders of the hair and skin <p>A minimum of 4 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 817 | PROVIDE EAR PIERCING

Unit Accreditation Number: F/601/5482

Learning outcome	Assessment Criteria
1. Be able to prepare for ear piercing	<p>1.1 Prepare themselves, client and work area for ear piercing</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Provide clear recommendations to the client</p> <p>1.4 Select products, tools and equipment to suit client treatment needs</p> <p>1.5 Describe the environmental conditions suitable for ear piercing</p> <p>1.6 Describe different consultation techniques used to identify treatment objectives</p> <p>1.7 Describe how to select products, tools and equipment to suit client treatment needs</p> <p>1.8 Describe the contraindications to ear piercing</p>
2. Be able to provide ear piercing	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use tools, equipment and techniques to suit clients and treatment needs</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 State how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 State the importance of using product equipment and techniques to suit the client treatment needs</p> <p>2.12 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.13 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.14 State the importance of completing treatment records</p> <p>2.15 State the aftercare advice that should be provided</p> <p>2.16 Describe the blood and lymph supply to the ear</p> <p>2.17 Describe the external structure of the ear</p> <p>A minimum of 2 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Evidence Assessment</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 818 | CLIENT CARE AND COMMUNICATION IN THE BEAUTY RELATED INDUSTRIES

Unit Accreditation Number: A/601/4458

Learning outcome	Assessment Criteria
1. Be able to communicate with clients	1.1 Use effective communication techniques 1.2 Use client consultation techniques to identify treatment objectives 1.3 Provide the client with clear advice and recommendations 1.4 Outline different forms of communication used to deal with clients 1.5 Describe how to use consultation techniques to identify treatment objectives 1.6 State the importance of using effective communication to identify client needs and expectations 1.7 Describe the term 'personal space' 1.8 State the importance of providing the client with clear advice and recommendations
2. Be able to provide client care	2.1 Maintain client confidentiality in accordance with legislation 2.2 Gain feedback from clients on client care 2.3 Respond to feedback in a constructive way 2.4 Refer client complaints to the relevant person 2.5 Assist in client complaints being resolved 2.6 Describe client confidentiality in line with the Data Protection Act 2.7 Explain the importance of communication techniques to support retail opportunities 2.8 State the importance of client feedback and responding constructively 2.9 Outline how to refer and assist in client complaints
Assessment method:	Assignment: <input type="checkbox"/> Date:

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 819 | WORKING IN THE BEAUTY RELATED INDUSTRIES

Unit Accreditation Number: T/601/5642

Learning outcome	Assessment Criteria
1. Know the key characteristics of the beauty related industries	1.1 Access sources of information on organisations, services, occupational roles, education and training opportunities within the beauty related industries 1.2 State the types of organisations within the beauty related industries 1.3 State the main services offered by the beauty related industries 1.4 Describe occupational roles within the beauty related industries 1.5 State the employment characteristics of working in the beauty related industries 1.6 Describe the education and training opportunities within the beauty related industries 1.7 Describe the opportunities to transfer to other sectors or industries 1.8 State the main legislation affecting the beauty related industries 1.9 Describe the basic principles of finance and selling within the beauty related industries 1.10 Describe the main forms of marketing and publicity used by beauty related industries
2. Know the working practices associated with the beauty related industries	2.1 Describe good working practices in the beauty related industries 2.2 State the importance of personal presentation in reflecting professional image when working in the beauty related industries 2.3 Describe opportunities for developing and promoting own professional image within the beauty related industries 2.4 State the basic employment rights and employer responsibilities for working in the beauty related industries 2.5 Describe the importance of continual professional development for those working in the beauty related industries
Assessment method:	Assignment: <input type="checkbox"/> Date:

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 908 | CREATE AN IMAGE BASED ON A THEME IN THE HAIR AND BEAUTY SECTOR

