

ITEC Level 3 NVQ Diploma in Nail Services
QAN 501/1283/1
Learner Guidance Notes

General Advice

1. Requirements for Undertaking this Qualification

ITEC recommend that you should have achieved a level of education equivalent to five GCSEs at grade A*-C or Level 2 NVQ Diploma in Beauty Therapy prior to commencing the ITEC Level 3 NVQ Diploma in Nail Services; however, your Centre may make exemptions for adult returners with experience of the workplace.

2. Structure of the Qualification, Guided Learning (GL)

The ITEC Level 3 NVQ Diploma in Nail Services is comprised of 3 mandatory units plus a selection of optional units covering a minimum of 166 hours of Guided Learning (GL). A minimum of 356 hours of Guided Learning are required to achieve the full qualification. However, you will also be required to complete further study and generate evidence of your learning in your own time. This is known as Total Qualification Time (TQT), please see Table 1 and 2 below:-

Table 1

ITEC Unit Number	Unit Title	Assessment	Grading
739 (N6)	Enhance and Maintain Nails using UV Gel	Practical assessment plus MCQ – paper or online	Pass/Refer Pass/Refer
740 (N7)	Enhance and Maintain Nails using Liquid and Powder	Practical assessment plus MCQ – paper or online	Pass/Refer Pass/Refer
537 (G22)	Monitor Procedures to Safely Control Work Operations	Practical assessment plus oral questions	Pass/Refer

Optional Units

Table 2

ITEC Unit Number	Unit Title	Assessment	Grading
741 (N10)	Develop a Range of Creative Nail Images	Practical assessment plus oral questions	Pass/Refer

742 (N9)	Plan and Create Nail Art Designs	Practical assessment plus oral questions	Pass/Refer
743 (N11)	Plan and Provide Airbrush Design for Nails	Practical assessment plus oral questions	Pass/Refer
744 (N12)	Prepare and Finish Nail Overlays using Electric Files	Practical assessment plus MCQ – paper or online	Pass/Refer Pass/Refer
745 (N8)	Enhance and Maintain Nails using Wraps	Practical assessment plus MCQ – paper or online	Pass/Refer Pass/Refer
549 (H32)	Contribute to the Planning and Implementation of Promotional Activities	Practical assessment plus oral questions	Pass/Refer
547 (G11)	Contribute to the Financial Effectiveness of the Business	Practical assessment plus oral questions	Pass/Refer

Minimum Total Guided Learning including Optional Units (GL) - 356
Minimum Total Qualification Time including Optional Units (TQT) - 477
Total Credit Value for the Qualification - 48

3. Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in Table 1 and 2 above) must be completed and awarded a Pass mark before the full qualification can be certificated

The overall qualification is graded as a Pass

Your results and Certificates will be sent to your Centre by ITEC. Therefore, you will need to collect your results and Certificates from your Centre

4. Assessment of the Qualification

The ITEC Level 3 NVQ Diploma in Nail Services will be internally and externally assessed using a variety of assessment methods as set out in Table 1 and 2 above

Once you have completed all the specified assessments for the qualification and your Lecturer has awarded a Pass mark for all the evidence you have submitted, the ITEC External Verifier will verify a sample of all documentation of your evidence that you have completed during your training to ensure it meets the ITEC standard

Internal Practical Assessment

- The internal practical assessment forms part of the internal assessment and should be assessed by the Lecturer using the appropriate marking criteria and internal practical assessment forms
- The internal practical form for each unit should be completed by the Lecturer and placed with the relevant documentation for the ITEC External Examiner
- Units 739, 740, 537, 741, 742, 743, 744, 745, 549 and 547 will be internally practically assessed
- The internal assessment(s) will be conducted by the Centre's Lecturer/Internal Verifier(s) and will be sampled by the ITEC External Verifier

Multiple-choice Tests

Each question is formatted in the same way:

- 1 stem (the question)
- 1 key (the correct answer)
- 3 distractors (incorrect answers)
- You must indicate the answer you believe is correct by placing a mark in the appropriate box on your answer sheet

Multiple-choice tests are used for units 739, 740, 744 and 745 - online testing of all relevant units is also available

5. Resources

Your Centre must provide a suitable environment for teaching the ITEC Level 3 NVQ Diploma in Nail Services as well as all equipment both fixed and free standing to complete all aspects of the qualification. You may need to supply some consumables and/or towels in order to complete your training

6. Opportunities for Progression

Once you have achieved the ITEC Level 3 NVQ Diploma in Nail Services you may progress on to other ITEC or equivalent qualifications at Level 3, for example:

- Level 3 NVQ Diploma in Beauty Therapy General
- Level 3 NVQ Diploma in Beauty Therapy Massage
- Level 3 NVQ Diploma in Beauty Therapy Make-up
- Level 3 NVQ Diploma in Spa Therapy

For further Awards, Certificates and Diplomas please go to www.itecworld.co.uk

7. Professional Body Membership and Insurance

Professional Indemnity and Public Liability Insurance can be obtained via The Complementary Therapist Association (www.CThA.com) and other Industry Associations who recognise the ITEC Diploma. The ITEC Level 3 NVQ Diploma in Nail Services also enables Graduates to apply for membership of The Complementary Therapist Association

8. Support from Industry

Please see letters of support from the industry; [White Rose School of Health and Beauty](#)

9. Book List

A full book list can be found [here](#)