

# Achievement Record

iUCO69 – Human resource management within the hair and beauty sector

All units will require an Achievement Record to be completed by the lecturer for each learner. This achievement record will need to be kept by the centre and may be sampled by the external quality assurer on their visit.

**Learner name:** \_\_\_\_\_

**Learner number:** \_\_\_\_\_

**Centre name:** \_\_\_\_\_

	Please tick box:	Yes	No	Comments
Portfolio of evidence containing:				
• Practical performance				
• Assignment				

**Please note;** each box must be ticked 'Yes' in order to gain a pass grade. If any area is answered 'No' the assessment will be referred until the omitted section is completed.

**Learner signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Lecturer name:** \_\_\_\_\_

**Lecturer signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**IQA name (If sampled):** \_\_\_\_\_

**IQA signature (If sampled):** \_\_\_\_\_ **Date:** \_\_\_\_\_

**EQA name (If sampled):** \_\_\_\_\_

**EQA signature (If sampled):** \_\_\_\_\_ **Date:** \_\_\_\_\_

## Document History

Version	Issue Date	Changes	Role
v1	01/10/2019	First published	Qualifications Administrator