



Portfolio reference:

Learner name:			
Client name:		New client <input type="checkbox"/>	Existing client <input type="checkbox"/>
Date:			
Service cost:			
Provide client consultation services <input type="checkbox"/>	Creatively cut hair using a combination of techniques <input type="checkbox"/>		
Creatively colour and lighten hair <input type="checkbox"/>	Creatively style and dress hair <input type="checkbox"/>		
Provide hair colour correction services <input type="checkbox"/>	Provide a variety of relaxing services <input type="checkbox"/>		
Provide specialist hair and scalp treatments <input type="checkbox"/>	Provide creative hair extension services <input type="checkbox"/>		
Create a variety of permed effects <input type="checkbox"/>			

Hair classifications	Texture		
	1a Fine	1b Medium	1c Coarse
Type 1- Straight hair	Straight <input type="checkbox"/>	Straight with volume <input type="checkbox"/>	Straight difficult hair <input type="checkbox"/>
Type 2- Wavy hair	2a Fine 'S' pattern <input type="checkbox"/>	2b Medium Frizzy 'S' pattern <input type="checkbox"/>	2c Coarse Very frizzy 'S' pattern <input type="checkbox"/>
Type 3- Curly hair	3a Fine Soft curl <input type="checkbox"/>	3b Medium Loose curl <input type="checkbox"/>	3c Coarse Tight curl <input type="checkbox"/>
Type 4- Very curly hair	4a Fine Tightly coiled curl pattern <input type="checkbox"/>	4b Medium Z pattern & spring curl <input type="checkbox"/>	4c Coarse Tight Z pattern <input type="checkbox"/>

Considered all influencing factors					
Density	Thick <input type="checkbox"/>	Medium <input type="checkbox"/>	Thin <input type="checkbox"/>		
Hair length	Above shoulder <input type="checkbox"/>	Below shoulder <input type="checkbox"/>	One length <input type="checkbox"/>	Layered <input type="checkbox"/>	Fringe <input type="checkbox"/>
% of white hair	0% <input type="checkbox"/>	10% <input type="checkbox"/>	25% <input type="checkbox"/>	50% <input type="checkbox"/>	75+% <input type="checkbox"/>
Skin tone	Warm <input type="checkbox"/>	Neutral <input type="checkbox"/>	Cool <input type="checkbox"/>	Ash <input type="checkbox"/>	
Hair condition	Normal <input type="checkbox"/>	Heat damage <input type="checkbox"/>	Chemical damage <input type="checkbox"/>	Environmental damage <input type="checkbox"/>	Product build-up <input type="checkbox"/>
Scalp condition	Normal <input type="checkbox"/>	Oily <input type="checkbox"/>	Dandruff <input type="checkbox"/>	Dry <input type="checkbox"/>	Product build-up <input type="checkbox"/>
Chemically treated	Virgin <input type="checkbox"/>	Previously permed <input type="checkbox"/>	Previously coloured <input type="checkbox"/>	Previously lightened <input type="checkbox"/>	Previously relaxed <input type="checkbox"/>
Growth patterns	Cowlick <input type="checkbox"/>	Widows peak <input type="checkbox"/>	Nape whorl <input type="checkbox"/>	Male pattern baldness <input type="checkbox"/>	Double crown <input type="checkbox"/>
Temperature	Added heat <input type="checkbox"/>	No heat <input type="checkbox"/>			

Contra-indications present							
History of allergic reactions		Scalp sensitivity		Other known allergies		Skin disorders/ diseases/infestations	
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Evident hair damage		Cuts and abrasions		Recent injuries/scar tissue		Traction alopecia	
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Incompatibility of products		Medical history		Amount of regrowth (relaxing)		Medical advice	
Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Yes <input type="checkbox"/>	No <input type="checkbox"/>

Advice given/actions taken:

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Outcome of tests			
Portosity test	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
Elasticity test	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>
Incompatibility test	Negative reaction <input type="checkbox"/>	Positive reaction <input type="checkbox"/>	
Skin test	Negative reaction <input type="checkbox"/>	Positive reaction <input type="checkbox"/>	
Colour test	Achieved target result <input type="checkbox"/>		
Development test	Achieved target result <input type="checkbox"/>		
Pull test	Good <input type="checkbox"/>	Average <input type="checkbox"/>	Poor <input type="checkbox"/>

