

# Achievement Record

## iUBT402 – Client care and communication in beauty-related industries

All units will require an Achievement Record to be completed by the lecturer for each learner. This achievement record will need to be kept by the centre and may be sampled by the external examiner the external quality assurer on their visit.

Learner name: \_\_\_\_\_

Learner number: \_\_\_\_\_

Centre name: \_\_\_\_\_

	Please tick box:	Yes	No	Comments
Portfolio of evidence containing: <ul style="list-style-type: none"><li>• Assignment</li></ul>				

**Please note;** each box must be ticked 'Yes' in order to gain a pass grade. If any area is answered 'No' the assessment will be referred until the omitted section is completed.

Learner signature: \_\_\_\_\_ Date: \_\_\_\_\_

Lecturer name: \_\_\_\_\_

Lecturer signature: \_\_\_\_\_ Date: \_\_\_\_\_

IQA name (If sampled): \_\_\_\_\_

IQA signature (If sampled): \_\_\_\_\_ Date: \_\_\_\_\_

EQA name (If sampled): \_\_\_\_\_

EQA signature (If sampled): \_\_\_\_\_ Date: \_\_\_\_\_

## Document History

Version	Issue Date	Changes	Role
v1	14/10/2019	First published	Qualifications Administrator