

**ITEC LEVEL 3 UNIT TEST SPECIFICATION
2016**

Unit 613 Monitor and maintain Health and Safety Practice in the Salon

External Assessment Method:	Multiple Choice Question Paper on demand	
Duration of External Assessment:	15 minutes	
Pass Mark:	60%	
Grading:	Pass, Credit or Distinction	
Frequency of External Assessment:	On demand (once ALL hours for the unit have been completed)	
Assessment criteria to be Assessed:	All assessment criteria will be assessed	
Format of Questions:	Stem, 1 key and 3 distracters	
No. of Questions	10 questions	
Distribution of questions: Each question will be allocated one mark. The breakdown of questions listed can be found in the assessment criteria in the ITEC syllabus for unit 613 as follows:	<u>Unit</u> Unit 613 Monitor and maintain Health and Safety Practice in the Salon	<u>No. of Questions per unit</u> 10
	<u>Breakdown of Questions</u> Unit 613 Monitor and maintain Health and Safety Practice in the Salon: <ul style="list-style-type: none"> Reason for carrying out risk assessments and when they should be carried out (2Q) Procedures for carrying out a risk assessment (2Q) Necessary actions to take following a risk assessment (2Q) The health and safety support that should be provided to staff (1Q) Procedures for dealing with different types of security breaches (2Q) The need for insurance (1Q) 	<u>Related to ITEC Assessment Criteria for each Unit as listed below:</u> 1.2, 1.4 1.3 1.5 2.2 2.3 2.4

Administration of External Assessment:	For security required of centres and for the administration of examination papers, please refer to the <i>ITEC Regulations and Procedures for Operating Theory Examinations</i> document.
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