Techniques used:					
Creatively cut hair	Graduating <input type="checkbox"/>	Layering <input type="checkbox"/>	Tapering <input type="checkbox"/>	Club cutting <input type="checkbox"/>	Scissor over comb <input type="checkbox"/>
	Clipper over comb <input type="checkbox"/>	Thinning <input type="checkbox"/>	Freehand <input type="checkbox"/>	Texturising <input type="checkbox"/>	Disconnecting <input type="checkbox"/>
Creatively style and dress hair	Heated rollers <input type="checkbox"/>	Rollers with pins <input type="checkbox"/>	Pin-curl <input type="checkbox"/>	Velcro/Bendy rollers <input type="checkbox"/>	Straightening <input type="checkbox"/>
	Volume <input type="checkbox"/>	Movement <input type="checkbox"/>	Curls <input type="checkbox"/>	Styling products <input type="checkbox"/>	Finishing products <input type="checkbox"/>
Colour and lightening or Colour correction services	Semi-permanent <input type="checkbox"/>	Quasi <input type="checkbox"/>	Permanent <input type="checkbox"/>	Lightener <input type="checkbox"/>	Colour remover <input type="checkbox"/>
	Remove banding <input type="checkbox"/>	Re-colour hair using pre-pigmentation <input type="checkbox"/>	Re-colour artificially removed colour <input type="checkbox"/>	Correct high/low lights <input type="checkbox"/>	Remove artificial colour <input type="checkbox"/>
	Full head <input type="checkbox"/>	Re-growth <input type="checkbox"/>	Virgin hair application <input type="checkbox"/>	Slicing <input type="checkbox"/>	Block colour <input type="checkbox"/>
	Weaving <input type="checkbox"/>	Colour/lightening placement <input type="checkbox"/>	Graduation colour <input type="checkbox"/>	Balayage <input type="checkbox"/>	Ombre <input type="checkbox"/>
	Root dragging <input type="checkbox"/>	Restore depth and tone <input type="checkbox"/>	Neutralise colour tone <input type="checkbox"/>	Colour resistant hair <input type="checkbox"/>	Lightening full head <input type="checkbox"/>
	Lightening re-growth <input type="checkbox"/>	Lightening block colour <input type="checkbox"/>	Lightening partial head <input type="checkbox"/>		
Starting base shade:					
Starting tone present:					
Perming services	Piggyback <input type="checkbox"/>	Spiral <input type="checkbox"/>	Weaving <input type="checkbox"/>	Root <input type="checkbox"/>	Hopscotch <input type="checkbox"/>
	Double wind <input type="checkbox"/>				
Relaxing services	Virgin hair <input type="checkbox"/>	Re-growth 4 – 8 weeks <input type="checkbox"/>	Re-growth up to 12 weeks <input type="checkbox"/>	Sodium <input type="checkbox"/>	Non-sodium <input type="checkbox"/>
	Top application <input type="checkbox"/>	Top and bottom application <input type="checkbox"/>		Hand application <input type="checkbox"/>	
Specialist hair and scalp treatments	Effleurage <input type="checkbox"/>	Petrissage <input type="checkbox"/>	Vibration <input type="checkbox"/>	High frequency <input type="checkbox"/>	
	Dry scalp <input type="checkbox"/>	Oily scalp <input type="checkbox"/>	Sensitised scalp <input type="checkbox"/>	Scaling scalp <input type="checkbox"/>	Hair loss (general thinning) <input type="checkbox"/>
	Dandruff <input type="checkbox"/>	Chemically damaged <input type="checkbox"/>	Environmental damaged <input type="checkbox"/>		Physically damaged <input type="checkbox"/>
	Oil <input type="checkbox"/>	Cream <input type="checkbox"/>	Lotion <input type="checkbox"/>	Spirit based <input type="checkbox"/>	Treatment shampoo and conditioner <input type="checkbox"/>
Creative hair extension services	Short term <input type="checkbox"/>	Long term <input type="checkbox"/>	Artificial hair <input type="checkbox"/>	Human hair <input type="checkbox"/>	
	Adhesive <input type="checkbox"/>	Adhesive remover <input type="checkbox"/>	Extension clips or rings <input type="checkbox"/>		

Tools and equipment used:

Products used:

Advice given to client:		
Use of tools or equipment		Advice given
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Use of products at home		Advice given
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Time interval between services		Advice given
Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Promote additional products or services:		
Products		List all products promoted
Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Services		List all services promoted
Yes <input type="checkbox"/>	No <input type="checkbox"/>	

Learner signature:	Client signature:
Assessor/Lecturer signature:	
Assessor/Lecturer comments	