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# Unit Specification

## UBT450 – Perform hair growth reduction using Intense Pulsed Light systems

Unit reference number: H/650/6634

**Level: 4**

**Guided Learning (GL) hours: 30**

### Overview

The aim of this unit is to develop learners' underpinning knowledge, understanding and practical skills when performing professional hair reduction treatments using Intense Pulsed Light (IPL) systems. The unit covers the skills involved in providing a thorough consultation to establish client suitability for treatment and the knowledge of how to devise a specific treatment plan, tailored to suit individual client needs. Learners will also develop knowledge and understanding of IPL systems and wavelengths used for the treatment of different hair colours and skin types alongside other factors that may affect or influence the rate of hair growth and hair reduction. Learners will also develop the knowledge required to provide relevant pre and post-treatment advice to ensure the client receives the full benefit of the treatment and to maximise treatment results.

### Learning outcomes

On completion of this unit, learners will:

LO1 Interpret the environmental and safety considerations when providing hair growth reduction using IPL systems

LO2 Comprehend protocols and guidelines when providing hair reduction using IPL systems

LO3 Know the relevant anatomy, physiology and pathologies for hair growth reduction using IPL systems

LO4 Demonstrate how to consult, plan and prepare for hair growth reduction using IPL systems

LO5 Demonstrate how to provide hair growth reduction using IPL systems

Version 1

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# Unit content

## LO1 Interpret the environmental and safety considerations when providing hair growth reduction using IPL systems

### Promoting environmental and sustainable working practices

#### Taught content

- Environmental working practices, to be effective and energy efficient, heating and ventilation to meet the workplace (Health, Safety and Welfare) Regulations 1992 (or local regulation requirements to the country being delivered in) for client and employees
- Sustainable working practices – products with ingredients from sustainable sources and using sustainable packaging, efficient storage and waste disposal, record product usage

### Licensing regulations for aesthetic practitioner and premises

#### Taught content

- Local government licensing where applicable
- Professional association licensing
- Responsibilities under local authority licensing regulations for both practitioners and premises where applicable
- Responsibilities of employers and employees
- Roles and responsibilities of the LASER Protection Adviser (LPA), LASER Safety Officer (LSO), authorised users and assisting staff. Responsibilities of the self-employed
- Responsibilities of suppliers, manufacturers and installers

### Insurance guidelines

#### Taught content

- Insurance policy requirements to be met to ensure professional indemnity/insurance cover is appropriate to this treatment and valid for working at this level
- Legal responsibilities of the practitioner for checking current insurance guidelines for the delivery of hair reduction using Intense Pulsed Light
- Importance of undertaking the Core of Knowledge training to meet insurance guidelines
- Requirements for skin, patch testing and test shots prior to treatment
- Legislative requirements with regard to optical radiation treatments
- Requirements for reporting adverse incidents/accidents (for example: RIDDOR) in line with local legislation or local authority of the country therein
- Legislative and indemnity requirements of gaining informed client consent and signature before every treatment
- Legislative and insurance requirements for obtaining medical or informed consent where required
- Acquiring client consent to visual media records before and after every treatment
- Providing verbal and written post-care information and gaining signed acceptance of results and agreement to follow aftercare advice given
- Ensuring operator is working within scope of their practice and competence with regard to conditions to be treated

## Safety of product and equipment sourcing

### Taught content

- Ensure Intense Pulsed Light equipment, accessories and associated products meet the regulatory requirements of the country they are being utilised in and are purchased from a reliable and authentic supplier/manufacturer
- Ensure equipment and technology conforms to Electrical Equipment Safety Regulations 1994/2016 as applicable
- The need for warning labelling on Intense Pulsed Light equipment and the importance of understanding labelling
- All equipment must comply with current standards (for example BS EN 60601-2-22:2011 for Intense Pulsed Light), Medical Device Regulation (EU 2017/745) including, but not limited to having equipment labelled in accordance with standards, identifying the wavelength or range of wavelengths, wavelength delivery, single/multiple pulsed shots, the maximum pulse duration, width, delays, repetition, fluence/energy/power and spot size, variations of the radiation emitted, cooling
- Understand how to gain verification of legality of products and equipment sourcing
- The safety and legal reasons for using equipment, accessories and products that are licensed and meet EU standards or the relevant legislation for the country therein and the outcome of using equipment, accessories and products which are not properly tested or contain banned substances
- Know the legal requirements and restrictions for sourcing, storing and using topical anaesthetic/numbing agents licenced in the UK/EU or relevant to the country therein
- The use of Manufacturer/Material Safety Data Sheet (MSDS) in relation to Intense Pulsed Light treatments

## Suppliers' and manufacturers' instructions for safe use

### Taught content

- Know and understand reasons for supplier and manufacturer equipment and product protocols for Intense Pulsed Light treatments and why this can vary
- Follow supplier/manufacturer and organisational protocols for equipment safety; only used for intended purpose, correct storage, moving, handling, maintenance advice/requirements, record keeping, risk assessments, checks/visual checks, cleaning, use and methods of application, skin sensitivity and test shot recommendations
- Correct storage, selection, handling, loading, preparation and sanitising of Intense Pulsed Light hand piece/quartz block/filters, ensure quartz block is clean and inserted correctly (if not already part of the hand piece), ensure the quartz block does not exhibit cracks or chips
- Appropriate preparation for area(s) to be treated and how this can vary in accordance with the treatment protocol and supplier's/manufacturer's guidance
- Types of products appropriate for use during Intense Pulsed Light treatment preparation and application, performance, post care and aftercare application, for example cleanser, alcohol-free skin cleanser/wipes/skin antiseptic, ultrasound/conductive gel, cooling mask/agent, sun protection factor (SPF)
- Follow supplier/manufacturers' guidelines to select appropriate hand piece/quartz block/filters considering treatment area, condition(s) to be treated and desired outcome
- Methods of treatment application – working methodically and systematically, in a specified order, using the correct angle, pressure, settings, parameters and techniques, supporting/manipulating the skin and adapting treatment to ensure even coverage of the treatment area. Observation of desirable and undesirable clinical end points. Frequency of treatment, course of treatments, hair types/conditions/areas suitable and unsuitable for treatment

## Working in line with organisational procedures

### Taught content

- Adhere to all supplier/manufacturer and organisational protocols
- Adhere to responsible marketing guidelines
- The individual responsibilities of working within a multidiscipline team
- Responsibility of working within remit of qualification boundaries
- The role of clinical governance within the aesthetic industry
- The importance of Continuing Professional Development (CPD), training, education and career opportunities

## Hygiene considerations

### Taught content

- Set up and work within a hygienic field. Use of suitable sterilisation and sanitisation for equipment, accessories and surfaces
- Use of appropriate Personal Protective Equipment (PPE) – ensure protective eyewear is sanitised for each client/practitioner
- Single use items as appropriate such as disposable gloves (latex free), protective facemasks. Additional single use equipment – disposable hair protectors, applicators, cotton wool, couch roll, mapping area drawing equipment as required
- Hygienic preparation and storage of multi-use items, such as clean laundered towels, – white makeup pencil, sharpener
- Standard infection control precautions (SICPs) General hygiene – such as washing of hands before and after treatment, alcohol-free sanitising hand gel
- Disinfectant or sterilisation – use of heat or chemical methods, bactericides, fungicides, UV cabinet for storage
- Replace lids on containers or use pump dispensers
- Waste disposal – general and contaminated waste in accordance with local authority requirements
- Knowledge of infection prevention and control, bacteria, virus, fungi, parasites, prevention of cross-contamination and disease transmission procedures, levels of infection control – for example, standard and universal precautions, personal immunisation (Hepatitis B), and Methicillin-resistant Staphylococcus aureus (MRSA), Herpes Simplex

