



## **ITEC Level 3 Diploma in Nail Technology QAN 601/8626/4 Specification**

### **Aims and Objectives**

The main aim of the ITEC Level 3 Diploma in Nail Technology is to enable Learners to gain the necessary practical and theoretical skills in order to provide Nail Treatments to the general public and to gain employment in the Nail Industry. This qualification is suitable for Learners aged 16 and over and is designed to provide occupational competence at Level 3. It also provides a sound platform into further training at Level 3 and 4

### **Content**

This qualification is for Learners who want to work within the Nail Industry. The qualification consists of 9 mandatory units with a total of 409 hours of Guided Learning (GL) to achieve the full qualification

The main skills the Learner will perform are:

- Care of the nails on the hand including hand massage and application of polish
- Care of the nails on the feet including foot massage and application of polish
- Applying and maintaining nail enhancements - liquid and powder, gel and wraps
- Designing and applying nail art
- The use of airbrushes in nail art design

The Learner will also develop knowledge about the structure and functions of the nails and skin, contraindications to treatment, nail and skin analysis, related health and safety and client care and communication which is essential in order to work and be successful in the industry

This qualification also provides:

- The related knowledge and understanding required to perform the nail treatments listed above as well as understanding the structures that the Learners will be working over in particular recognition of skin types, skin and nail diseases and reasons that may affect whether a client should or should not be treated
- Opportunities for Learners to focus on the development of their wider skills in a beauty therapy setting, such as communicating with clients, working with others and problem solving
- Opportunities for Learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in employment as a Nail Technician

### **Why Choose the ITEC Level 3 Diploma in Nail Technology?**

1. This Qualification combines the full range of skills and knowledge for the Learner seeking employment or self-employment as a Nail Technician at Level 3. There are other ITEC Diplomas in Nail Technology at Level 3; however this qualification does not contain electric nail files as these are seldom used in Industry
2. This Qualification is listed in the Ofqual Register of Qualifications
3. This Qualification contains all the skills and knowledge required for employability at Level 3

4. Learners may progress on to Level 3 or 4 qualifications such as the ITEC Level 3 Diploma in Beauty Therapy and the ITEC Level 4 Diploma in Spa and Salon Management or an Apprenticeship at Level 3
5. This qualification does not form part of an Apprenticeship
6. This qualification is recognised by all relevant professional bodies within the Beauty Therapy and Nail Industry for membership and insurance purposes at Level 3

<b>ITEC Unit Number</b>	<b>Unit Title</b>	<b>Credit Value</b>	<b>Guided Learning (GL)</b>
804	Provide Manicure Treatments	5	48
805	Provide Pedicure Treatments	4	48
839	Apply and Maintain Nail Enhancements	15	111
840	Design and Apply Nail Art	5	39
841	Airbrush Design for Nails	4	22
630	Display Stock to Promote Sales in the Salon	3	24
613	Monitor and Maintain Health and Safety Practice in the Salon	4	29
821	Client Care and Communication in Beauty Related Industries	3	28
918	Maintaining Personal Health and Well-being	7	60

**Total Guided Learning - 409**

**Total Qualification Time (TQT) - 528**

### **Guided Learning (GL)**

Guided Learning is 'the activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training.' This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

### **Total Qualification Time (TQT)**

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required, in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

### **Assessment**

This qualification will be internally and externally assessed using a range of assessment methods as set out in the table below:-