Unit Accreditation Number: JJ/600/8632

Learning outcome	Assessment Criteria
1. Be able to plan an image	<ul style="list-style-type: none"> 1.1 Create a mood board based on a theme 1.2 Outline how to identify media images to create a theme 1.3 Outline the purpose of a mood board 1.4 Outline how to present a mood board to others 1.5 Describe the concepts of advertising to a target audience 1.6 Describe the salon's requirements for client preparation, preparing them self and the work area
2. Be able to create an image	<ul style="list-style-type: none"> 2.1 Communicate and behave in a professional manner 2.2 Use technical skills to create a theme based image 2.3 Follow safe and hygienic working practice 2.4 Describe the technical skills required for creating a theme based image 2.5 Evaluate the effectiveness of the theme based image 2.6 Describe methods of evaluating the effectiveness of the creation of a theme based image 2.7 Outline safe and hygienic working practices 2.8 State how to communicate in a salon environment <p>A minimum of 5 practical performances</p>
Assessment method:	<p>Portfolio <input type="checkbox"/> of evidence Assignment <input type="checkbox"/></p> <p>Date: Date:</p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 917 | FACIAL CARE FOR MEN

Unit Accreditation Number: A/601/3567

Learning outcome	Assessment Criteria
<p>1. Be able to prepare for facial care for men</p> <p>2. Be able to provide facial care for men</p>	<p>1.1 Prepare themselves, the client and work area for a facial treatment for men</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Identify influencing factors</p> <p>1.4 Provide clear recommendations to the client based on factors</p> <p>1.5 Describe salon's requirement for client preparation, preparing themselves and the work area</p> <p>1.6 Identify different consultation techniques used to identify treatment objectives</p> <p>1.7 Describe the factors that need to be considered when selecting techniques, products and equipment</p> <p>1.8 Describe the environmental conditions suitable for facial treatments for men</p> <p>1.9 Describe the safety considerations that must be taken into account when providing facial treatments for men</p> <p>1.10 Identify the range of tools and equipment used for facial treatments for men</p> <p>1.11 Identify products used and their key ingredients</p> <p>1.12 Outline the treatments available for men's facial skin care</p> <p>1.13 Describe contraindications that prevent or restrict facial treatment for men</p>
	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Position themselves and the client correctly throughout the treatment</p> <p>2.3 Select and use products and equipment taking into account identified factors</p> <p>2.4 Use tweezing techniques taking into account identified factors</p> <p>2.5 Follow safe and hygienic working practices</p> <p>2.6 Identify contra-actions and take appropriate action during treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 Complete the treatment to the satisfaction of the client</p> <p>2.9 Evaluate the results of the treatment with the client</p> <p>2.10 Describe how to communicate and behave in a professional manner</p> <p>2.11 State the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.12 Describe safe and hygienic working practices</p> <p>2.13 Describe the contra-actions which might occur during and following the treatment and how to respond</p> <p>2.14 Describe the aftercare advice that should be provided</p> <p>2.15 State the importance of completing the treatment to the satisfaction of the client</p> <p>2.16 State the methods of evaluating the effectiveness of the treatment</p> <p>2.17 Describe the use of shaving products</p> <p>2.18 Describe methods of shaving</p> <p>2.19 State the importance of protecting the eye area correctly</p> <p>2.20 Describe methods of minimising discomfort during treatments</p> <p>2.21 Describe the normal response of the skin to eyebrow shaping treatments</p> <p>2.22 State the basic skin types and conditions and how to recognise them</p> <p>2.23 Describe the structure and main functions of the skin and hair</p> <p>2.24 State the importance of recording procedures and products used during facial treatments for men</p>
Assessment method:	<p>Internal: <input type="checkbox"/> Assignment <input type="checkbox"/></p> <p>Assessment</p> <p>Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 809 | APPLY INDIVIDUAL PERMANENT LASHES

