

Scheme of work

For each VTCT (ITEC) qualification, the lecturer/centre must complete a scheme of work for each unit indicating how the Lecturer is planning to cover the unit content throughout the course. Set out the planned sessions in terms of learning outcomes to be achieved. These should match those stated within the VTCT (ITEC) unit specification. Include all units of each course offered. Hours should meet the minimum guided learning hours listed within the unit specification.

Unit title: iUHB255 – Creative hairdressing design skills

Total contact tuition hours proposed: 60

Lecturer(s) responsible:

Learning objectives	Lecture content	Suggested resources	Approx. hours
Introductory session	<ul style="list-style-type: none"> College rules and regulations College mission statement ITEC rules and regulations Health & Safety Timetable Dates – holidays etc. Syllabus Recommended books Uniform 	<ul style="list-style-type: none"> Lecture Q&A Using all the documents listed to ensure the students understand the college expectations and their commitment to the course 	
1. Be able to plan an image			
Identify opportunities for creating a total look	<ul style="list-style-type: none"> Fashion shows and competitions Photo shoots and magazines Weddings and special events 	<ul style="list-style-type: none"> OHP/Whiteboard Lecture Q&A Homework Tests 	20
Research ideas for developing the image of the total look	<ul style="list-style-type: none"> Researching trends Planning a theme Consulting magazines, books and internet 		
Create and provide a detailed design plan for the total look	<ul style="list-style-type: none"> Produce a moodboard Products and accessories needed Illustrations of the final look Securing client's agreement 		

Agree design plan with others involved in a manner which promotes good working relationships	<ul style="list-style-type: none"> • One to one discussion • Group discussion • Ownership of design plan 		
Evaluate the design plan	<ul style="list-style-type: none"> • Is it fit for purpose • Is it achievable • Cost effectiveness of design • Current fashion 		
Explain how to research and develop ideas for creating an image for a total look	<ul style="list-style-type: none"> • Media • Magazines • Newspapers • Internet • Exhibitions 		
Describe ways of combining, styling, dressing and finishing techniques to create the completed total look	<ul style="list-style-type: none"> • Setting • Blow drying • Use of tongs • Use of straighteners 		
Explain ways of presenting a created image and look effectively	<ul style="list-style-type: none"> • Photographic • Video • Live performance 		
Describe methods of evaluating the design plan	<ul style="list-style-type: none"> • Timescale • Staff expertise 		
Describe the potential commercial benefits of developing and creating design work	<ul style="list-style-type: none"> • Salon image • Personal recognition • Additional business 		
State the importance of accurate planning, attention to detail and working to timescales	<ul style="list-style-type: none"> • Effect on final design • Overspend on budget • Meeting deadlines 		
Explain how the venue could affect design plans	<ul style="list-style-type: none"> • Availability of space • Health and safety considerations • Access to premises • Cost of premises and other facilities 		

Describe how to remedy problems that may occur with the different opportunities for creating an image	<ul style="list-style-type: none"> • Additional research • Adjusting design plan • Seeking assistance 		
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2. Be able to create an image			
Communicate and behave in a professional manner	<ul style="list-style-type: none"> • Being polite • Being honest • Speaking clearly • Listening attentively • Demonstrating positive body language and facial expressions 	<ul style="list-style-type: none"> • OHP/Whiteboard • Lecture • Q&A • Homework • Tests 	40
Select other services to complement the image and look	<ul style="list-style-type: none"> • Colouring • Perming • Make-up • Clothes 		
Select and use products, tools and equipment required to achieve the image	<ul style="list-style-type: none"> • Brushes and combs • Tongs and straighteners • Hairdryers • Styling and finishing products 		
Use and combine techniques and skills to present the image	<ul style="list-style-type: none"> • Setting • Blow drying • Cutting • Backcombing • Using tongs and straighteners 		
Create the finished image to the requirements of the final design plan	<ul style="list-style-type: none"> • Checking plan regularly throughout the process • Discussing progress with colleagues and team 		
Follow safe and hygienic working practices	<ul style="list-style-type: none"> • Protecting client • Personal protection • Posture and standing position • Sanitisation of tools and equipment 		
Evaluate the finished result	<ul style="list-style-type: none"> • Client satisfaction • Audience reaction • Team and personal satisfaction • New business 		

Explain the safety considerations that must be taken into account	<ul style="list-style-type: none"> • Protecting client • Personal protection • Posture and standing position • Sanitisation of tools and equipment 		
Outline the skills required for presenting the image	<ul style="list-style-type: none"> • Communication skills • Technical knowledge and hairdressing skills • Drying and styling the wig or hair piece • Using finishing products on the wig or hair piece 		
Explain how other services can develop and complement the image and look	<ul style="list-style-type: none"> • Clothes • Make-up 		
Outline safe and hygienic working practices	<ul style="list-style-type: none"> • Protecting client • Personal protection • Posture and standing position • Sanitisation of tools and equipment 		
State how to communicate and behave within a salon environment	<ul style="list-style-type: none"> • Being polite • Being honest • Speaking clearly • Listening attentively • Demonstrating positive body language and facial expressions 		

Document History

Version	Issue Date	Changes	Role
v1	23/09/2019	First published	Qualifications and Regulation Co-ordinator