
Marking Criteria

iUBT404 – Provide manicure treatments

Once all aspects of the mandatory units have been completed, learners will be expected to complete an internal practical assessment. This will be undertaken by an internal assessor using the internal assessment forms. These must be handed to the external examiner on the day of the final external practical examination.

Practical examination sequence – approximately 20 minutes

- Clients must be wearing nail enamel prior to treatment
- Full manicure treatment to one hand only but dark nail varnish must be applied to both
- Oral questions may be asked at any time during the examination
- Consultation forms must be filled in by each learner and made available for the external examiner to check. These should be reviewed and completed at the end of the treatment and will be taken away by the examiner
- Learners will be expected to demonstrate excellent hygiene and client care throughout as well as competence in their relevant skills
- The examiner may reduce the treatment timings, as the examination is a demonstration of the learner's professionalism and their accomplished technique
- Approximate time allocated for changeover of practical examination groups – 15 minutes

Learners must achieve a minimum of 3 marks for appearance and 3 marks for client care in order to pass the practical examination.

Learners must be able to demonstrate the following:

Appearance – 5 marks (0.5 mark each)

1. Clean, ironed professional uniform
2. Clean, neat hair and tied back. Hair must be tied up if long and off the collar, not covering face
3. Short, clean, well-manicured nails with no varnish and clean hands
4. Clean, sensible fully flat shoes, socks should be worn
5. If wearing a skirt, tights must be an appropriate colour for the uniform
6. No jewellery to be worn with the exception of a wedding band and 1 pair of small stud earrings. Other religious jewellery must be taped accordingly
7. No body or breath odour
8. No chewing gum or sucking sweets
9. No visible underskirts/underwear
10. Skirts to the knee. Trousers should be cropped no higher than calf length and trousers must not be trailing on the floor

Client care – 5 marks (1 mark each)

1. Greeted and introduced self to client
2. Positioned self and client appropriately throughout the treatment
3. Explained the treatment procedure to the client
4. Ensured the client's comfort and modesty throughout the treatment
5. Maintained a positive and professional approach to client throughout

Hygiene and sterilisation – 10 marks (2 marks each)

1. Wiped the equipment over with an appropriate sanitiser before and after use
2. Sanitised hands before, during and after treatment as appropriate
3. Replaced lids on products and used spatulas to remove cream
4. Appropriate and hygienic disposal of cotton wool, tissues, paper roll and general waste
5. Ensured the salon, clinic sterilising equipment and cabinets are used appropriately and sanitised correctly. Small equipment must also be used and stored appropriately

Filing – 20 marks (4 marks each)

1. Discussed the client's requirements
2. Held the emery board correctly
3. Demonstrated the correct filing techniques
4. Demonstrated bevelling techniques
5. Achieved appropriate and uniform shape and length of nails

Cuticle work - 20 marks (4 marks each)

1. Applied cuticle cream and soaked the fingernails
2. Applied cuticle remover correctly
3. Used the hoof stick correctly
4. Used a wet cuticle knife or cuticle tool correctly
5. Used cuticle nippers correctly

Massage – 10 marks (2 marks each)

1. Demonstrated effleurage movements correctly
2. Demonstrated petrissage movements correctly
3. Demonstrated passive movements correctly
4. Demonstrated a logical massage routine throughout
5. Demonstrated a flowing massage routine throughout

Varnish and finished results – 30 marks: (1-10 - 2 marks each, and 11 - 10 marks)

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| 6. Squeaked the nails clean | (2 marks) |
| 7. Applied a base coat | (2 marks) |
| 8. Applied 2 coats of dark coloured varnish | (2 marks) |
| 9. Applied a top coat | (2 marks) |
| 10. Used 3-5 brushstrokes of varnish per nail | (2 marks) |
| 11. Applied varnish smoothly and evenly | (2 marks) |
| 12. Left a hairline gap between cuticle and varnish | (2 marks) |
| 13. Avoided flooding of the varnish on the skin of the client | (2 marks) |
| 14. Supported the fingers correctly during the application of the varnish | (2 marks) |
| 15. Handled products correctly | (2 marks) |
| 16. Achieved a commercially acceptable finished result within the specified timeframe | (10 marks) |

Sample oral questions

1. Describe the client's nail type?
2. What is a hoof stick used for?
3. How would a cuticle knife be used correctly?
4. How would cuticle nippers be sterilised?
5. Describe the contra-indications to this treatment?
6. What aftercare advice would you give to the client?

Document History

Version	Issue Date	Changes	Role
V1	13/01/2010	First Published	Subject Matter Expert