



## **ITEC Level 1 Diploma in Hairdressing QAN 600/1789/2 Specification**

### **Aims and Objectives**

The main aim of the ITEC Level 1 Diploma in Hairdressing is to enable Learners to gain the necessary practical skills and knowledge required by the Hairdressing Industry. The qualification is suitable for Learners aged 16 and over and is designed to provide occupational competence at Level 1. It also provides a sound platform into further learning at Level 2

### **Content**

This qualification is for Learners who want to work within the Hairdressing Industry. The qualification consists of 11 mandatory units plus a selection of optional units covering a minimum of 60 hours of guided learning (GL). A minimum of 340 hours of guided learning are required to achieve the full qualification

The main skills the Learner will perform are:

- Shampoo and Condition Hair - how to massage the hair and scalp correctly to cleanse, condition and treat the client's hair
- Styling Women's Hair - develop basic styling techniques and recognition of key influencing factors associated with styling
- Colour Hair Using Temporary Colours - includes developing a range of application skills for a variety of different products and the effects that can be created by correct use
- Dressing Hair - develop long Hairdressing skills to create a variety of looks, including setting and hair-up

The Learner will also develop knowledge of related health and safety, client care and communication skills which are essential to work and be successful in the Hairdressing Industry

The Learner will also be able to choose from a range of optional units to complete the qualification, for example:

- Hair Plaiting
- Plaiting and Twisting Hair
- Styling Men's Hair
- Provide Scalp Massage
- Style and Finish African Type Hair
- Promote Products and Services to Clients in a Salon

This qualification also provides:

- The related knowledge and understanding required to perform the Hairdressing skills outlined above
- Opportunities for Learners to focus on the development of their wider skills in a Hairdressing setting such as communicating with clients, working with others and problem solving
- Opportunities for Learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in employment in the Hairdressing Industry

## Why Choose the ITEC Level 1 Diploma in Hairdressing?

1. This qualification combines the full range of skills and knowledge for the Learner seeking progression to occupational competence at Level 2
2. This Qualification is listed in the Ofqual Register of Qualifications
3. This qualification contains all of the skills and knowledge required for employability at Level 1
4. Learners may progress onto the ITEC Level 2 Diploma in Hairdressing 501/2254/X, an Apprenticeship at Level 2
5. This qualification does not form part of an Apprenticeship
6. This qualification is recognised by all relevant professional bodies within the Hairdressing Industry for membership and insurance purposes at Level 1

ITEC Unit Number	Mandatory Units	Credit Value	Guided Learning (GL)
305	Shampooing and Conditioning	3	30
311	Styling Women's Hair	3	30
313	Introduction to the Hair and Beauty Sector	3	25
314	Presenting a Professional Image in a Salon	3	25
315	The Art of Dressing Hair	4	30
629	Working with Others in the Hair & Beauty Sector	2	19
637	Create and Maintain Retail Displays in the Salon	2	17
638	Follow Health and Safety in the Salon	3	22
639	Salon Reception Duties	3	22
640	Colour Hair Using Temporary Colour	3	30
641	Create a Hair and Beauty Image	3	30

### Guided Learning for Mandatory Units – 280

### Total Qualification Time (TQT) for Mandatory Units – 321

Learners must also select units covering a minimum of 58 hours of guided learning from the following optional units:-

ITEC Unit Number	Optional Units	Credit Value	Guided Learning (GL)
306	Hair Plaiting	3	30
307	Plaiting and Twisting Hair	3	30
312	Styling Men's Hair	3	30
606	Provide Scalp Massage	4	33
608	Style and Finish African Type Hair	5	45
627	Promote Products and Services to Clients in a Salon	3	28

### Minimum Total Guided Learning including Optional Units – 338

### Minimum Total Qualification Time (TQT) including Optional Units – 385

### Total Qualification Credit Value – 39

## Guided Learning (GL)

Guided Learning is 'the activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

## Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

## Total Qualification Credit Value

The total Credit Value for the qualification is equal to one tenth of the Total Qualification Time rounded to the nearest whole number.