Unit Accreditation Number: D/601/3562

Learning outcome	Assessment Criteria
1. Be able to prepare for an individual permanent lash treatment	<p>1.1 Prepare themselves, client and work area for individual permanent lash extension treatment</p> <p>1.2 Use suitable consultation techniques to identify treatment objectives</p> <p>1.3 Interpret and accurately record the results of tests carried out prior to treatments</p> <p>1.4 Provide clear recommendations to the client</p> <p>1.5 Select products, tools and equipment to suit client treatment needs</p> <p>1.6 Describe salon requirements for preparing themselves, the client and work area</p> <p>1.7 Describe the environmental conditions suitable for individual permanent lash extension treatments</p> <p>1.8 Describe the different consultation techniques used to identify treatment objectives</p> <p>1.9 Describe the types of tests that are carried out before providing lash extension treatments</p> <p>1.10 Explain the importance of carrying out tests prior to the treatment and accurately recording the results</p> <p>1.11 Explain the contraindications that prevent or restrict individual permanent lash extension treatments</p> <p>1.12 Describe how to select products, tools and equipment to suit client treatment needs</p> <p>1.13 Describe the types of eyelash treatments available and their benefits</p> <p>1.14 Explain the importance of assessing facial characteristics prior to carrying out lash extension treatments</p>
2. Be able to provide individual permanent lash treatments	<p>2.1 Communicate and behave in a professional manner</p> <p>2.2 Follow health and safety working practices</p> <p>2.3 Position themselves and client correctly throughout the treatment</p> <p>2.4 Use products, tools, equipment and techniques to suit clients treatment needs</p> <p>2.5 Complete the treatment to the satisfaction of the client</p> <p>2.6 Record and evaluate the results of the treatment</p> <p>2.7 Provide suitable aftercare advice</p> <p>2.8 Explain how to communicate and behave in a professional manner</p> <p>2.9 Describe health and safety working practices</p> <p>2.10 Explain the importance of positioning themselves and the client correctly throughout the treatment</p> <p>2.11 Explain the importance of using products, tools, equipment and techniques to suit clients treatment needs and facial characteristics</p> <p>2.12 Describe how treatments can be adapted to suit client treatment needs and facial characteristics</p> <p>2.13 State the contra-actions that may occur during and following treatments and how to respond</p> <p>2.14 Explain the importance of completing the treatment to the satisfaction of the client</p> <p>2.15 Explain the importance of completing treatment records</p> <p>2.16 Describe the methods of evaluating the effectiveness of the treatment</p> <p>2.17 Describe the aftercare advice that should be provided</p> <p>2.18 Describe the structure of the hair and hair growth cycle</p> <p>2.19 Describe the main diseases and disorders of the hair</p> <p>A minimum of 3 practical performances</p>
Assessment method:	<p>Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> Evidence Assessment exam</p> <p>Date: _____ Date: _____ Date: _____</p>

