

## SCHEME OF WORK APPLICATION FORM

For each ITEC qualification, the Lecturer/centre must complete Scheme of Work for each unit indicating how the Lecturer is planning to cover the ITEC syllabus throughout the course.

Set out the planned sessions in terms of *Learning Outcomes* to be achieved. These should match those stated within the ITEC syllabus for each unit. Include all units of each course offered. Hours should meet the minimum guided learning hours listed within the syllabus.

**Unit Title:** Unit 312 - Styling Men's Hair

**Lecturer(s) responsible:**

**Total contact tuition hours proposed: 30**

Learning Outcomes	Lecture Content	Suggested Resources	Approx Hours
<b>Introductory session</b>	College rules and regulations College mission statement ITEC rules and regulations Health & Safety Timetable Dates – holidays etc. Syllabus Recommended books Uniform	Lecture Q&A Using all the documents listed to ensure the students understand the college expectations and their commitment to the course	
1. Be able to prepare for styling for men			
Identify basic styling techniques for men's hair	<ul style="list-style-type: none"> <li>• Blow drying</li> <li>• Straightening and smoothing</li> <li>• Curling</li> <li>• Finger drying and finishing</li> </ul>	OHP/Whiteboard Lecture Q&A Homework Tests	
State the factors that influence the choice of hair styling techniques for men	<ul style="list-style-type: none"> <li>• Head, face and body shape</li> <li>• Life style</li> <li>• Adverse skin, scalp and hair conditions</li> <li>• Hair growth patterns</li> <li>• Hair growth cycle</li> <li>• Hair length</li> <li>• Hair loss</li> <li>• Hair type</li> <li>• Hair condition</li> <li>• Hair texture</li> <li>• Hair density</li> <li>• Elasticity</li> <li>• Fashion trends</li> </ul>		
State the importance of the preparation procedures for styling men's hair	<ul style="list-style-type: none"> <li>• Preparing the work area</li> <li>• Preparing tools and equipment</li> <li>• Discussing client's needs and requirements</li> <li>• Selecting suitable protective clothing – gowns and towel</li> <li>• Examining the hair type, texture, length, colour, quality and quantity</li> </ul>		

Prepare for styling men's hair	<ul style="list-style-type: none"> <li>• Preparing the hair ready for treatment</li> <li>• Discussing limitations</li> <li>• Consulting with client throughout</li> <li>• Consulting with senior stylist</li> <li>• Selecting style</li> </ul> <ul style="list-style-type: none"> <li>• Protecting and caring for client throughout treatment</li> <li>• Combing or detangling hair</li> <li>• Checking client comfort</li> <li>• Discussing client's needs and requirements</li> <li>• Discussing suitability of style with client and senior stylist</li> </ul>		
2. Be able to provide styling for men			
State the purpose of hair styling and finishing products, tools and equipment	<b>Purpose</b> <ul style="list-style-type: none"> <li>• Straightening</li> <li>• Smoothing</li> <li>• Curling</li> <li>• Finger drying</li> <li>• Finishing</li> </ul> <b>Products</b> <ul style="list-style-type: none"> <li>• Mousse</li> <li>• Gel</li> <li>• Lotion</li> <li>• Spray</li> <li>• Moisturisers</li> <li>• Wax</li> <li>• Dressing cream</li> <li>• Heat protectors</li> </ul> <b>Tools</b> <ul style="list-style-type: none"> <li>• Combs</li> <li>• Brushes</li> </ul> <b>Equipment</b> <ul style="list-style-type: none"> <li>• Dryers</li> <li>• Electrical equipment</li> <li>• Mirror</li> </ul>		
Select appropriate products, tools and equipment	<b>Products</b> <ul style="list-style-type: none"> <li>• Mousse</li> <li>• Gel</li> <li>• Lotion</li> <li>• Spray</li> <li>• Moisturisers</li> <li>• Wax</li> <li>• Dressing cream</li> <li>• Heat protectors</li> </ul> <b>Tools</b> <ul style="list-style-type: none"> <li>• Combs</li> </ul>		

Style men's hair using basic styling techniques	<ul style="list-style-type: none"> <li>• Brushes</li> </ul> <b>Equipment</b> <ul style="list-style-type: none"> <li>• Dryers</li> <li>• Electrical equipment</li> <li>• Mirror</li> </ul>		
Follow safe and hygienic working practices	<ul style="list-style-type: none"> <li>• Preparing client</li> <li>• Shampooing and conditioning of hair</li> <li>• Towel drying</li> <li>• Styling hair</li> <li>• Showing client finished results</li> <li>• Checking that the finished result meets with client's satisfaction</li> <li>• Checking that the finished result meets with senior stylist's satisfaction</li> <li>• Advising the client on suitable basic homecare</li> <li>• Ensuring that the treatment is cost effective and carried out in a commercially acceptable time</li> <li>• Leaving the work place in a suitable condition for further treatments</li> </ul>		
Communicate and behave in a professional manner	<ul style="list-style-type: none"> <li>• Sanitising / sterilising tools and equipment using the correct hygiene procedures</li> <li>• Storing sterilised tools appropriately</li> <li>• Salon rules and regulations</li> <li>• Code of Ethics</li> <li>• Disposing of waste</li> <li>• Environmental conditions</li> <li>• PPE</li> <li>• COSHH</li> <li>• Health and Safety policy</li> <li>• Demonstrating correct posture – prevention of fatigue and injury</li> <li>• Current legislation</li> </ul>		

	<ul style="list-style-type: none"> <li>• Speaking clearly</li> <li>• Knowing what to say and how to say it</li> <li>• Knowing a range of related terminology linked to basic hair styling for men</li> <li>• Demonstrating how to follow instructions</li> <li>• Demonstrating how to work as a team</li> <li>• Following salon requirements</li> </ul>		
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