



Portfolio reference:

<b>Learner name:</b>					
<b>Client name:</b>			New client <input type="checkbox"/>	Existing client <input type="checkbox"/>	
<b>Date:</b>					
<b>Service cost:</b>					
Advise and consult with clients for men's hair services <input type="checkbox"/>			Shampoo, condition and treat men's hair and scalp <input type="checkbox"/>		
Cutting men's hair using basic techniques <input type="checkbox"/>			Dry and finish men's hair <input type="checkbox"/>		
Cut facial hair to shape using basic techniques <input type="checkbox"/>			Create basic outlines and detailing in hair <input type="checkbox"/>		
Clipper maintenance <input type="checkbox"/>			Hair tonics <input type="checkbox"/>		

Implication to services	Service/Advice given
Limitations to other services	
Changes to existing hair and scalp care regime	

Hair classifications	Texture		
Type 1- Straight hair	<b>1a Fine</b>	<b>1b Medium</b>	<b>1c Coarse</b>
	Straight <input type="checkbox"/>	Straight with volume <input type="checkbox"/>	Straight difficult hair <input type="checkbox"/>
Type 2- Wavy hair	<b>2a Fine</b>	<b>2b Medium</b>	<b>2c Coarse</b>
	'S' pattern <input type="checkbox"/>	Frizzy 'S' pattern <input type="checkbox"/>	Very frizzy 'S' pattern <input type="checkbox"/>
Type 3- Curly hair	<b>3a Fine</b>	<b>3b Medium</b>	<b>3c Coarse</b>
	Soft curl <input type="checkbox"/>	Loose curl <input type="checkbox"/>	Tight curl <input type="checkbox"/>
Type 4- Very curly hair	<b>4a Fine</b>	<b>4b Medium</b>	<b>4c Coarse</b>
	Tightly coiled curl pattern <input type="checkbox"/>	Z pattern & spring curl <input type="checkbox"/>	Tight Z pattern <input type="checkbox"/>

Considered all influencing factors					
Density	Thick <input type="checkbox"/>	Medium <input type="checkbox"/>	Thin <input type="checkbox"/>		
Hair length	Above shoulder <input type="checkbox"/>	Below shoulder <input type="checkbox"/>	One length <input type="checkbox"/>	Layered <input type="checkbox"/>	Fringe <input type="checkbox"/>
% of white hair	0% <input type="checkbox"/>	10% <input type="checkbox"/>	25% <input type="checkbox"/>	50% <input type="checkbox"/>	75+% <input type="checkbox"/>
Skin tone	Warm <input type="checkbox"/>	Neutral <input type="checkbox"/>	Cool <input type="checkbox"/>	Ash <input type="checkbox"/>	
Hair condition	Normal <input type="checkbox"/>	Heat damage <input type="checkbox"/>	Chemical damage <input type="checkbox"/>	Environmental damage <input type="checkbox"/>	Product build-up <input type="checkbox"/>
Scalp condition	Normal <input type="checkbox"/>	Oily <input type="checkbox"/>	Dandruff <input type="checkbox"/>	Dry <input type="checkbox"/>	Product build-up <input type="checkbox"/>
Chemically treated	Virgin <input type="checkbox"/>	Previously permed <input type="checkbox"/>	Previously coloured <input type="checkbox"/>	Previously lightened <input type="checkbox"/>	Previously relaxed <input type="checkbox"/>
Growth patterns	Cowslick <input type="checkbox"/>	Widows peak <input type="checkbox"/>	Nape whorl <input type="checkbox"/>	Male pattern baldness <input type="checkbox"/>	Double crown <input type="checkbox"/>
Piercings	Facial <input type="checkbox"/>	Ears <input type="checkbox"/>			
Facial contours	Mouth <input type="checkbox"/>	Width of lips <input type="checkbox"/>	Nose <input type="checkbox"/>	Jaw shape <input type="checkbox"/>	Moles/dimples <input type="checkbox"/>

Personal protective equipment					
PPE	Gown <input type="checkbox"/>	Cutting collar <input type="checkbox"/>	Towel(s) <input type="checkbox"/>	Cotton wool <input type="checkbox"/>	Cape <input type="checkbox"/>
	Neck protection <input type="checkbox"/>	Cap <input type="checkbox"/>	Barrier cream <input type="checkbox"/>	Gloves <input type="checkbox"/>	



Face shapes

Oval	Square	Round	Heart	Oblong	Diamond

Contra-indications present

History of allergic reactions		Scalp sensitivity		Other known allergies		Skin disorders/ diseases/infestations	
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Evident hair damage		Cuts and abrasions		Recent injuries/scar tissue		Traction alopecia	
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Incompatibility of products		Medical history		Medical advice			
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>		

Advice given/actions taken:

Outcome of tests

Portosity test	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>		
Elasticity test	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>		