## Contra-indications that would prevent or restrict treatment

### Taught content

- Prevent (absolute contra-indications) – certain photosensitive medication and herbal remedies as described by the British Medical Intense Pulsed Light Association for example Amiodarone, Minocycline, St John’s Wort, diabetes – for lower leg treatment, directly over moles, birthmarks, permanent or semi-permanent make up, gold medications, hair lighter than the skin colour, history of or present use of melatonin, history of skin cancer – malignant melanoma, haemophilia, HIV, AIDS, Hepatitis B or C, inappropriate hair colour, keloid scarring, autoimmune diseases, lupus, lymphatic system disorders, metal pins and plates, oral and topical retinoids, oral and topical medication for Photo-Dynamic Therapy, oral and topical steroids, angina, pacemaker/defibrillator, vascular diseases, bleeding or clotting disorders, pigmentary disturbance (for example vitiligo, pigmented naevi), poorly controlled diabetes, porphyria, pregnancy, semi-permanent and permanent injectable filler products, suntanned skin, white hair, grey hair, blonde hair, very fine hair
- Restrict (relative contra-indications) – cuts, abrasions, acne, allergies, artificial tan, active tan/ recent UV exposure, sunburn, areas of undiagnosed pain, Botulinum toxin, bruises, cardiovascular conditions (thrombosis, phlebitis, hypertension, hypotension, heart conditions), chemical peels, clients taking anti-coagulant medication, clients sensitive to light within the range of 500nm-900nm, connective tissue disorders (for example scleroderma), contagious or infectious diseases, drugs which cause skin thinning, depression/anxiety, eczema, epilepsy, fever, herpes (simplex/zoster), high blood pressure, infectious or contagious diseases, injectable fillers, loss of skin sensitivity, skin diseases, non-melanoma skin cancers – Basal cell carcinoma (BCC) and Squamous cell carcinoma (SCC), poor mental and emotional state, pregnancy or breastfeeding, psoriasis, red hair, tattoos, under the influence of drugs or alcohol, undiagnosed swelling, urticaria, varicose veins

## Contra-indications requiring medical referral and referral processes

### Taught content

- Contra-indications to Intense Pulsed Light procedures requiring medical referral such as active acne, acute rheumatism, any condition already being treated by General Practitioner (GP)/dermatologist, asthma, arthritis, Bell’s palsy, diabetes, inflamed/trapped/pinched nerve, medical oedema, nervous/psychotic conditions, osteoporosis, recent operations, epilepsy
- Actions to take in relation to specific contra-indications when referring clients
- Knowledge of organisation protocol for not naming specific suspected contra-indications when encouraging the client to seek medical advice, encourage clients to seek medical advice without alarm or concern
- Skin cancer is an ever-prevalent issue. Areas of skin or moles that have uneven asymmetry, irregular, ragged or blurred borders, uneven patchy colour or an altered diameter than previously noted, need to be identified and the client encouraged to go to their GP as a precaution. Knowledge of organisation protocol for not naming or diagnosing specific suspected contra-indications when encouraging client to seek medical advice, acknowledging the need for medical training to be able to diagnose without causing undue alarm. Refer in a discreet and empathetic manner. Knowledge of the ABCDE guide – Asymmetry, Border, Colour, Diameter, Evolving size

## When to consult with other aesthetic professionals

### Taught content

- Recognise when additional information is needed from other professionals involved with the client and how this can be obtained in compliance with confidentiality and consent guidance and in line with current data protection legislation
- Demonstrate an understanding of when to and how to request additional advice from other clinicians treating the client when applicable, in line with current data protection legislation
- Alternative treatment options when Intense Pulsed Light is not appropriate or contra-indicated for example, bleaching of hair, cutting, depilatory creams, electrolysis, epilation, shaving, sugaring, threading, tweezing, waxing, prescription hair growth retardant creams

## Treatment of minors

### Taught content

- The age at which an individual is classed as a minor and how this may differ nationally and internationally
- Why treatment should only be provided for clients over the age of 18

## Hazards and risks

### Taught content

- The potential hazards of intense light sources and aesthetic energy based devices
- The principles of risk assessment and management
- Hazards and risks identified through risk assessment
- Putting procedures in place to ensure risks are minimised
- Proper training for all staff
- Protocols to follow during consultation
- Written and verbal post-care for client
- Adherence to suppliers'/manufacturers' guidelines regarding moving, storage, maintenance and servicing, sanitising, operation
- Implications of not conducting safety checks, quality assurance testing and preventative maintenance
- Hazards to eye and skin from accidental exposure and reflection
- Risks associated with compromised tactile response in the treatment area post-surgery/trauma for example; C-section
- Hazards of performing Intense Pulsed Light in areas that are pigmented or contain pigmented lesions and how to respond
- Implications of not applying the Intense Pulsed Light hand piece/quartz block at the correct angle and distance or using an Intense Pulsed Light hand piece/quartz/block filters which is chipped or cracked or not inserted correctly
- Consequences of working outside the agreed treatment area and the possibility of excessive overlap
- Pigmentation changes in skin due to poor selection of parameters for hair colour and skin classification, not adhering to pre and post care instructions, incorrect wavelength and parameters used for skin classification and hair colour/thickness/density/type

- Scarring due to incorrect parameters for hair colour/thickness/density/type and skin classification, poor assessment of skin/hair condition and suitability for treatment, incorrect post treatment care and/or infection of the skin, poor client compliance post treatment,
- Contra-actions and adverse reactions
- Avoidance of injuries, burns, redness, swelling, weeping skin, hyperpigmentation, cold sores, acne outbreak, viral infection, bacterial infection and scarring
- Risks associated with performing Intense Pulsed Light procedures over atrophy, hypertrophic and keloid scarring

## LO2 Comprehend protocols and guidelines when providing hair reduction using IPL systems

### Factors to consider and treatment planning

#### Taught content

- Identify client's 'wants', needs, concerns, expectations, anticipated costs, and treatment objectives. Agree realistic outcomes against client expectations, discuss expected treatment sensations, pain tolerance, and potential risks relevant to Intense Pulsed Light procedures and the importance of considering the physical and psychological wellbeing of the client to receive Intense Pulsed Light treatment
- Results from skin tests and skin analysis classification and characteristics, identification and discussion of skin type including Fitzpatrick skin type, Glogau photo damage, Lancer scale, phenotype and genotype, skin conditions and/or lesions present, specific areas of concern to assist in choice of the appropriate treatment and to identify realistic treatment outcomes
- Identify client's medical history, emotional and physical condition, previous treatments to reduce and remove hair, previous treatments on the skin in the area to be treated, sun exposure/tanning history, fake tan application, variation in hair type, colour of hair pigment, density/texture of hair, skin classification and skin condition to assist in choice of the appropriate treatment and to identify realistic treatment outcomes
- The importance of acknowledging and understanding when underlying factors will affect the success of the treatment and of selecting treatment specifications and variables to suit skin classifications and different types and colour of hair and why blonde, grey, white and red hair will not respond to treatment
- The importance of planning treatment times after previous hair removal with treatments such as waxing, threading and tweezing has grown back
- Previous skin/body salon treatments – details of type of treatment, frequency, dates the treatments were received, to ensure enough time has passed for Intense Pulsed Light to be appropriate and to gain an insight into the client's approach to aesthetic treatments
- Satisfaction and results. Dissatisfaction could indicate body dysmorphia or client with unrealistic expectations. Protocols for how this should be managed
- Legal aspects of the responsibilities of the practitioner in providing Intense Pulsed Light treatments and the importance of working within the remit of qualification boundaries and competence
- Pre and post treatment advice, healing process including likely or expected reaction, contra-actions or adverse reactions, recommended skin care/post care, diet and lifestyle advice/choices or restrictions that could positively or negatively impact on the effects of treatment including current skin/body care regime or management of hair growth and any revisions required and to ensure client is suitable for treatment
- Medical history and any absolute or relative contra-indications that prevent or restrict treatment to ensure client is safe for treatment or if medical/other professional referral is required
- Aims of treatment – in line with client's needs and treatment objectives to manage or reduce hair growth
- The factors influencing hair management/reduction rate for example previous hair removal methods, area of the body being treated, hair colour and density, hair growth cycle, hair type, hormonal influences on hair growth, other factors; lifestyle, diet, medication, age
- The number of treatments required for hair reduction dependent on the size and extent of the area and the hair growth to be treated
- Potential cost of treatments including fee structures and treatment options, frequency, duration and potential number of treatments recommended to achieve desired treatment outcomes including likely associated timeframes
- Treatment plan should be clearly agreed between the client and practitioner and recorded on the consultation documentation with client signing to indicate informed client consent

