

Unit 714 – Assist with Spa Operations

Guided Learning Hours: 37

Learning Outcome	Assessment Criteria
1. Be able to use safe and effective methods of working when assisting with spa operations	<p>1.1 Maintain personal standards of appearance, hygiene and protection that meets accepted industry and organisational requirements</p> <p>1.2 Use working methods that:</p> <ul style="list-style-type: none">a) Minimise the risk of cross infectionb) Make effective use of the working timec) Ensure the use of clean resourcesd) Minimise the risk of harm or injury to themselves or others <p>1.3 Position themselves and the client to meet the needs of the service</p> <p>1.4 Dispose of waste materials correctly</p> <p>1.5 Report any problems or difficulties to the relevant person</p>
2. Be able to clean and set up spa work areas	<p>2.1 Set up work areas to meet organisation procedures and any given instructions</p> <p>2.2 Use cleaning materials and equipment specific for work areas, following manufacturer's recommendations and any given instructions</p> <p>2.3 Leave equipment and work areas in a clean and hygienic condition suitable for use and to meet organisational requirements</p>
3. Be able to check, maintain and shut down spa work areas	<p>3.1 Check written instructions are in good condition, complete and displayed in the required place</p> <p>3.2 Check equipment and the condition of work areas at the required intervals according to manufacturers' instructions and organisational procedures, and refer problems to relevant person(s)</p> <p>3.3 Conduct water and temperature tests at the required intervals, and report any problems in temperature fluctuations or chemical concentrations to relevant person(s)</p>

	<p>3.4 Maintain stocks of resources and consumables at the required levels, and refer low levels of stock to relevant person(s)</p> <p>3.5 Check the client's wellbeing at regular intervals, according to organisational policy</p> <p>3.6 Recognise any contra-actions occurring during treatment and inform the relevant person(s)</p> <p>3.7 Keep spa operational records within own area of responsibility up-to-date, accurate, complete and legible, in line with organisational procedures</p> <p>3.8 Shut down and leave equipment and work areas according to legal, organisational and manufacturers' requirements, and notify the relevant person(s)</p>
4. Understand organisational and legal requirements	<p>4.1 Describe own responsibilities under relevant health and safety legislation and local bye laws</p> <p>4.2 Describe manufacturers', organisational and legal requirements for waste disposal</p> <p>4.3 Explain the importance of keeping maintenance records for audit purposes</p> <p>4.4 Describe own responsibilities under current Control of Substances Hazardous to Health (COSHH) Regulations for the correct use and storage of chemicals required for spa treatments</p> <p>4.5 Explain own responsibilities and reasons for maintaining personal hygiene, protection and appearance according to accepted industry and organisation requirements</p> <p>4.6 Explain the organisation's and manufacturers' requirements for the cleaning, maintenance, checking and shut down of spa treatment work areas</p> <p>4.7 Explain the organisation's manufacturers' requirements and preferences for setting the condition and ambience of the spa work areas</p> <p>4.8 Explain the organisation's requirement for the completion of operational records within own area of responsibility</p> <p>4.9 State the person(s) to whom problems should be reported</p>
5. Understand how to work safely and effectively when assisting with spa operations	<p>5.1 Explain what contact dermatitis is and how to avoid developing it when carrying out the maintenance of spa work areas</p> <p>5.2 Describe the protective equipment that should be available and the importance of using it</p>

	5.3	Explain why it is important to maintain standards of hygiene and the principles of avoiding cross-infection
	5.4	Explain the importance of regular water intake during spa treatments for both staff and clients
	5.5	Describe the necessary environmental conditions for spa work areas and why these are important
	5.6	Describe how to safely clean and set up equipment and spa work areas, including the requirements for resources and consumables
	5.7	Describe the recommended operating temperatures and humidity levels for wet and treatment areas
	5.8	Explain where and why written instructions should be placed in spa work areas
	5.9	Explain the importance of following manufacturers' instructions for client capacity levels for wet areas
	5.10	Describe the possible dangers of chemical and equipment misuse
	5.11	Describe the recommended treatment times for wet areas and the potential risks of exceeding them
	5.12	Explain how to test and interpret results of water and chemical concentrations
	5.13	Describe the ideal operating temperatures for wet area equipment and how to accurately take temperature readings
	5.14	Describe the main types of air and water borne infections that can affect spa environments and clients
	5.15	Describe the cleaning materials, equipment and regimes used in spa work areas
6. Understand client care for spa treatments	6.1	Explain the importance of regularly checking the client's wellbeing
	6.2	Describe the possible contra-actions which can occur during water, temperature and spa treatment sessions and how to deal with them