

SCHEME OF WORK APPLICATION FORM

For each ITEC qualification, the Lecturer/centre must complete Scheme of Work for each unit indicating how the Lecturer is planning to cover the ITEC syllabus throughout the course.

Set out the planned sessions in terms of *Learning Outcomes* to be achieved. These should match those stated within the ITEC syllabus for each unit. Include all units of each course offered. Hours should meet the minimum guided learning hours listed within the syllabus.

Unit Title: Unit 607 - Perm and Neutralise Hair

Lecturer(s) responsible:

Total contact tuition hours proposed: 60

Learning Outcomes	Lecture Content	Suggested Resources	Approx Hours
Introductory session	College rules and regulations College mission statement ITEC rules and regulations Health & Safety Timetable Dates – holidays etc. Syllabus Recommended books Uniform	Lecture Q&A Using all the documents listed to ensure the students understand the college expectations and their commitment to the course	
1. Be able to prepare to perm and neutralise hair			
Prepare themselves, the client and work area for perming and neutralising	<ul style="list-style-type: none"> Preparing self Preparing working area Sanitising/sterilising tools and equipment Preparing environment Assisting the client into a comfortable and relaxed position for the treatment Protecting and caring for the client throughout the treatment 	OHP/Whiteboard Lecture Q&A Homework Test	30
Use suitable consultation techniques to identify service objectives	<ul style="list-style-type: none"> Discussing client's needs and requirements Discussing limitations Consulting with client throughout the service 		
Assess the potential of the hair to achieve the desired look by identifying the influencing factors	<ul style="list-style-type: none"> Checking the texture of the hair Checking the density of the hair Checking the length of hair Checking growth patterns 		
State the factors that need to be considered when perming and neutralising hair	<ul style="list-style-type: none"> Haircut and shape Hair length and texture Porosity and elasticity of the hair Growth patterns 		

<p>Describe the salon's requirements for client preparation, preparing themselves and the work area</p> <p>Describe the different consultation techniques used to identify the service objectives</p> <p>Explain the importance of carrying out the necessary tests prior to and during the service and recording the results</p> <p>Explain the importance of following manufacturers' instructions</p> <p>Describe the range of perm and neutralising products, tools and equipment</p>	<ul style="list-style-type: none"> • Protective clothing for self and client • Sanitising/sterilising tools and equipment • Disposing of waste hygienically and appropriately • Open and closed questioning • Use of visual aids • Listening techniques • Protecting client's health and safety • Protecting the condition of the hair • Produce satisfactory results • To avoid making mistakes in the future • To avoid legal action • To produce satisfactory results • To avoid problems or mistakes • To avoid legal action • Alkaline and acid perms • Heat and cold- wave perms • Foam and liquid neutralisers • Perming rods/curlers • Combs, brushes, bowls and applicator 		
2. Be able to perm and neutralise hair			
<p>Communicate and behave in a professional manner</p> <p>Select and use products, tools and techniques, taking into account factors influencing the service</p> <p>Section and wind the hair, taking meshes to suit the perm rod size to achieve the desired look</p> <p>Wind the hair with even tension, making sure all wound perm rods sit on</p>	<ul style="list-style-type: none"> • Being polite • Being honest • Speaking clearly • Listening attentively • Demonstrating positive body language and facial expressions • Alkaline and acid perms • Heat and cold- wave perms • Foam and liquid neutralisers • Perming rods/curlers • Combs, brushes, bowls and applicators • 9 section pattern • Brick work pattern 	<p>OHP/Whiteboard</p> <p>Lecture</p> <p>Q&A</p> <p>Handout:</p> <p>Homework</p> <p>Test</p>	30

<p>their own base</p> <p>Monitor the development of the perming and neutralising processes, following manufacturers' instructions</p> <p>Leave the hair free of perm lotion when the desired degree of curl is achieved, using water temperature and flow to suit client's needs</p> <p>Follow safe and hygienic working practices</p> <p>Provide suitable aftercare advice</p> <p>Describe the effects of perm lotions and neutralisers on the hair structure</p> <p>Outline the factors that determine the use of different types of perming and neutralising products, tools and equipment</p> <p>Explain how temperature affects the perming process</p> <p>State the importance of accurate timing and thorough rinsing of products</p> <p>Explain when and why it is</p>	<ul style="list-style-type: none"> • Combing the hair • Securing the rods /curlers • Fish tails • Timing • Checking the curl/wave formation on the curlers • Rinsing • Removing excess moisture before neutralising • Testing water temperature • Controlling water pressure and directing flow • Correct posture and standing position • Health and safety • Client comfort • Shampooing and conditioning • Brushing and combing • Drying and styling the hair • Finishing products • Opening cuticle layer • Re-arranging disulphide bonds – reduction • Fixing disulphide bonds – oxidation • Closing of cuticle layer • Condition of the hair • Required result • Length of hair/haircut shape • Previous records • Speeding up the process • Slowing the process • Activating some perming lotions • Influencing the final result • Avoiding damage to the hair • Even out porosity 		
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important to use pre-perm and post perm treatments	<ul style="list-style-type: none"> • Restore hairs' natural pH • Condition the hair 		
Explain the factors that influence the choice of sectioning techniques and different sized perm rods	<ul style="list-style-type: none"> • Haircut • Finish hair style • Length of hair • Degree of curl or wave required 		
Explain the method of checking curl development	<ul style="list-style-type: none"> • Unwinding a curler • S –shape movement 		
Outline the types and causes of problems that can occur during the perming and neutralising processes and how to resolve them	<ul style="list-style-type: none"> • Fish tails:– incorrect winding • Curls too tight/over-processing:- poor choice of lotion strength/poor timing • Curls too loose/under processing:- poor choice of lotion strength/poor timing • Cutting and conditioning • Re-perming/timing between treatments 		
Outline safe and hygienic working practices	<ul style="list-style-type: none"> • Protecting client • Personal protection • Posture and standing position • Sanitisation/sterilisation of tools and equipment • Disposing of waste hygienically and appropriately 		
Describe the aftercare advice that should be provided	<ul style="list-style-type: none"> • Shampooing and conditioning the hair • How to brush and comb the hair • How to maintain the style • Use of finishing products 		
State how to communicate and behave within a salon environment	<ul style="list-style-type: none"> • Being polite • Being honest • Speaking clearly • Listening attentively • Demonstrating positive body language and facial expressions 		