## Assessing skin and hair characteristics

### Taught content

- Assessed through questioning at consultation and observation of skin, importance of using skin diagnostic equipment, such as Woods Lamp, light magnifier/glasses, skin scanner/diagnosis technology
- How to assess and recognise skin health characteristics – Fitzpatrick scale, Glogau photo damage, Lancer scale, phenotype and genotype, level of sensitivity, thickness/density of skin, epidermal thickness, healing capacity, hereditary and ethnic influences
- Understand the consequences of inaccurate identification of client's skin type and the different side effect profiles for each skin type, hair type, colour and density and the appropriate parameters to use; hair colour (dark/light pigment), hair density (coarse/fine), anatomical site, follicle distribution
- How to match the treatment to appropriate skin and hair characteristics, skin classifications, individual's treatment area(s), treatment aims and objectives
- Reasons for choosing Intense Pulsed Light procedures and protocols to suit the variations in hair density, skin sensitivity, all skin classifications, and treatment objectives

## Pre and post treatment advice to provide to the client

### Taught content

- Provide consultation to discuss possible achievable outcomes and pre-treatment preparation
- Pre-treatment advice should include skin care preparation, the benefits of implementing a skin care routine to prepare the skin for treatment and maximise results, preparation programme to be used at home to increase desquamation and general texture/condition of the skin, release and prevent ingrowing hairs. To improve healing capacity and tolerance to Intense Pulsed Light procedures, 30 days prior to treatment – importance of not tweezing, waxing, bleaching, using depilatory creams or electrolysis, not sunbathing/using sunbeds, 2 weeks prior to treatment avoid the use of self-tanning products. The positive effects of performing Intense Pulsed Light on a healthy skin in comparison to compromised skin conditions
- Explain and agree achievable outcomes based on the assessment of the hair colour, density and texture to be treated, area of the body and underlying factors affecting the hair growth
- Explain how the treatment reduces the hair growth – the effects of the Intense Pulsed Light on the hair pigment
- The physical sensation created by the treatment to the client; likened to a mild stinging or slight pain like a rubber band snapped on the skin, this can be more painful where hair is dense to begin with, hair is coarse or on more sensitive areas, soft tissues, underarm, bikini line, upper lip, near ankle or close to bone, during menstruation or ovulation
- Typical Skin reaction immediately during or after treatment; erythema, swollen follicles (perifollicular oedema), smell of burning hair
- Post treatment physical sensation and appearance; all physical sensations and effects post treatment depend on type of device used, technique and area treated. Appearance of skin on day 1 – erythema and redness, day 2 – possible slight erythema. Localised redness and swelling may also be seen, petechiae, minor swelling and blistering are rare but can occur, blistering is rare but can occur and can take anywhere between 4-10 days to fully heal, if bruising occurs will resolve within 7-12 days post treatment. Hair should shed between 10 days to 3 weeks after treatment

- Possible treatment occurrences typically 2 to 4 hours post treatment adverse reactions may occur; excessive prolonged erythema, blistering of the skin, excessive swelling inflammation and itching, sensitivity, hyper-pigmentation, hypo-pigmentation, infection/cellulitis, unexplained increased hair growth
- Post treatment hypo/hyper-pigmentation. Sun avoidance is essential, prevent exposure with minimum SPF 30+ and UVA. Pigmentation changes generally resolve within 12 months but can be permanent. Darker skin types are more vulnerable to pigmentation changes within the skin a few days after treatment
- Provide verbal and written post treatment aftercare advice, to include using cool packs/cool compress (not ice packs) post treatment to minimise redness, swelling and to reduce client discomfort. Avoid make up, perfume, deodorants and face or body creams on the area. Hot baths/showers/heat treatment/perfumed products must be avoided for 24-48 hours post treatment – treatment area should be patted dry. Avoid tight clothes. If blistering or crusting occurs, the crusts must be left in place and not picked off. If skin is broken, all products must be avoided until skin has healed
- Post treatment skincare products to be used post treatment – cooling aftercare products, physical SPF minimum 30 and UVA broad spectrum protection daily
- Activities to avoid that might cause contra-actions or adverse reactions, extremes of temperature and heat, contact with water, activities which cause sweating, exposure to UV light
- Advice offered on alternative treatments if Intense Pulsed Light is found unsuitable; for example, bleaching of hair, cutting, depilatory creams, electrolysis, epilation, shaving, sugaring, threading, tweezing, waxing, prescription hair growth retardant creams

## Timing of treatments

### Taught content

- Identify and understand commercial timings for treatments
- Recognise variations in timings depending on skin reaction time and recognised influencing factors; hair type/density to be treated plus other contributory factors
- Approximate hair reduction treatment times:
  - Lip – 10 minutes
  - Chin – 10 minutes
  - Cheeks – 15 minutes
  - Underarm – 20 minutes
  - Bikini – 30 minutes
  - Arms – 30 minutes
  - Half leg – 45 minutes
  - Full leg – 75 minutes
  - Back – 45 minutes

## **Pain threshold and sensitivity variations**

### Taught content

- Understanding the inflammatory response of the skin and the effects and associated risks of using over the counter (OTC) pain relief and the possible affect they may have on treatment and the healing process
- Recognising skin health/types and areas of the face and body that are more sensitive, fragile and reactive to treatment. Those that have more prominent and dilated dermal blood vessels and Fitzpatrick 4-6 may contribute to an exaggerated inflammatory response but may be dependent on hereditary/ethnic influences
- Understanding that treatments for clients may be more uncomfortable during menstruation or ovulation
- Intense Pulsed Light treatment to be performed when the client is able to correctly identify different thermal and tactile sensations. It is essential that the client has full tactile sensation, tested using the 1-10 pain threshold scale when asked
- Any change of Intense Pulsed Light parameters or intensity to be tested prior to full application. Follow supplier/manufacturer instructions for Intense Pulsed Light application for each skin type, classification and condition as they may vary

## **Types and purpose of Intense Pulsed Light equipment and products**

### Taught content

- Alcohol-free skin cleansing products to remove all make-up/skin preparations, surface oils and debris in the area
- Treatment area mapping equipment – white pencil makeup, sharpener
- Ultrasound/conductive gel where applicable to the system
- Types of light – polychromatic, monochromatic, coherent, non-coherent, defocused, parallel, single and multi-wavelength and how Intense Pulsed Light differs from LASER
- How the different types of optical radiation are produced, what types of active media are used, and emission modes and delivery systems
- The characteristics of coherent and non-coherent light and how they interact with target chromophores – melanin, haemoglobin, skin and water levels within the skin
- The characteristics of optical radiation emitted from different types of equipment as well as radiation – tissue interactions. The intended purpose of the optical radiation equipment
- Understand the classes of Intense Pulsed Light categorisation and the different types of Intense Pulsed Light equipment to treat different skin classifications and hair types, for example, Xenon, Krypton gas
- Intense pulsed light (IPL)/intense light source (ILS)/intense continuous light system (ICL system) technology, super hair reduction (SHR) e-light and other technologies used for hair reduction
- Identify the wavelengths, wavelength delivery, single/multiple pulsed shots, pulse duration and width, fluence, pulse delays, repetition, spot size
- The knowledge that various wavelengths will penetrate skin and eye tissue differently, depending on diffusion properties – reflection, transmission, scattering, absorption
- Specifications and variables of the wavelengths used in Intense Pulsed Light treatments, difference between millisecond (ms), nanosecond (ns) and picosecond (ps) pulses
- The specifications, variables and terminology of Intense Pulsed Light in relation to treatment practice

- Power, energy, fluence, pulse repetition, pulse duration, single/multi-pulse shots, spot size, capacitors – free discharge and partial discharge, different wavelengths, pulse width, pulse delays, difference between ionising and non-ionising radiation, difference between long pulse, nanosecond and picosecond technology, chilled and non-chilled sapphire head
- The process of selective photo-thermolysis with reference to light absorption by chromophores for hair reduction. Photo-thermal effects and Thermal Relaxation Time (TRT)
- The electromagnetic spectrum – photons, joules optical region of the electromagnetic spectrum
- Melanin absorption spectrum
- Principles of maximum permissible exposure and nominal ocular hazard distance
- Understand the effects of optical radiation on exposure to eyes, skin and other tissue. The effects of Intense Pulsed Light on the eye and skin and awareness of the hazards to eye and skin from accidental exposure and reflection
- Different types of hair classifications such as terminal and vellus and the effect on treatment response. Ethnic variations of hair type. Hair colours that can and cannot be treated and why
- Suitable after care products to cool and soothe the area, topical anti-inflammatories, anti-oxidants, broad spectrum sunscreen