## Assessment

This qualification will be internally and externally assessed using a range of assessment methods as set out in tables 1 and 2 below:-

Table 1

ITEC Unit Number	Mandatory Units	Assessment	Grading
305	Shampooing and Conditioning	Portfolio of evidence 3 performances to be evidenced  Internal assessed task	Pass/Refer   Pass/Refer
311	Styling Women's Hair	Portfolio of evidence 3 performances to be evidenced  Internal assessed task	Pass/Refer   Pass/Refer
313	Introduction to the Hair and Beauty Sector	Assignment	Pass/Refer
314	Presenting a Professional Image in a Salon	Portfolio of evidence 3 performances to be evidenced  Internal assessed task	Pass/Refer   Pass/Refer
315	The Art of Dressing Hair	Portfolio of evidence 3 performances to be evidenced  10 Question MCQ - paper or online	Pass/Refer   Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%

629	Working with Others in the Hair & Beauty Sector	Portfolio of evidence 3 performances to be evidenced  10 Question MCQ - paper or online	Pass/Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
637	Create and Maintain Retail Displays in the Salon	Portfolio of evidence 3 performances to be evidenced	Pass/Refer
638	Follow Health and Safety in the Salon	Portfolio of evidence 3 performances to be evidenced  Assignment	Pass/Refer  Pass/Refer
639	Salon Reception Duties	Portfolio of evidence 3 performances to be evidenced	Pass/Refer
640	Colour Hair Using Temporary Colour	Portfolio of evidence 3 performances to be evidenced	Pass/Refer
641	Create a Hair and Beauty Image	Portfolio of evidence Evidence of 1 service	Pass/Refer

Optional Units  
Table 2

<b>ITEC Unit Number</b>	<b>Optional Units</b>	<b>Assessment</b>	<b>Grading</b>
306	Hair Plaiting	Portfolio of evidence 3 performances to be evidenced  Internal Assessed Task	Pass/Refer  Pass/Refer
307	Plaiting and Twisting Hair	Portfolio of evidence 3 performances to be evidenced  Internal Assessed Task	Pass/Refer  Pass/Refer
312	Styling Men's Hair	Portfolio of evidence 3 performances to be evidenced  10 Question MCQ - paper or online	Pass/Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
606	Provide Scalp Massage	Portfolio of evidence of 3 services  10 Question MCQ - paper or online	Pass/Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%

608	Style and Finish African Type Hair	Portfolio of evidence Evidence of 3 services  10 Question MCQ - paper or online	Pass/Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%
627	Promote Products and Services to Clients in a Salon	Portfolio of evidence 3 performances to be evidenced  10 Question MCQ - paper or online	Pass/Refer  Pass 60% - 74% Merit 75% - 89% Distinction 90% - 100%

All assessment criteria and sample assessment materials for this qualification can be found [here](#).

### Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in tables 1 and 2 of the specification) must be completed and awarded a Pass mark before the complete qualification can be certificated

The overall qualification is graded - Pass - 60% - 74%, Merit - 75% - 89%, Distinction – 90%-100%. This is formed by the aggregate of the multiple-choice questions

### Controlled Assessment

All theory tests must be conducted in a controlled environment and follow the procedures defined by ITEC [here](#). The theory tests will be set and marked by ITEC

Failure to operate ITEC Examinations as documented in the ITEC policies and guidance notes may result in sanction(s) against the Centre e.g., withdrawal by ITEC for a particular qualification and/or withdrawal of ITEC recognition from the Centre due to maladministration and/or malpractice. Please see our policy [here](#).

### Recommended Prior Learning

It is recommended that Learners have achieved a level of education equivalent to five GCSEs at grades A\*-C prior to commencing the ITEC Level 1 Diploma in Hairdressing; however, exemptions may be made for adult returners with experience of the workplace

### Opportunities for Progression

Once Learners have achieved the ITEC Level 1 Diploma in Hairdressing they may progress on to other ITEC or equivalent qualifications at Level 2, for example:

- Level 2 Diploma in Hairdressing
- Level 2 Apprenticeship in Hairdressing

For further Awards, Certificates and Diplomas please go to [www.itecworld.co.uk](http://www.itecworld.co.uk)

### Opportunities for Employment

There are opportunities for Hairdressers to find employment in a variety of areas:

- Improver/Senior/Junior in a Hairdressing Salon

Please see the letters of support from employers within the industry, including [Steiner Training Limited](#), [National Hairdressers Federation](#), [Wella](#), [Affinage](#), [Sculptors](#) and [Goldwell](#)

## **Relationship to National Occupational Standards**

ITEC has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. ITEC has linked the qualification to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the Hairdresser at Level 1

## **Professional Body Membership and Insurance**

The qualification was developed collaboratively with the Hair and Beauty Industry Authority (HABIA)

It is recognised for membership by:

- National Hairdressers' Federation (NHF)
- World Federation of Hairdressers