



**ITEC Level 2 NVQ Diploma in Beauty Therapy General**  
**QAN 501/0161/4**  
**Learner Guidance Notes**

**General Advice**

**1. Requirements for Undertaking this Qualification**

ITEC recommend that you should have achieved a level of education equivalent to five GCSEs at grade A\*-C or Level 1 NVQ Certificate in Beauty Therapy prior to commencing the ITEC Level 2 NVQ Diploma in Beauty Therapy General; however, your Centre may make exemptions for adult returners with experience of the workplace.

**2. Structure of the Qualification, Guided Learning (GL)**

The ITEC Level 2 NVQ Diploma in Beauty Therapy General is comprised of 8 mandatory units plus a selection of optional units covering a minimum of 70 hours of Guided Learning (GL). A minimum of 458 hours of Guided Learning are required to achieve the full qualification. However, you will also be required to complete further study and generate evidence of your learning in your own time. This is known as Total Qualification Time (TQT), please see Table 1 and 2 below:-

Table 1

<b>ITEC Unit Number</b>	<b>Unit Title</b>	<b>Assessment</b>	<b>Grading</b>
708	Provide Facial Skincare Treatment	Internal Assessment MCQ - Paper or online	Pass/Refer
709	Provide Pedicure Services	Internal Assessment MCQ - Paper or online	Pass/Refer
710	Provide Manicure Services	Internal Assessment MCQ - Paper or online	Pass/Refer
711	Enhance the Appearance of Eyebrows and Eyelashes	Internal Assessment MCQ - Paper or online	Pass/Refer
712	Carry Out Waxing Services	Internal Assessment MCQ - Paper or online	Pass/Refer
510	Develop and Maintain Effectiveness at Work	Internal Assessment	Pass/Refer
509	Promote Additional Services or Products to Customers	Internal Assessment	Pass/Refer
500	Ensure Responsibility for Actions to Reduce Risks to Health and Safety	Internal Assessment	Pass/Refer

**Optional Units**

Table 2

ITEC Unit Number	Unit Title	Assessment	Grading
713	Provide Make-up Services	Internal Assessment MCQ - Paper or online	Pass/Refer
751	Provide Threading Services	Internal Assessment MCQ - Paper or online	Pass/Refer
714	Assist With Spa Operations	Internal Assessment MCQ - Paper or online	Pass/Refer
715	Enhance Appearance Using Skin Camouflage	Internal Assessment MCQ - Paper or online	Pass/Refer
716	Carry Out Ear Piercing	Internal Assessment MCQ - Paper or online	Pass/Refer
508	Fulfil Salon Reception Duties	Internal Assessment	Pass/Refer

**Minimum Total Guided Learning including Optional Units (GL) - 458**

**Minimum Total Qualification Time including Optional Units (TQT) - 549**

**Total Credit Value for the Qualification - 55**

### 3. Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in Table 1 and 2 above) must be completed and awarded a Pass mark before the full qualification can be certificated

The overall qualification is graded - Pass

Your results and Certificates will be sent to your Centre by ITEC. Therefore, you will need to collect your results and Certificates from your Centre

### 4. Assessment of the Qualification

The ITEC Level 2 NVQ Diploma in Beauty Therapy General will be internally and externally assessed using a variety of assessment methods as set out in Table 1 and 2 above

Once you have completed all the specified assessments for the qualification and your Lecturer has awarded a Pass mark for all the evidence you have submitted, the ITEC External Verifier will verify a sample of all documentation of your evidence that you have completed during your training to ensure it meets the ITEC standard

#### Internal Practical Assessment

- The internal practical assessment forms part of the internal assessment and should be assessed by the Lecturer using the appropriate marking criteria and internal practical assessment forms
- The internal practical form for each unit should be completed by the Lecturer and placed with the relevant documentation for the ITEC External Examiner

- c. Units 708, 709, 710, 711, 712, 510, 509, 500, 713, 751, 714, 715, 716 and 508 will be internally practically assessed
- d. The internal assessment(s) will be conducted by the Centre's Lecturer/Internal Verifier(s) and will be sampled by the ITEC External Verifier

### Multiple-choice Tests

Each question is formatted in the same way:

- 1 stem (the question)
- 1 key (the correct answer)
- 3 distractors (incorrect answers)
- You must indicate the answer you believe is correct by placing a mark in the appropriate box on your answer sheet

Multiple-choice tests are used for units 708, 709, 710, 711, 712 713, 751, 714, 715 and 716 - online testing of all relevant units is also available

## 5. Resources

Your Centre must provide a suitable environment for teaching the ITEC Level 2 NVQ Diploma in Beauty Therapy General as well as all equipment both fixed and free standing to complete all aspects of the qualification. You may need to supply some consumables and/or towels in order to complete your training

## 6. Opportunities for Progression

Once you have achieved the ITEC Level 2 NVQ Diploma in Beauty Therapy General you may progress on to other ITEC or equivalent qualifications at Level 3, for example:

- Level 3 NVQ Diploma in Therapy General
- Level 3 NVQ Diploma in Beauty Therapy Massage
- Level 3 Diploma in Beauty Therapy Make-up
- Level 3 Diploma in Nail Services
- Level 3 Diploma in Spa Therapy

For further Awards, Certificates and Diplomas please go to [www.itecworld.co.uk](http://www.itecworld.co.uk)

## 7. Professional Body Membership and Insurance

Professional Indemnity and Public Liability Insurance can be obtained via The Complementary Therapist Association ([www.CThA.com](http://www.CThA.com)) and other Industry Associations who recognise the ITEC Diploma. The ITEC Level 2 NVQ Diploma in Beauty Therapy General also enables Graduates to apply for membership of The Complementary Therapist Association

## 8. Support from Industry

Please see letters of support from the industry; [White Rose School of Health and Beauty](#)

## 9. Book List

A full book list can be found [here](#)