### **Preparation and selection of equipment and products for treatment**

#### Taught content

- How to set up a controlled and secure environment and prepare equipment, products and accessories on a clean trolley in an ergonomic manner, to prevent strain to the practitioner and to assist in the smooth application of treatment, for example; safety, time management, hygiene, organisation and professionalism
- Necessity of selecting and checking that appropriate products, equipment and accessories are in good working order before the start of each treatment
- Appropriate preparation for Personal Protective Equipment (PPE) and protective eyewear
- Selection and preparation of equipment in line with supplier/manufacturer guidelines, parameters, and techniques according to:
  - Type of hair growth, hair pigment, hair density, hair thickness, anatomical site
  - Treatment objectives – hair growth reduction, hair growth management
  - Skin characteristics – adaptations for Fitzpatrick scale, level of sensitivity, thickness of skin, epidermal thickness and hereditary/ethnic influences
- Differentiate between various Intense Pulsed Light hand pieces/quartz blocks/filters in accordance with the skin/hair classifications, characteristics, individual objectives and treatment area
- Additional equipment as agreed with the client and treatment aims and objectives and additional products to calm and protect the skin post treatment and minimise contra-actions or adverse reactions

## Skin sensitivity, patch testing and test shots prior to treatment

### Taught content

- Basic testing for potential allergic reactions should be performed on clients with a history of product sensitivity
- Patch test – performed during initial consultation after client has agreed and signed informed consent. Client must sign patch test form if separate to main consultation form
  - Testing for potential allergic reaction or adverse response (inflammatory response) to associated products. Skin test site is located discreetly near the treatment area – behind the ear or inner side of forearm prepared as usual for treatment. Products to be applied as appropriate (following supplier/manufacturer instructions). Evaluation of the skin test is made following 24-48 hours. Recording of results to include whether positive or negative and record date, location of test, products used, description of results; if positive full description of response and product used
  - Intense Pulsed Light hair reduction treatment to be performed when skin test results are negative
- Skin sensitivity test performed during initial consultation after client has agreed and signed informed consent. Client must sign thermal/tactile test form if separate to main consultation form
  - Testing to ensure the client has unimpaired sensitivity to stimuli – heat and pressure. Clients with history of lack of sensitivity have an increased risk of overtreatment. Perform test on treatment area, prepared as usual for Intense Pulsed Light hair reduction treatment. Records of results to include whether the client can tell the difference in sensations, date, location of test, and methods used, description of results, if positive a full description of responses given. Intense Pulsed Light hair reduction treatment to be performed when the client is able to correctly identify different thermal and tactile sensations
- Test shot prior to treatment
- Test shot performed during initial consultation after client has agreed and signed informed consent. Client must sign test patch forms if separate to main consultation form
  - Test shot must be conducted a minimum of 1 week prior to treatment commencing to determine skin reaction and starting treatment parameters
  - Refer to supplier/manufacturer instructions for recommended time between skin tests and hair reduction treatment for each skin/hair type/condition as they may vary
  - Treat small area within area to be treated using the spot size to be used in treatment starting with suggested parameters, increase fluence until desired end points are reached, record all details including date, area performed, parameters and immediate response on client record
  - A new test patch must be carried out on all areas to be treated and for any change in parameters throughout the treatment process also when parameters are increased during the course of treatments or with any change of Intense Pulsed Light equipment
  - Written aftercare to be provided to and signed for by the client following test patch
  - Follow supplier/manufacturer instructions and organisational protocols for recommended time between required patch/sensitivity tests and Intense Pulsed Light hair reduction treatment
  - Test shots must be performed all new clients, at least yearly on existing clients or if any adverse effects/reactions occur

## Preparing the area prior to treatment

### Taught content

- Cleanse the skin prior to treatment – to remove all make-up, creams/lotions, surface oils and debris
- Typical products used – Cleansers, toners, alcohol-free cleanser/wipes/skin antiseptic, ensure area is dried thoroughly
- The area must be free of hair above the surface of the epidermis, clients to shave the treatment area, ensuring all shaved hair is thoroughly removed from large areas such as legs and back, 24 hours prior to treatment in case of contra-actions
- Ensure area is free from hair, remove any hairs remaining above skin level
- Mark out treatment area with a sharpened white make-up pencil where necessary to ensure treatment precision, cover moles/lesions and tattoos/semi-permanent make-up leaving a 1cm border
- Ensure the area is dry, apply ultrasound/conductive gel evenly to the area as appropriate, ensuring minimum wastage, and in line with supplier/manufacturer guidelines
- Apply appropriate Personal Protective Equipment (PPE) – suitable protective eyewear

## Method of application

### Taught content

- Reasons for working systematically and methodically ensuring even and full coverage, overlapping technique where applicable to the system and in line with supplier/manufacturer protocols avoiding excess treatment overlap across the treatment area
- Reasons for working within the agreed treatment area and avoiding contra-indicated areas
  - Plan treatment start and end point
  - Following supplier/manufacturer protocols, use the hand piece/quartz/block/filters at the correct angle, pressure, direction and speed with the correct settings and parameters
  - Maintain adequate skin support in all treatment areas, manipulating the skin and adapting as appropriate to ensure hand piece/quartz block/filter remains in contact at the correct angle avoiding discomfort or causing injury
  - On completion of treatment, return machine to standby/safe mode sanitise and return hand piece to holder
  - Apply cooling compress/products/aftercare lotion where appropriate to soothe treatment areas, apply SPF factor 30+ to exposed areas
  - Problems associated with uneven treatments, working outside the marked area or over contra-indicated areas, overlapping and possible adverse reaction or injury

## Adaptations to treatment

### Taught content

- Adapt the treatment taking into consideration pre-existing conditions
- Omit treatment to pre-existing lesions such as skin tags, moles, papules, pustules which must be covered
  - Why it may be necessary to adapt direction, duration and the number of passes for different areas of the face and body.
  - Give clear instruction and guide the client to change expression/position to ensure all treatment areas are fully accessible
- Treatment progression
- Areas to avoid or needing special consideration
  - Eyelids, inside the periorbital rim area, over keloid scarring, pustular lesions, moles/pigmented lesions, skin tags, pigmented birthmarks, thyroid cartilage area heart band also on the palms of hands and soles of feet, tattoos, semi-permanent make-up, mucosal surfaces
  - Do not direct light into any open orifices for example eyes, nostrils, ears, mouth
  - In the case of braces/fillings, place damp cotton wool in the client's mouth to reduce sensitivity

## Uses, limitations, benefits and effects of Intense Pulsed Light products and equipment

### Taught content

- Management of hair growth, reduction of hair growth and the clinical outcomes expected from hair growth reduction using Intense Pulsed Light, LASER and energy-based devices
- The types of hair which are unsuitable or less likely to respond to treatment – white, grey, blonde, red, very fine hair, hair lighter than the skin colour, hair that has been tweezed, waxed, bleached or threaded in the last 4 weeks
- Where topical applications of products or treatments require a certain time lapse prior to Intense Pulsed Light hair reduction treatment in the same area
- Underlying factors that stimulate hair growth for example. Polycystic Ovary Syndrome (PCOS), menopause
- Darker Fitzpatrick skin types in accordance with supplier/manufacture guidelines
- Benefits – removal or reduction of unwanted hair growth
- Effects – smoother, visibly reduced hair growth or hair-free areas – psychological effect – increase in client confidence

## Contra-actions associated with the treatment

### Taught content

- Effects and risks of using too little or excess pressure, incorrect angle or direction of the hand piece/quartz block/filter, uneven application, gel pockets, or non-compliance to safety and hygiene practices
- Contra-actions and adverse reactions – erythema, blistering, bruising, burns, dizziness, excessive discomfort, excessive perifollicular erythema, excessive perifollicular oedema, frizzling of hair, hyperaemia, irritation, oedema, oozing and crusting, petechia, pigmentary changes, hyper or hypo pigmentation, post-inflammatory hyperpigmentation (PIH), scarring, skin greying or whitening, smell of burning hair, urticaria, unexplained increased hair growth/paradoxical light-induced hair growth
- How to avoid and manage contra-actions/adverse reactions/complications at home, and when to refer to a medical practitioner

