
Qualification Specification

iCO2A4 - VTCT (ITEC) Level 2 Award in Employment
Awareness in the Hair and Beauty Sector

603/4500/7

About VTCT (ITEC)

iTEC is a global specialist organisation providing qualifications internationally, and specialises in beauty & spa therapy, hairdressing, complementary therapies and sports and fitness therapy. iTEC offers centres and learners high quality regulated qualifications for employability, specialist subjects and skills enhancement.

iTEC has close working partnerships with over 700 approved centres in over 40 countries, and offices in England, Ireland, South Africa, Asia Pacific and the USA. iTEC became part of VTCT (Vocational Training and Charitable Trust), in 2016 to strengthen its position in the industry internationally.

For more information visit us at www.itecworld.co.uk, or contact our dedicated Customer Support Team via email; customersupport@vtct.org.uk or call +44 (0)23 8068 4500

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Qualification at a glance

Qualification title	VTCT (ITEC) Level 2 Award in Employment Awareness in the Hair and Beauty Sector
Qualification number	603/4500/7
Product code	iCO2A4
First registration date	01/10/2019
Age range	Pre-16, 16-18, 19+
Credit value	6
Total Qualification Time (TQT)	60
Guided Learning (GL) hours	35
Assessment	<p>To be awarded this qualification, learners must successfully achieve the following assessments:</p> <ul style="list-style-type: none">• Portfolio of evidence containing<ul style="list-style-type: none">- Assignment
Grading	Pass/Fail
Entry requirements	<p>There are no formal prerequisite qualifications that learners must have prior to undertaking this qualification. It is the responsibility of the centre to ensure that learners have the required knowledge, understanding and skills to enrol and successfully achieve this qualification.</p>

About this qualification

Aims and objectives

The main aim of the VTCT (ITEC) Level 2 Award in Employment Awareness in the Hair and Beauty Sector is to enable learners to gain the necessary knowledge required to assist in their understanding of the hairdressing and beauty industry. The qualification is suitable for learners aged 16 and over and is designed to provide a platform into further learning at level 3.

Content

This qualification is for learners who want to work within the hairdressing and beauty industry. The qualification consists of 3 mandatory units. A minimum of 35 hours of Guided Learning (GL) are required to achieve the full qualification.

This qualification also provides:

- Opportunities for learners to focus on the development of the major functional skills and the wider functional skills in a hairdressing and beauty context, such as communicating with clients, working with others and problem solving
- Opportunities for learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in employment as a beauty therapist or hairdresser

Opportunities for progression

Once learners have achieved the VTCT (ITEC) Level 2 Award in Employment Awareness in the Health and Beauty Sector as part of the Apprenticeship Framework, they may progress on to other VTCT (ITEC) or equivalent qualifications at level 3 for example:

- Advanced Apprenticeship

Opportunities for employment

This qualification forms part of the Hairdressing Apprenticeship Framework, which when completed can lead to employment in a variety of areas:

- Hairdressing salon
- Beauty salon

Relationship to National Occupational Standards

This qualification has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. This qualification is linked to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the hairdresser and beauty therapist at level 2.

Qualification structure

To be awarded the VTCT (ITEC) Level 2 Award in Employment Awareness in the Hair and Beauty Sector, learners must achieve all mandatory units.

The minimum GLH required to achieve this qualification is 35

The minimum TQT to achieve this qualification is 60

Table 1

Unit code	Mandatory units	Guided Learning Hours (GLH)	Unit reference number
iUCO66	Exploring hair and beauty organisations	12	D/617/5708
iUCO74	Exploring the hair and beauty sector	11	D/617/5711
iUCO57	Employment rights and responsibilities in the hair and beauty sector	12	T/617/5701

Guided Learning Hours (GLH)

Guided Learning Hours is 'the activity of a learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a lecturer, supervisor, tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a lecturer, supervisor, tutor or other appropriate provider of education or training'.

Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required, in order for a learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification.

Assessment

This qualification will be internally assessed and externally quality assured via methods set out below.

Table 2

Unit code	Mandatory units	Assessment	Grading
iUCO66	Exploring hair and beauty organisations	Portfolio of evidence	Pass/Refer
		Portfolio of evidence – Assignment	Pass/Refer
iUCO74	Exploring the hair and beauty sector	Portfolio of evidence	Pass/Refer
		Portfolio of evidence – Assignment	Pass/Refer
iUCO57	Employment rights and responsibilities in the hair and beauty sector	Portfolio of evidence	Pass/Refer
		Portfolio of evidence – Assignment	Pass/Refer

Unit specifications and additional supporting material for this qualification can be found on the iTEC website.

Grading of the qualification

Learners must achieve a Pass grade in the requisite number of units as specified in the rules of combination, see Table 2 above.

The overall qualification is graded Pass/Fail.

Portfolio of evidence

Learners are required to gather evidence from Table 2 in a portfolio of evidence. The underpinning knowledge will be assessed using assignments. Learners are required to provide assignments under the supervision of the lecturer who will monitor the quality of the assignments in order to ensure that they meet the criteria.

- The criteria are detailed on the assignment guidance forms and form part of the internal assessment for the qualification

The portfolio of evidence will be sampled by the external quality assurer during a centre visit.

Quality assurance

Delivery of the qualification

A scheme of work must be approved by VTCT (ITEC) for all units prior to the commencement of the course.

Lecturers should aim to deliver the theory and practical of each unit simultaneously, i.e., both theory and practical of each unit should be taught together to ensure the underpinning knowledge is being delivered at the same time as the practical skills. This will help to ensure that learners understand the structures they are working on as a result of combining delivery with the practical application of treatments.

Achievement record

All units will require an Achievement Record to be completed by the lecturer for each learner. This achievement record will need to be kept by the centre and may be sampled by the external examiner or external quality assurer on their visit.

An Achievement Record for each unit can be downloaded from the ITEC website.

Document History

Version	Issue Date	Changes	Role
v0.4	14/05/2019	Draft version published to inform centres prior to September launch.	Systems Integration Team
v1.0	13/09/2019	First published	Head of Qualifications and Processing