Unit complete ☐ Date _____ Assessor's name _____ Signature _____

Internal Verifiers name _____ Signature _____ Date sampled _____

UNIT 600 | FOLLOW HEALTH AND SAFETY PRACTICE IN THE SALON

Unit Accreditation Number: R/6008773

Learning outcome	Assessment Criteria
1. Be able to maintain health, safety and security practices	<p>1.1 Conduct themselves in the workplace to meet with health and safety practices and salon policy</p> <p>1.2 Deal with hazards within their own area of responsibility following salon policy</p> <p>1.3 Maintain a level of personal presentation, hygiene and conduct to meet with legal and salon requirements</p> <p>1.4 Follow salon policy for security</p> <p>1.5 Make sure tools, equipment, materials and work areas meet hygiene requirements</p> <p>1.6 Use required personal protective equipment (PPE)</p> <p>1.7 Position themselves and the client safely</p> <p>1.8 Handle, use and store products, materials, tools and equipment safely to meet with manufacturers' instructions</p> <p>1.9 Dispose of all types of salon waste safely and to meet with legal and salon requirements</p> <p>1.10 Explain the difference between legislation, codes of practice and workplace policies</p> <p>1.11 Outline the main provisions of health and safety legislation</p> <p>1.12 State the employers' and employees' health and safety responsibilities</p> <p>1.13 State the difference between a hazard and a risk</p> <p>1.14 Describe hazards that may occur in a salon</p> <p>1.15 State the hazards which need to be referred</p> <p>1.16 State the purpose of personal protective equipment used in a salon during different services</p> <p>1.17 State the importance of personal presentation, hygiene and conduct in maintaining health and safety in the salon</p> <p>1.18 State the importance of maintaining the security of belongings</p> <p>1.19 Outline the principles of hygiene and infection control</p> <p>1.20 Describe the methods used in the salon to ensure hygiene</p> <p>1.21 Describe the effectiveness and limitations of different infection control techniques</p> <p>1.22 Describe how to dispose of different types of salon waste</p>
2. Be able to follow emergency procedures	<p>2.1 Follow emergency procedures</p> <p>2.2 Follow accident reporting procedures which meet with salon policy</p> <p>2.3 Identify named emergency personnel</p> <p>2.4 Describe procedures for dealing with emergencies</p> <p>2.5 Locate fire fighting equipment</p> <p>2.6 Outline the correct use of fire fighting equipment for different types of fire</p> <p>2.7 State the dangers of the incorrect use of fire fighting equipment on different types of fires</p> <p>2.8 State the importance for reporting and recording accidents</p> <p>2.9 Describe the procedure for reporting and recording accidents</p> <p>A minimum of 4 practical performances</p>
Assessment method:	<p>Practical Performance: <input type="checkbox"/> Assignment: <input type="checkbox"/></p> <p>Date: Date:</p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

UNIT 922 | ORIGINS, PRINCIPLES AND THEORIES OF MASSAGE

Unit Accreditation Number: M/601/4358

Learning outcome	Assessment Criteria
1. Be able to prepare for massage treatment	<ul style="list-style-type: none"> 1.1 Prepare themselves, the client and work area for a massage treatment 1.2 Use suitable consultation techniques to identify treatment objectives 1.3 Advise the client on how to prepare for the treatment 1.4 Identify influencing factors 1.5 Provide clear recommendations to the client based on factors 1.6 Describe salon's requirement for client preparation, preparing themselves and the work area 1.7 Identify different consultation techniques used to identify treatment objectives 1.8 Describe the factors that need to be considered when selecting techniques, products and equipment 1.9 Describe the environmental conditions suitable for massage treatment 1.10 Describe the safety considerations that must be taken into account when providing massage treatment 1.11 Identify the range of equipment used for massage treatment 1.12 Identify products used and their key ingredients 1.13 Describe contraindications that prevent or restrict massage treatment
2. Be able to provide massage treatment	<ul style="list-style-type: none"> 2.1 Communicate and behave in a professional manner 2.2 Position themselves and the client correctly throughout the treatment 2.3 Select and use products, equipment and techniques taking into account identified factors 2.4 Follow safe and hygienic working practices 2.5 Identify contra-actions and take appropriate action during treatment 2.6 Provide suitable aftercare advice 2.7 Complete the treatment to the satisfaction of the client 2.8 Evaluate the results of the treatment with the client 2.9 Describe how to communicate and behave in a professional manner 2.10 State the importance of positioning themselves and the client correctly throughout the treatment 2.11 Describe safe and hygienic working practices 2.12 Describe contra-actions which might occur during and following the treatment and how to respond 2.13 Describe the aftercare advice that should be provided 2.14 State the importance of completing the treatment to the satisfaction of the client 2.15 State the methods of evaluating the effectiveness of the treatment 2.16 Describe the physiological effects and benefits of massage 2.17 Describe the psychological effects of massage <p>A minimum of 3 practical performances</p>
Assessment method:	<p> Treatment: <input type="checkbox"/> Internal: <input type="checkbox"/> Practical: <input type="checkbox"/> Evidence Assessment exam </p> <p> Date: Date: Date: </p>

Unit complete ☐ Date Assessors name Signature

Internal Verifiers name Signature Date sampled

Notes

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