## SPF and UVA specific sun protection

### Taught content

- Why it is necessary to use a minimum of a UVB SPF 30 and UVA specific sun protection post treatment
- Knowledge of SPF rating system and why high % of block is required to protect the skin after Intense Pulsed Light treatments
  - SPF 15 = 93% UVB block\*
  - SPF 30 = 97% UVB block\*
  - SPF 50 = 98% UVB block\*
- Knowledge of UVA specific sun protector rating – star rating and the difference between physical and chemical sun cream

\*all figures are approximate

## Preventing infection and promote healing

### Taught content

- Understand the products necessary to prevent infection and promote healing, how they should be used before and after Intense Pulsed Light treatments, soothing products to be applied post treatment to cool, calm and encourage skin recovery
- To prevent infection – ensure skin is clinically clean, use of antiviral suppressant to reduce the incident of post procedural herpes simplex outbreak
- To promote healing – calming products/treatments post treatment – anti-inflammatory effects cooling products, cool compress

## LO3 Know the relevant anatomy, physiology and pathologies for IPL hair growth reduction treatments

### Structure and functions of the skin and hair and relevance to Intense Pulsed Light hair growth reduction

#### Taught content

- Epidermis – stratified epithelial tissue, stratum germinativum, stratum spinosum, stratum granulosum, stratum lucidum, stratum corneum
- Cell structure and types in the skin, mitosis, epidermal lipidity and hydration, epidermal tissue differentiation, keratinisation, natural desquamation and melanin synthesis
- The defensive role of the epidermis and the importance of the natural barrier function (NBF) and implications of compromised NBF
- The role of melanocytes, keratinocytes and fibroblasts in promoting and rejuvenating healthy skin
- Melanogenesis to include post inflammatory hyperpigmentation (PIH) plus causes and recognition of hypo and hyperpigmentation pigmented lesions, recognition and causes for example vitiligo, solar/seborrheic keratosis, actinic keratoses, lentigines, ephelides, chloasma, melasma, poikiloderma of civatte, skin cancers
- Dermis – blood/lymph supply, papillary layer, reticular layer, extra cellular matrix-collagen, elastin, hyaluronic acid, dermal cells, mast cells, fibroblasts, macrophages and neutrophils, proteoglycans, glycosaminoglycans (GAGS)
- Extra Cellular Matrix development, function, degeneration and regeneration including importance of collagenase and elastase in the wound healing process
- Sensory nerve endings (Meissner’s corpuscles, Pacinian corpuscles, Merkel’s discs, Ruffini corpuscles)
- Hypodermis – subcutaneous layer, adipose tissue, adipocytes
- Functions of the skin – secretion, heat regulation, absorption, protection, elimination, sensation, vitamin D production, melanin production, understand the process of keratinisation
- Basic skin types: Balanced, oily, dry, combination
  - Normal – fine texture, no visible pores, smooth, supple, flexible
  - Oily – shiny, slight thickening, sallow, coarse texture, enlarged pores, congestion, comedones
  - Dry – lacks moisture, dry to touch, flakiness, fine texture, thin, tight, small pores, broken capillaries, ageing
  - Combination – combination of two or more skin types, usually oily T-zone, normal or dry on cheeks
- The inflammation process including Post Inflammatory Hyperpigmentation (PIH)
- The impact of compromised healing process and how to recognise and respond to it
- Types of collagen 1, 3 and 7
- Vascular lesions and common skin disorders for example acne rosacea, telangiectasia, cherry angioma, Campbell de Morgan spots, spider naevus, sebaceous hyperplasia and keratosis pilaris
- Hair – cuticle, medulla, cortex, inner and outer root sheath (Henle’s and Huxley’s layer), vitreous membrane, hair bulb, hair shaft; dermal papilla, sebaceous glands and sebum, arrector pili muscle, sweat glands (eccrine and apocrine), keratin, regrowth hair, compound follicle, distorted follicle, pili multigemini, ingrown hair, club hair, embedded hair, corkscrew follicle
- Hair pigment – melanin – (eumelanin and pheomelanin)
- Functions of the hair – insulation and protection

- Hair types, lanugo, vellus, terminal
- Hair growth cycle – anagen, catagen, telogen
- Hair growth patterns over the face and body
- Causes of hair growth – congenital, topical, systemic, extrinsic, intrinsic – medication, illness – anorexia, polycystic ovary syndrome, hirsutism (ambisexual and sexual hair and androgen induced), hypertrichosis, paradoxical hypertrichosis, virilism, feminism
- Influence of hair growth patterns on present and future treatments

### Associated pathologies and relevant terminology of the skin and hair

#### Taught content

- Allergic reaction bruise, benign, bulla, crust, erythema, excoriation, fissures, haemangioma, hyperaemia, inflammation, keloid, macule, malignant, papule, pustule, nodule or cyst, oedema, scales, scar, tumour, ulcer, vesicle, weal, weeping, chilblains, couperose, telangiectasia, comedones, crow's feet, hyper-keratosis, milia, pseudo folliculitis, urticaria, hyperpigmentation, hypopigmentation, atopic eczema, atopic dermatitis, psoriasis, acne vulgaris, acne rosacea, seborrhoea, boils, carbuncles, folliculitis, impetigo, herpes simplex, herpes zoster, warts, verrucae, candida, tinea corporis, albinism, chloasma, dermatitis, dermatosis papulosa nigra, ephelides, lentigo, leucoderma, naevae, papilloma, port wine stain (capillary naevus), vitiligo, scabies, sebaceous cysts (steatoma), skin tags (fibroma, verrucae filiformis), spider naevi, styes, xanthomas, prickly heat (miliaria rubra), basal cell carcinoma (BCC), squamous cell carcinoma (SCC), melanoma – benign/malignant
- Diseases and disorders of the hair – alopecia, canities, discoid lupus erythematosus, monilithrix, pediculosis, pediculosis capitis, pili annulate (ringed hair), pityriasis capitis, pseudo folliculitis, trichoptilosis, trichorrexis nodosa

### Principles of controlled wound healing

#### Taught content

- The uses and implications of controlled wound healing to the practitioner
- Principles of inflammation and healing devices of the skin. Wound healing is a complex and dynamic process of restoration of skin cell structures and tissue layers
- Influential factors in the efficiency of wound healing responses
- The 4 principles and processes of wound healing – haemostasis, inflammation, proliferation, remodelling; actions of arachidonic acid cascade, Merkel and Langerhans cells, red and white blood cells, the clotting process, platelets, fibrin clots, types and roles of growth factors in the healing response, re-epithelialisation, reformation and building of the basement membrane, mitosis leading to epidermal regeneration, rebuilding of the extra cellular matrix and early collagen; formation characteristics of type 3 collagen, collagen remodelling and the conversion of collagen from type 3 to type 1. Characteristics of collagen type 1
- Phases of skin healing – haemostasis instant phase, inflammatory phase (occurs immediately following the injury and lasts approximately 6 days), fibroblastic phase (occurs at the termination of the inflammatory phase and can last up to 4 weeks), scar maturation phase (begins at the 4th week and can last for years)
- Factors which interfere with wound healing/trauma – initial or repetitive, scalds and burns (both physical and chemical), animal bites or insect stings, pressure, vascular compromise, arterial, venous or mixed, immunodeficiency, malignancy, connective tissue disorders, nutritional deficiencies, psychosocial disorders, adverse effects of medications
- The relevance of the lymphatic and circulatory systems to Intense Pulsed Light hair reduction treatments

## **Functions and associated pathologies of the endocrine system and relevance to Intense Pulsed Light hair growth reduction**

### Taught content

- The relevance of the endocrine system to Intense Pulsed Light hair reduction treatments
- Effects of hormone changes in the body on hair growth for example, puberty, pregnancy, menopause
- Effects of malfunctions of the endocrine system on hair growth for example, amenorrhoea, Polycystic Ovary Syndrome (PCOS), medication, illness, hypertrichosis, hirsutism, virilisation, anorexia nervosa

## LO4 Demonstrate how to consult, plan and prepare for hair growth reduction using IPL systems

### Use consultation techniques to determine the client's treatment plan

#### Taught content

- Consult with client, implementing a range of appropriate communication skills to identify client's treatment objectives, expectations and desired outcomes with associated timescales to ensure a realistic and achievable treatment plan is agreed
- Use illustrative diagrams and images to assist client understanding of the clinical outcomes expected from hair growth reduction using Intense Pulsed Light and give clear and appropriate advice and recommendations to the client to determine and agree the final treatment plan including associated timeframes to see best possible results
- All information from the consultation to documented in the presence of the client – electronically/digitally/paper-based, at the beginning of every treatment
- Obtain the client's agreement and signed informed consent to treatment and all required visual media records prior to all treatments
- The practitioner and client must understand the implications of informed client consent, what is being agreed and the responsibility of each in terms of liability