Table 1

<b>ITEC Unit Number</b>	<b>Unit Title</b>	<b>Assessment</b>	<b>Grading</b>
804	Provide Manicure Treatments	Practical examination  Evidence of 5 treatments	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%  Pass or Refer

		plus 15 MCQ - Paper or online	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
805	Provide Pedicure Treatments	Internal practical assessment  Evidence of 5 treatments  plus 10 MCQ – Paper or online	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%  Pass or Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
839	Apply and Maintain Nail Enhancements	Practical examination  Evidence of 15 treatments  plus 25 MCQ – Paper or online	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%  Pass or Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
840	Design and Apply Nail Art	Practical examination  Evidence of 3 treatments  Assignment	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%  Pass or Refer  Pass or Refer
841	Airbrush Designs for Nails	Internal practical assessment  Evidence of 4 treatments  Assignment	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%  Pass or Refer  Pass or Refer
630	Display Stock to Promote Sales in the Salon	Portfolio of evidence  MCQ – paper or online	Pass or Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
613	Monitor and Maintain Health and Safety Practice in the Salon	Portfolio of evidence  MCQ – paper or online	Pass or Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
821	Client Care and Communication in the Beauty Related Industries	Assignment	Pass or Refer
918	Maintaining Personal Health and Well-being	MCQ – Paper or online	Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%

All assessment criteria and sample assessment materials for this qualification can be found [here](#)

### **Grading of the Qualification**

All assessment tasks required for each unit of the qualification (detailed in table 1 of the specification) must be completed and awarded a Pass mark before the complete qualification can be certificated

The overall qualification is graded, Pass - 60% - 74%, Merit - 75% - 89%, Distinction – 90%-100%. This is formed by the aggregate of the multiple-choice questions and the Final Practical Assessment.

### **Controlled Assessment**

All theory tests must be conducted in a controlled environment and follow the procedures defined by ITEC [here](#). The theory tests will be set and marked by ITEC

All practical assessments must be conducted in a controlled environment as defined by ITEC [here](#). The practical examination will be conducted by an ITEC Examiner; however, the Centre is responsible for ensuring the examination can operate seamlessly by organising the process as defined by ITEC in the Lecturer/Assessor Guidance Notes [here](#). The marking criteria and marking scheme can be found under each individual unit within the qualification [here](#). How to operate a practical examination can be found [here](#).

Failure to operate ITEC Examinations as documented in the ITEC policies and guidance notes may result in sanction(s) against the Centre e.g., withdrawal by ITEC for a particular qualification and/or withdrawal of ITEC recognition from the Centre due to Maladministration and/or Malpractice. Please see our policy [here](#).

### **Recommended Prior Learning**

It is recommended that Learners should have achieved a level of education equivalent to five GCSEs at grade A\*-C or a Level 2 Certificate in Nail Technology prior to commencing the ITEC Level 3 Diploma in Nail Technology; however, exemptions may be made for adult returners with experience of the workplace

### **Opportunities for Progression**

Once Learners have achieved the ITEC Level 3 Diploma in Nail Technology they may progress on to other ITEC or equivalent qualifications at Level 3 or 4, for example:

- Level 3 Diploma in Massage and Electrotherapy
- Level 3 Diploma in Spa and Body Treatments
- Level 4 Diploma in Advanced Skincare
- Level 4 Diploma in Spa and Salon Management
- Level 4 Certificate in Laser and Light Treatment for Skin Rejuvenation
- Level 4 Certificate in Laser and Light Treatment for Hair Removal
- Level 4 Certificate in Micro-pigmentation Treatment

For further Awards, Certificates and Diplomas please go to [www.itecworld.co.uk](http://www.itecworld.co.uk)

## **Opportunities for Employment**

There are opportunities for Nail Technicians to find employment in a variety of areas:

- Beauty/nail salons
- Nail bars
- Hotels
- Health clubs
- Spas
- Own business
- Cruise liners

Please see letters of support from the industry; [CThA](#), [FHT](#) and [BABTAC](#)

## **Relationship to National Occupational Standards**

ITEC has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. ITEC has linked the qualification to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the Nail Technician at Level 3

## **Professional Body Membership and Insurance**

Professional Indemnity and Public Liability Insurance can be obtained via The Complementary Therapist Association ([www.CThA.com](http://www.CThA.com)) and other Industry Associations who recognise the ITEC Diploma