

ITEC Unit 661 Prepare for Hair Services and Maintain Work Areas

What this unit is about:	<p>This standard is about preparing for hairdressing and/or barbering services and maintaining work areas.</p> <p>To carry out this standard, you will need to maintain health, safety and hygiene throughout your work. You will also need to maintain a professional personal appearance and demonstrate good communication skills.</p> <p>The main outcomes of the standard are:</p> <ol style="list-style-type: none"> 1. prepare for hair services 2. maintain the work area for hair services
Evidence Requirements:	<ol style="list-style-type: none"> 1. Simulation is not allowed for any performance evidence within this unit. 2. You must practically demonstrate in your everyday work that you have met the standard for preparing and maintaining work areas. 3. Your Assessor will observe your performance on at least 3 occasions and must include preparation for 3 different hairdressing or barbering services. No range items.
What you must do: (Performance Criteria)	<p>Prepare for Hair Services</p> <p>P1 maintain your responsibilities for health and safety throughout the service</p> <p>P2 prepare your client to meet salon's requirements</p> <p>P3 wear personal protective equipment, when required</p> <p>P4 set up materials, tools and equipment for hair services following the stylist's instructions</p> <p>P5 make sure that materials, tools, equipment and work area are ready in time for the service</p> <p>P6 make sure that all tools for hair services are cleaned using the correct methods</p> <p>P7 obtain any client records in time for consultation by the stylist</p> <p>Maintain the Work Area for Hair Services</p> <p>P8 dispose of hair and waste materials</p> <p>P9 check and clean equipment according to manufacturers' instructions and your salon's requirements</p> <p>P10 make sure that there are enough clean towels and gowns to last through the working day</p> <p>P11 keep stocks of products and other items needed for hair services replenished to the levels required by your salon</p> <p>P12 store records, materials and equipment in the required place</p> <p>P13 clean work surfaces leaving the work area in a suitable condition for further services</p>

<p>You must complete a minimum of 3 performances</p>	<p>Practical performance 1 2 3</p> <p>Date and Assessor Initials: <input type="text"/> <input type="text"/> <input type="text"/></p>		
<p>What you must cover (Range): To perform this unit successfully you need to cover the range</p>	<p>No range items</p>		
<p>What you must know: To perform this unit successfully you will need to know and understand:</p>	<p>Prepare for Hair Services</p> <p>K1 your responsibilities for health and safety as defined by any specific legislation covering your job role</p> <p>K2 general salon hygiene principles in relation to floors and seating, working surfaces, mirrors and salon equipment</p> <p>K3 methods of working safely and hygienically and which minimise the risk of cross-infection and cross-infestation</p> <p>K4 the hazards and risks which exist in your workplace and the safe working practices which you must follow</p> <p>K5 why it is important to use personal protective equipment</p> <p>K6 the type of personal protective equipment available</p> <p>K7 your salon's requirements for work area preparation and maintenance, including the checking and cleaning of equipment</p> <p>K8 what contact dermatitis is, and how to avoid developing it whilst carrying out services</p> <p>K9 how to clean, disinfect and sterilise different types of tools for the different hair services such as metals, plastic, wood, electrical</p> <p>K10 the difference between sterilising and disinfecting</p> <p>K11 the importance of the correct storage of client records in relation to the Data Protection Act</p> <p>K12 the importance of and reasons for keeping records of hair services</p> <p>Maintain the Work Area for Hair Services</p> <p>K13 the importance of following your stylist's instructions</p> <p>K14 the importance of checking you have understood the instructions given by the stylist</p> <p>K15 how to dispose of waste materials and products from hair services</p> <p>K16 the types of products, materials, tools and equipment required for hair services offered by your salon</p>		

	<p>K17 how to set up materials, tools and equipment for the hair services offered by your salon</p> <p>K18 how and where to store materials, tools and equipment</p> <p>K19 the importance of following suppliers' and manufacturers' instructions for the safe use of equipment, materials and products</p> <p>K20 the importance of checking and replenishing stock items</p> <p>K21 the condition in which the work area should be left ready for further services</p>
	<p>Assignment: Date..... MCQ: Date.....</p> <p>Learner signature..... Assessor signature.....</p> <p>Internal verifier signature (if sampled)</p>