### Consult with the client

#### Taught content

- General information
- Relevant medical history – discuss all areas on consultation documentation including any recent herpes simplex, certain medications including anti-coagulants
- Lifestyle information – smoking, diet, water intake, current skin care routine that may need to be considered, sun exposure, hobbies,
- Skin classification – assess Fitzpatrick scale, Lancer Scale, phenotype and genotype and Glogau photo damage, hereditary and ethnic influences
- Fully explain the treatment process, sensation and post treatment sensation and appearance – no significant down time however skin may feel warm and tender with erythema present
- Explain potential risks/side effects/adverse reactions and contra-actions – mild oedema, oozing, crusting, welting, tenderness, momentary discomfort during treatment, possible contra-actions and adverse reactions including likely duration

### Explain the cooling off period

#### Taught content

- Provide information to the client regarding the 'cooling off' period and offer this facility between initial consultation and first treatment. Book first treatment in line with given directives on cooling off periods. Give client verbal and written information regarding the associated risks, after effects, possible contra or adverse reactions including any downtime, home care/additional routines or modifications to current routines required, proposed outcomes and agreed treatment plans with appropriate time scales needed to achieve proposed desired outcome

## Establish the condition of the skin and hair

### Taught content

- Use magnifying lamp/glasses or skin diagnostic equipment (Woods Lamp) and perform a visual assessment of the condition and health of the skin, documenting all findings
- Skin characteristics – Skin types, Fitzpatrick scale 1-6, skin conditions, density/thickness of skin, epidermal thickness, healing capacity, hereditary/ethnic influences
- Hair colour, density, thickness, type, anatomical site, air growth patterns, factors affecting hair growth, hair growth cycle
- Identify contra-indications that may restrict, prevent or require medical referral

## Explain the treatment procedures to the client

### Taught content

- Equipment checked, sanitised and left in safe/standby mode whenever not in use
- Positioning required for treatment, ensuring client comfort and full access to treatment area(s)
- Product and equipment including hand piece/quartz block/filter selection and setting of parameters to match treatment objectives and agreed treatment plan
- Tests required, thermal, tactile and skin test (test shot)
- Area to be shaved by the client 12-24 hours prior to attending to the appointment
- The area will be cleansed thoroughly with appropriate cleansing products until all make-up, lotions, debris and surface oils are removed and cotton pads appear clean
- Stray hairs to be removed to skin level by shaving into a tissue and disposed in contaminated waste, razor to be disposed of appropriately
- Alcohol-free cleanser/wipes/skin antiseptic, ensure area is dried thoroughly
- Pre-treatment visual media records to be taken from all appropriate angles
- Map out the treatment area in a grid with white makeup pencil, cover any contra-indicated areas (moles/lesions/abrasions) or tattoos/semi-permanent make-up
- Ensure the area is dry, apply ultrasound/conductive gel evenly to the area as appropriate, ensuring minimum wastage, and in line with supplier/manufacturer guidelines
- Protective eyewear to be worn by both practitioner and client throughout the duration of the treatment
- Once set up, inform the client where the treatment will begin (depends on area being treated)
- The area will be treated following supplier/manufacturer protocols in a methodical and systematic manner within the mapped-out area
- Explain the method of Intense Pulsed Light procedures and adaptations as required – equipment settings, parameters, wavelengths, for example, duration of contact, direction, pressure, physical sensation, smell, sound and adaptations, etc. as appropriate
- After treatment, ultrasound/conductive gel to be removed thoroughly and a cool compress/cooling products will be applied to the area
- Post treatment visual media records to be taken from all appropriate angles
- Broad spectrum sun protection UVB and UVA is finally applied to protect the skin, explain the use of physical sun protection
- Explain potential risks/side effects/adverse effects – erythema, mild oedema, welting, oozing, crusting, tenderness, momentary discomfort during treatment, possible contra-actions and adverse reactions including likely duration
- Aftercare and home care advice including the management of hair regrowth in the area between appointments

### Take pre-treatment visual media records

#### Taught content

- Following organisation procedures, industry guidelines and current data protection legislation, ensuring protocols are followed for taking clinical visual media records to ensure clarity and consistency. Take visual media records in same position as post-treatment visual media records and where possible in the same light. Position area to be treated so visual media records are taken straight on and from both sides where applicable
- Personal devices should not be used to take images of clients
- Gain written/signed client consent for photography and storage of clinical visual media records and specific use of visual media records for treatment evaluation, marketing and teaching purposes

### Carry out skin sensitivity tests

#### Taught content

- Carry out sensitivity tests in accordance with supplier/manufacturer guidelines and organisational requirements
- Thermal and tactile tests, check test shot
- Client must sign skin sensitivity/thermal/tactile/test patch forms if separate to main consent form

### Select suitable equipment and products

#### Taught content

- Select suitable equipment and products according to treatment objectives
- Choose the correct equipment and hand piece/quartz/block filters suitable for treatment objectives and skin classification identified in the agreed treatment plan

### Select appropriate Personal Protective Equipment (PPE)

#### Taught content

- Use of PPE (disposable gloves non-latex, disposable masks) that fit the individual correctly so as not to interfere with work, worn correctly each time and disposed of after each use
- Suitable protective, eyewear check wavelength filter range and compliance markings – for example, CE marked, compliance with BE EN 207
- All PPE stored correctly, checked and maintained so fit for purpose

## LO5 Demonstrate how to provide hair growth reduction using IPL systems

### Maintain own responsibilities for health and safety through the treatment

#### Taught content

- Ensure working area is set up and a safe working environment created in line with health and safety protocols and legislation
- Ensure door is secured and correct notices are made visible
- Personal Protective Equipment (PPE) to be worn by both practitioner and client
- Working in an environmentally sustainable manner

### Prepare, position and protect the client and self

#### Taught content

- Ensure preparation complies with legal and organisational requirements
- Prepare and protect client to preserve modesty. Protect client's eyes, hair where appropriate, protect and/or cover dark clothing, request removal of clothing as appropriate
- Ensure skin is cleansed, free of make-up, oils, lotions, deodorants, debris and ensure the skin is dry prior to treatment
- The area should be free of hair, ideally shaved by the client before attending treatment, remove any remaining or stray hair to skin level
- Mark out the treatment area with white make-up pencil to ensure treatment precision and cover and avoid moles/lesions and at least 1cm away from all types of tattoos/semi-permanent make-up
- Ensure the area is dry, apply ultrasound/conductive gel evenly to the area as appropriate, ensuring minimum wastage, and in line with supplier/manufacture guidelines
- Apply appropriate Personal Protective Equipment (PPE) – suitable protective eyewear – client and practitioner
- Position the client to meet the needs of the treatment, clearly instruct the client and, if required, use supports or pillows to ensure the position fits the needs of the treatment, does not compromise the treatment application and does not cause the client any discomfort
- Ensure effective, ergonomic positioning of couch, trolley, stool, equipment, accessories, and products to avoid injury to self, client and others.
- Ensure own posture and working methods minimise fatigue and the risk of injury to self, the client and others
- Ensure the working environment is private and secure. Depending on area to be treated provide modesty towels/disposable tissue to protect clothing and provide modesty so the client does not feel exposed and vulnerable

### Ensure environmental conditions are suitable for treatment

#### Taught content

- Ensure the working environment (controlled area) is private and secure and all notices are displayed correctly and visible
- Ensure extraction, ventilation, temperature, ambience, lighting, wall and floor coverings are fit for purpose
- Ensure all tools and equipment and accessories are ergonomically placed and in safe working order
- Ensure appropriate PPE for both client and practitioner are in line with treatment protocols
- Ensure risks and hazards have been checked, for example slip and trip hazards in the working area

### Ensure the use of clean equipment and materials

#### Taught content

- Ensure all surfaces are clean and hygienic, trolley is tidy, equipment and accessories are sanitised and products set out ergonomically
- Ensure that PPE is available and fit for purpose – clean, disposable, non-latex gloves and mask for working in close proximity (as appropriate)
- Ensure use of sterilisation and disinfectants for surfaces as required for treatment
- Ensure use of sterilisation and disinfectants for equipment and accessories are in accordance with supplier/manufacturer guidelines