Techniques, products and equipment

Shampoo, condition and treat the hair and scalp	Dry scalp <input type="checkbox"/>	Oily scalp <input type="checkbox"/>	Sensitised scalp <input type="checkbox"/>	Scaling scalp <input type="checkbox"/>	Hair loss (general thinning) <input type="checkbox"/>
	Shampoo <input type="checkbox"/>	Surface conditioner <input type="checkbox"/>	Penetrating conditioner <input type="checkbox"/>	pH balancing conditioner <input type="checkbox"/>	Scalp treatment <input type="checkbox"/>
	Effleurage <input type="checkbox"/>	Rotary <input type="checkbox"/>	Friction <input type="checkbox"/>	Petrissage <input type="checkbox"/>	
Cutting men's hair using basic techniques	Uniform layer <input type="checkbox"/>	Square layer <input type="checkbox"/>	Graduation <input type="checkbox"/>	Flat top <input type="checkbox"/>	With a fringe <input type="checkbox"/>
	With a parting <input type="checkbox"/>	Around the ear <input type="checkbox"/>	Over the ear <input type="checkbox"/>	With a fade <input type="checkbox"/>	Eyebrow trim <input type="checkbox"/>
	Scissors <input type="checkbox"/>	Thinning scissors <input type="checkbox"/>	Clippers/ attachments <input type="checkbox"/>	Trimmers <input type="checkbox"/>	Razor <input type="checkbox"/>
	Club cutting <input type="checkbox"/>	Scissor over comb <input type="checkbox"/>	Clipper over comb <input type="checkbox"/>	Freehand <input type="checkbox"/>	Thinning <input type="checkbox"/>
	Fading <input type="checkbox"/>	Tapered neckline <input type="checkbox"/>	Squared neckline <input type="checkbox"/>	Full neckline <input type="checkbox"/>	Natural outline <input type="checkbox"/>
	Created outline <input type="checkbox"/>	Tapered outline <input type="checkbox"/>			
Create basic outlines and detailing in hair	Straight lines <input type="checkbox"/>	Curved lines <input type="checkbox"/>	Repeated pattern <input type="checkbox"/>	Symmetrical pattern/lines <input type="checkbox"/>	Clipper over comb <input type="checkbox"/>
	Scissor over comb <input type="checkbox"/>	Freehand <input type="checkbox"/>	Fading <input type="checkbox"/>	Trimmers <input type="checkbox"/>	T-liners <input type="checkbox"/>
	Razor <input type="checkbox"/>	Scissors <input type="checkbox"/>	Combs <input type="checkbox"/>		



Cut facial hair using basic techniques	Tapered beard line <input type="checkbox"/>	Full beard outline <input type="checkbox"/>	Partial beard <input type="checkbox"/>	Moustache <input type="checkbox"/>	Eyebrow trim <input type="checkbox"/>
	Moustache wax <input type="checkbox"/>	Bears oil <input type="checkbox"/>	Short - less than 3mm <input type="checkbox"/>	Mid length 4mm - 10mm <input type="checkbox"/>	Long - more than 10mm <input type="checkbox"/>
	Scissors <input type="checkbox"/>	Clippers <input type="checkbox"/>	Trimmers <input type="checkbox"/>	Scissor over comb <input type="checkbox"/>	Clipper over comb <input type="checkbox"/>
Clipper maintenance	Planned next maintenance <input type="checkbox"/>	Electrical equipment testing <input type="checkbox"/>	Recorded oil and lubricants used <input type="checkbox"/>	Recorded cleaning products used <input type="checkbox"/>	
	Small cleaning brush <input type="checkbox"/>	Screwdriver <input type="checkbox"/>	Cleaning product <input type="checkbox"/>	Oil/lubricants <input type="checkbox"/>	
Dry and style men's hair	Straightening <input type="checkbox"/>	Volume/lift <input type="checkbox"/>	Movement or curl <input type="checkbox"/>	Texture <input type="checkbox"/>	Smoothing <input type="checkbox"/>
	Traditional style <input type="checkbox"/>	Barbershop <input type="checkbox"/>	Fashion style <input type="checkbox"/>	Scaling scalp <input type="checkbox"/>	Hair loss (general thinning) <input type="checkbox"/>
	Sprays <input type="checkbox"/>	Creams <input type="checkbox"/>	Mousses <input type="checkbox"/>	Gel <input type="checkbox"/>	Wax/pomade <input type="checkbox"/>
	Tonics/astringents <input type="checkbox"/>	Moisturisers/oils <input type="checkbox"/>	Styling powder <input type="checkbox"/>	Round brushes <input type="checkbox"/>	Flat brush <input type="checkbox"/>
	Vent brush <input type="checkbox"/>	Combs <input type="checkbox"/>	Hair dyer and nozzle <input type="checkbox"/>		
Hair tonics	Short hair <input type="checkbox"/>	Mid-length hair <input type="checkbox"/>	Long hair <input type="checkbox"/>	Dry hair <input type="checkbox"/>	Dull limp hair <input type="checkbox"/>
	Chemically or physically damaged hair <input type="checkbox"/>		Dandruff and dry scalp <input type="checkbox"/>		Oily scalp <input type="checkbox"/>
	Male pattern baldness <input type="checkbox"/>				

#### Tools and equipment used

#### Products used



Advice given to client		
Use of tools or equipment		Advice given
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Use of products at home		Advice given
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Time interval between services		Advice given
Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Promote additional products or services		
Products		List all products promoted
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Services		List all services promoted
Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Learner signature:	Client signature:
Assessor/Lecturer signature:	
Assessor/Lecturer comments	