



ITEC Level 2 Certificate in Threading QAN 501/0805/0 Learner Guidance Notes

General Advice

1. Requirements for Undertaking this Qualification

ITEC recommend that you should have achieved a level of education equivalent to five GCSEs at grade A*-C or Level 1 Diploma in Beauty Therapy prior to commencing the ITEC Level 2 Certificate in Threading; however, your Centre may make exemptions for adult returners with experience of the workplace

2. Structure of the Qualification, Guided Learning (GL)

The ITEC Level 2 Certificate in Threading is comprised of 4 mandatory units; a total of 102 hours of Guided Learning (GL) are required in order to achieve the full qualification. However, you will also be required to complete further study and generate evidence of your learning in your own time. This is known as Total Qualification Time (TQT), please see Table 1 below:-

Table 1

ITEC Unit Number	Unit Title	Assessment	Grading
815	Provide Threading	Internal practical assessment	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
		Evidence of 4 treatments	Pass or Refer
		Assignment	Pass or Refer
600	Follow Health and Safety Practice in the Salon	Portfolio of evidence	Pass or Refer
		MCQ – paper or online	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
818	Client Care and Communication in the Beauty Related Industries	Assignment	Pass or Refer
819	Working in the Beauty Related Industries	Assignment	Pass or Refer

Total Guided Learning (GL) - 102

Total Qualification Time (TQT) – 126

Total Credit Value for the Qualification - 13

3. Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in Table 1 above) must be completed and awarded a Pass mark before the full qualification can be certificated

The overall qualification is graded - Pass - 60% - 74%, Merit - 75% - 89%, Distinction – 90%-100%. This is formed by the aggregate mark for the multiple-choice questions papers and the Internal Practical Assessment

Your results and Certificates will be sent to your Centre by ITEC. Therefore, you will need to collect your results and Certificates from your Centre

4. Assessment of the Qualification

The ITEC Level 2 Certificate in Threading will be internally and externally assessed using a variety of assessment methods as set out in Table 1 above

Once you have completed all the specified assessments for the qualification and your Lecturer has awarded a Pass mark for all the evidence you have submitted, you will have a Final Internal Practical Assessment carried out by your Centre's Lecturer/Internal Verifier(s) and verified by ITEC who will also verify a sample of all the evidence that you have completed during your training to ensure it meets the ITEC standard

Internal Practical Assessment

- a. The Internal Practical Assessment forms part of the internal assessment and should be assessed by your Lecturer using the appropriate marking criteria and Internal Practical Assessment Forms
- b. The Internal Practical Form for each unit should be completed by your Lecturer and placed with the relevant documentation for the ITEC External Verifier
- c. Unit 815 will be internally practically assessed
- d. The internal assessment(s) will be conducted by your Centre's Lecturer/Internal Verifier(s) and will be sampled by the ITEC External Verifier

Multiple-choice Tests

Each question is formatted in the same way:

- 1 stem (the question)
- 1 key (the correct answer)
- 3 distractors (incorrect answers)
- You must indicate the answer you believe is correct by placing a mark in the appropriate box on your answer sheet

Multiple-choice tests are used for unit 600 - Online testing of all relevant units is also available

Assignments

- a. Units 815, 818 and 819 are assessed by the completion of an assignment
- b. Your assignments form part of your internal assessment and should be assessed throughout your training by your Lecturer using the ITEC Guidance Forms
- c. The criteria for the assignments are detailed on the Assignment Guidance and Assessment Form
- d. Your Lecturer will complete the ITEC Assessment Forms and ensure they are ready for verification by the ITEC External Examiner
- e. The internal assessment(s) will be conducted by your Centre's Lecturer/Internal Verifier(s) and will be sampled by the ITEC External Verifier

Treatment Evidence/Portfolio of Evidence

You are required to provide evidence of treatments that you have performed on clients during your training under the supervision of your Lecturer who will monitor the quality of your treatments in order to ensure that they meet the ITEC criteria

- The criteria are detailed on the Treatment Evidence Guidance Forms. They are graded Pass or Refer
- You will need to complete a Client Consultation Form as evidence that you performed the required number of treatments during your training (see Table 1) as they form part of your internal assessment for the qualification. They can be stored in your ITEC E-portfolio

5. Resources

Your Centre must provide a suitable environment for teaching the ITEC Level 2 Certificate in Threading as well as all equipment both fixed and free standing to complete all aspects of the qualification. You may need to supply some consumables and/or towels in order to complete your training

6. Opportunities for Progression

Once you have achieved the ITEC Level 2 Certificate in Threading, you may progress on to other ITEC or equivalent qualifications at Level 2 and 3, for example:

- Level 2 Diploma for Beauty Specialists
- Level 2 Certificate in Beauty Consultancy
- Level 2 Certificate in Facial Skincare
- Level 2 Certificate in Eyelash and Eyebrow Treatments
- Level 2 Certificate in Make-up
- Level 2 Certificate in Manicure
- Level 2 Certificate in Pedicure
- Level 2 Certificate in Waxing
- Level 2 Certificate in Sugaring
- Level 3 Diploma in Beauty Therapy

For further Awards, Certificates and Diplomas please go to www.itecworld.co.uk

7. Professional Body Membership and Insurance

Professional Indemnity and Public Liability Insurance can be obtained via The Complementary Therapist Association (www.CThA.com) and other Industry Associations who recognise the ITEC Certificate. The ITEC Level 2 Certificate in Threading also enables Graduates to apply for membership of The Complementary Therapist Association

8. Book List

A full book list can be found [here](#)