### Safely use equipment, materials and products

#### Taught content

- Follow protocols for safe use including correct use of Intense Pulsed Light systems, selection, handling, loading, unloading/changing and sanitising of hand piece/quartz block/filters and application technique
- Keep tops on bottles, make sure all products are labelled clearly in line with Control of Substances Hazardous to Health COSHH
- Ensure hand piece is cradled when not in use and equipment safe/standby mode is activated before, during and after treatment as appropriate

### Prepare the area for treatment

#### Taught content

- Ensure the client's skin is clean, sanitised, dry and prepared for hair reduction treatment. Cleanse with an appropriate alcohol-free cleanser/wipes/skin antiseptic to ensure all make-up, surface oils, lotions and debris are removed thoroughly. Protect vulnerable areas of face/body as indicated
- Ensure area has been shaved and is free from hair, remove any hairs remaining above skin level
- Mark out treatment area with white make-up pencil where necessary to ensure treatment precision, cover moles/lesions and tattoos/semi-permanent make-up leaving a 1cm border
- Ensure the area is dry, apply ultrasound/conductive gel evenly to the area as appropriate, ensuring minimum wastage, and in line with supplier/manufacturer guidelines
- Apply appropriate Personal Protective Equipment (PPE) – suitable protective eyewear, check wavelength filter range
- Follow supplier/manufacturer protocols/recommendations

## Perform hair growth reduction treatment

### Taught content

- Provide hair growth reduction using Intense Pulsed Light systems by using the correct techniques and in accordance with suppliers/manufacturers procedures and protocols at all times
- Illuminate the area to be treated if required to ensure maximum visibility
- Check consultation form for parameters used at last treatment (if applicable)
- Check preparation of treatment area: clean, shaved, free of hair and dry prior to treatment
- Check and apply appropriate protective eyewear for the practitioner and the client ensuring compatibility with wavelength being used
- Select the appropriate hand piece/quartz/block/filters for treatment objectives, size of area and all characteristics
- Perform visual check of the machine to ensure it is in full working order and ensure the hand piece/quartz block/filter is clean, intact and attached securely. Ensure quartz block is clean and inserted correctly (if not already part of the hand piece), ensure the quartz block does not exhibit cracks or chips
- Enable and set equipment parameters and variables in line with supplier/maker instructions and treatment aims and objectives, refer to previous treatment settings (if applicable)
- Position the client comfortably preserving client modesty where appropriate
- Carry out a test shot to establish response and suitability to treatment, observe and evaluate clinical end points required for effective treatment
- Work in a methodical and systematic manner to ensure full and even coverage of the agreed treatment area, ensuring duration of contact does not exceed recommended time, keeping within the mapped area to avoid uneven treatment/excessive overlap or overworking the area. Avoid areas/lesions as contra-indicated and/or agreed in the treatment plan
- Periodically, remove ultrasound/conductive gel build up from the treatment head
- Reassure the client and communicate positioning instructions clearly throughout treatment
- Continually discuss sensation and check client level of comfort and wellbeing throughout treatment using the 1-10 pain threshold scale, adjust equipment settings and parameters as appropriate to each area to ensure client comfort and effective treatment
- Visually monitor the area throughout treatment to observe and evaluate clinical end points required for effective treatment, adjust equipment settings and parameters as appropriate to each area to ensure full and even coverage and effective treatment
- Know when to stop/adapt or adjust treatment parameters as appropriate
- Conclude treatment by sanitising and securing the hand piece and returning equipment into safe/standby mode
- Remove ultrasound/conductive gel from the area and dispose as appropriate
- Apply appropriate aftercare products – cool compress, cooling agent, SPF 30+
- Ensure treatment is completed in a commercial time frame
- Record treatment parameters and all treatment details on the consultation form
- Collate, analyse summarise and record evaluation feedback in a clear and concise way

## Monitor the skin reaction and client response

### Taught content

Communicate with the client regarding comfort, monitoring health, wellbeing and the sensations of treatment throughout:

- Continually check the client response gaining client feedback (1-10 pain threshold scale)
- Visually monitor the skin's reaction and client skin response and comfort levels including degree of erythema and observation of desirable and undesirable clinical end points: erythema, mild swelling, peri follicular oedema
- Observe skin reaction and implement the correct course of action in the event of an adverse reaction including knowing when to adjust treatment parameters or stop treatment due to excessive pain/discomfort or erythema

## Apply post-treatment products

### Taught content

- Apply post-treatment products to cool, soothe and protect the treated area with appropriate products and procedures; cool compress, cooling gel, and cryo-cooling devices/products
- Apply broad spectrum sunscreen – physical SPF 30 minimum with UVA and UVB protection

## Take post-treatment visual media records

### Taught content

- Follow protocols for taking of clinical visual media records to ensure clarity and consistency
- Take visual media records in same position as pre-treatment visual media records and where possible in the same light
- Position area treated so visual media records are taken straight on and from both sides where applicable
- Personal devices should not be used to take or store images of clients
- Confirm clients' consent for storage of clinical visual media records and specific use of visual media records for treatment evaluation, marketing and teaching purposes

## Provide post care advice and homecare

### Taught content

- Treatment area should be cooled post treatment to minimise redness and to reduce any client discomfort
- Post treatment products to be applied to cool and soothe and protect where necessary
- Aftercare advice to be given:
  - Avoid sun exposure or cover areas treated
  - Avoid touching the area treated
  - Avoid hot baths, hot showers/spa treatments/swimming for 24 hours
  - Avoid activities that may increase perspiration for 24 to 48 hours
  - Avoid tight clothing on the area treated for 24 hours
  - Avoid sun exposure for a minimum of 4 weeks prior to treatment and advise the use of sunblock or avoidance of sun exposure on the treated area on a continual basis whilst having treatment
- Provide aftercare advice on application of any professional products to soothe the area, for example cooling area with cool compress, soothing aftercare lotion
- Burn – apply cold running water if practical or cool compresses. Do not use iced water or ice
- Should a blister form in the area after a treatment, leave intact. If followed by a scab or thin crust, keep clean and dry and allow to heal naturally. Any scabs or crust formed should not be removed
- Skin may develop temporary lightening (hypo-pigmentation) or darkening (hyper-pigmentation) after Intense Pulsed Light treatment, both may be made worse by sun exposure. Pigment changes may be permanent, but will usually resolve within 12 months
- Discuss how to manage hair growth in the area between treatments; shaving or cutting only, no tweezing, waxing or using depilatory creams
- Ensure the client signs for receipt of written aftercare procedures
- Inform the client how to manage complications/adverse reactions at home and when to refer to a medical practitioner
- Document post-treatment complications and adverse reactions with advice given in line with legislative, insurance and organisational guidelines
- Evaluation of the Intense Pulsed Light procedure to inform future procedures, collate, analyse, summarise and record information gained from client feedback, client records and own observations
- Agree any alterations for future treatment with the client and record the outcome for further evaluation

## Dispose of waste materials to meet legal requirements

### Taught content

- Waste – disposed of in an enclosed foot pedal-controlled waste bin fitted with a disposable, durable bin liner
- Clean equipment and hand piece/quartz block/filters in line with supplier/manufacture instructions and store correctly
- Dispose of waste from the treatment (for example swabs/cotton wool pads) into clinical waste bags, in line with local council regulations and procedures of the country therein
- Dispose of contaminated treatment waste and sharps in line with local council regulations and procedures of the country therein

## Update client records

### Taught content

- Accurate completion of treatment details including all settings and parameters hand piece/quartz block/filters, wavelength, fluence, pulse duration or width, pulse delay, pulse repetition rate, spot size, cooling devices, duration of application and reaction levels, client reactions, skin sensations and skin responses, observation of skin during and after treatment
- Signature from client to be obtained accepting treatment results and skin response and agreement to follow all aftercare/post treatment advice
- Practitioner signature to take responsibility for treatment and records completed
- Records filed and stored securely in line with current data protection legislation

## COVID-19 infection prevention awareness

**Please note this information will not be assessed for the achievement of this unit.**

As the COVID-19 pandemic continues to evolve, public awareness and the importance of infection prevention remains important.

Professionals in the beauty and aesthetics industry work in close contact with clients and therefore knowledge, of how to prevent the spread of COVID-19 and work safely is essential.

Actions to take to help reduce the spread of COVID-19 and other respiratory infections and protect those at highest risk include:

- Get vaccinated
- Maintain adequate ventilation
- Break the chain of infection:
  - Hand hygiene – hand washing and sanitising
  - Respiratory hygiene and cough etiquette
  - Decontamination of the working environment
- Use appropriate Personal Protective Equipment (PPE)
  - Use of face coverings or face masks

If you require any additional information, please refer to:

- <https://www.gov.uk/guidance/reducing-the-spread-of-respiratory-infections-including-covid-19-in-the-workplace>
- <https://www.gov.uk/guidance/living-safely-with-respiratory-infections-including-covid-19>

If your learners are interested in learning more about COVID-19 infection prevention awareness alongside this qualification, VTCT offers the following qualifications: VTCT (ITEC) Level 2 Award in Infection Prevention (COVID-19) for Beauty Therapy and Nail Services or the VTCT (ITEC) Level 2 Award in Infection Prevention (COVID-19) for Clinical Aesthetics

These qualifications have been specifically designed for those working in the beauty and advanced aesthetic therapy sectors. Learners will be able to develop knowledge on the importance of social responsibility, the causes, transmission and effects of COVID-19, and the methods used to control transmission such as correct hand hygiene and the use of Personal Protective Equipment (PPE).

These qualifications will enable beauty professionals to gain an understanding of the safe working practices required in the beauty and advanced aesthetic therapy sectors to protect themselves and their clients from COVID-19 and other respiratory infections.

# Assessment requirements

Learners must complete all assessment requirements related to this unit:

1. Course work/portfolio of evidence
2. Case studies/portfolio of evidence
3. Summative practical assessments

## 1. Course work/portfolio of evidence

Learners must evidence their knowledge and understanding of the assessment taught content, this is most effectively done with the use of course work. Course work can take the form of assignments/work sheets/projects/tests for example, and will be internally set, internally marked and externally sampled.

All course work is developed by the centre to ensure the learner can produce the required evidence to demonstrate understanding of the underpinning knowledge. The detail of the assignment/work sheets/project/test is not set by the awarding organisation.

The evidence to be covered:

Learning Outcome	Assessment Criteria
LO1 Interpret the environmental and safety considerations when providing hair reduction treatments using IPL systems	1.1 Promoting environmental and sustainable working practices
	1.2 Licensing regulations for aesthetic practitioners and premises
	1.3 Insurance guidelines
	1.4 Safety of product and equipment sourcing
	1.5 Suppliers' and manufacturers' instructions for safe use
	1.6 Working in line with organisational procedures
	1.7 Hygiene considerations
	1.8 Contra-indications that would prevent or restrict treatment
	1.9 Contra-indications requiring medical referral and referral processes
	1.10 When to consult with other aesthetic professionals
	1.11 Treatment of minors
	1.12 Hazards and risks

<b>Learning Outcome</b>	<b>Assessment Criteria</b>
LO2 Comprehend protocols and guidelines when providing IPL treatments	2.1 Factors to consider and treatment planning
	2.2 Assessing skin and hair characteristics
	2.3 Pre and post advice to provide to the client
	2.4 Timing of treatment
	2.5 Pain threshold and sensitivity variations
	2.6 Types and purpose of Intense Pulsed Light equipment and products
	2.7 Preparation and selection of equipment and products for treatment
	2.8 Skin sensitivity, patch testing and test shots prior to treatment
	2.9 Preparing the area for treatment
	2.10 Method of application
	2.11 Adaptations to treatment
	2.12 Uses, limitations, benefits and effects of Intense Pulsed Light products and equipment
	2.13 Contra-actions associated with the treatment
	2.14 SPF and UVA specific sun protection
	2.15 Preventing infection and promote healing

<b>Learning Outcome</b>	<b>Assessment Criteria</b>
LO3 Know the relevant anatomy, physiology and pathologies for hair growth reduction treatments using IPL treatments	3.1 Structure and functions of the skin and hair and relevance to Intense Pulsed Light hair growth reduction
	3.2 Associated pathologies and relevant terminology of the skin and hair
	3.3 Principles of controlled wound healing
	3.4 Functions and associated pathologies of the endocrine system and relevance to Intense Pulsed Light hair growth reduction

## 2. Case studies/portfolio of evidence

Learners must produce a treatment portfolio, which is required to be completed under the supervision of a lecturer who must monitor the quality of the treatments performed throughout the learner's training, to ensure that they meet the given criteria. All case studies must be completed and marked prior to the learner completing the summative practical assessments.

Learners must complete case study practice demonstrating 5 treatments (that can be combined) to cover the range. Each practice needs to include a full medical history of the client, advanced skin assessment, before and after pictures and a full description of the area to be treated. A detailed description of the application technique, equipment, hand piece/quartz block/filters and parameters used including wavelength, fluence, pulse duration or width, pulse delay, pulse repetition rate, spot size, cooling devices, duration of application and reaction levels. Each application must also include an evaluation of the treatment and its outcomes, pre and post-treatment skincare product recommendations and post treatment advice and reflective practice of the treatment.

Range to be included:

- Met the needs of a variety of clients on 5 separate occasions each on different areas to show how to provide the correct treatment to manage and reduce hair growth:
  - New
  - Existing
- Carried out all consultation techniques
  - Questioning – verbal
  - Listening – non-verbal
  - Visual – non-verbal
  - Use of illustrative images/diagrams
  - Manual
  - Written
  - Pre-treatment visual media records taken
- Carried out skin sensitivity tests
  - Thermal Test
  - Tactile test
  - Test shot
- Considered all factors of influencing characteristics
  - Level of sensitivity
  - Fitzpatrick scale
  - Condition of skin
  - Healing capacity
  - Causes of hair growth
  - Hair growth pattern
  - Site of hair growth

- Skin classification
  - Glogau photo-damage
  - Fitzpatrick scale
  - Lancer Scale
  - Phenotype and Genotype
- Taken all courses of necessary action
  - Explaining why treatment cannot be carried out
  - Encouraging the client to seek medical advice if applicable
  - Modification of treatment
- All treatment objectives
  - Management of hair growth
  - Reduction of hair growth
- All treatment areas
  - Face, neck
  - Body – areas may include and are not restricted to:
    - Torso (chest/abdomen/back)
    - Limbs
    - Underarm, bikini area
  - Hair types:
    - Fine hair
    - Coarse hair
    - Dark pigmented hair
    - Medium pigmented hair
- Recorded all types of information
  - Name of the person treated (including a second means of identification, such as date of birth)
  - The date and time of treatment
  - The name and signature of the Intense Pulsed Light practitioner
  - The nature of the Intense Pulsed Light treatment given/equipment and hand piece/quartz block/filter used
  - The treatment parameters:
    - Wavelengths
    - Fluence
    - Pulse duration or width
    - Pulse delay
    - Pulse repetition rate
    - Spot size
    - Cooling devices
    - Duration of application
    - Reaction levels
  - Any adverse reactions
  - Gained signed acceptance of results, skin response and agreement to follow all aftercare/post treatment advice given

- Given all advice and recommendations
  - Initial aftercare
  - Suitable post care products and their uses
  - Suitable post care personal/skin hygiene procedures
  - Pre-treatment skincare products and lifestyle recommendations
  - Avoidance of activities which may cause contra-actions
  - Modifications to lifestyle patterns
  - Recovery and skin healing process
  - Post-treatment contra-actions/adverse reactions and how to deal with them
  - Future treatments needed and time intervals between treatments
  - Benefits and limitations of future maintenance treatments
  - Treatments which could be given or avoided in conjunction with/after hair reduction using Intense Pulsed Light systems
  - Present and future products and treatments recommended
  - Use of SPF products
  - Issuing of verbal and written post-care advice
  - Recording before and after visual media records
- Reflective practice
  - Evaluation to agree and inform future outcomes
  - CPD

### 3. Summative practical assessments

The practical assessments will be conducted by centre assessors, through direct observation. The summative assessment must take place under controlled conditions, in a realistic working environment on a real client and in a commercially acceptable timeframe for the practical treatment being assessed.

In preparation for the summative assessment, centres are advised to ensure learners have carried out a series of formatively assessed case studies, comprising complete practical treatments, in accordance with the practical assessment criteria for the qualification.

## Document History

Version	Issue Date	Changes	Role
V1.0	01/04/2023	First published	Product and Regulation Manager