



## **VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing QAN 601/5798/7 Specification**

### **Aims and Objectives**

The main aim of the VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing is to enable Learners to gain the necessary practical skills and knowledge in order to provide creative Hairdressing Services to the general public and to gain employment in the Hairdressing Industry. The qualification is suitable for Learners aged 16 and over and is designed to provide occupational competence at Level 3. It also provides a sound platform into further learning at Level 4

### **Content**

This qualification is for Learners who want to work within the Hairdressing Industry. The qualification consists of 4 units, all of which are mandatory; Learners must also select optional units covering a minimum of 171 Guided Learning Hours (GLH). A total of between 541-618 Guided Learning Hours are required to achieve the full qualification

The main skills the Learner will perform are:

- Creatively Cut Hair Using a Combination of Techniques - develop skills to combine cutting techniques to imaginatively create looks on the hair
- Creatively Colour and Lighten Hair - identifies how to use and place advanced colouring techniques to enhance hair designs
- Creatively Style and Dress Hair - develop and combine dressing skills to create a variety of looks leading to total look and avant-garde images

The Learner will also develop knowledge about related health and safety and client care and communication which is essential to work and be successful in the Hairdressing Industry

The Learner will be able to choose from a range of optional units to complete the qualification, for example:

- Provide a Variety of Relaxing Services
- Hair Colour Correction Services
- Provide Creative Hair Extension Services
- Create a Variety of Permed Effects
- Develop and Enhance Your Creative Hairdressing Skills
- Provide Specialist Hair and Scalp Treatments
- Contribute to the Planning, Implementation and Evaluation of Promotional Activities
- Contribute to the Financial Effectiveness of the Business
- Fulfil Salon Reception Duties
- Cut Men's Hair Using Basic Techniques

The qualification also provides:

- The related knowledge and understanding required to perform the Hairdressing skills listed above
- Opportunities for Learners to focus on the development of their wider skills in a Hairdressing setting, such as; communicating with clients, working with others and problem solving
- Opportunities for Learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in the Hairdressing Industry

## Why Choose the VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing?

1. This Qualification combines the full range of skills and knowledge for the Learner seeking employment or self-employment as a Hairdresser at Level 3
2. This Qualification is the only VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing that meets the current National Occupational Standards. The new VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing supersedes all previous Hairdressing Level 3 NVQ's
3. This Qualification is listed in the Ofqual Register of Qualifications
4. The VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing QAN 60157987 is recognised by all relevant professional bodies within the Hairdressing Industry for membership and insurance purposes
5. There are other Hairdressing qualifications available at Level 3, however, they only enable entry into the profession as an improving Hairdresser
  - a. For example, the VTCT Skills (ITEC) Level 3 Diploma in Women's Hairdressing leads to Apprenticeships at Level 3. Within this qualification fewer core Hairdressing elements are mandatory, therefore the qualification does not lead to occupational competence
6. The VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing also forms part of the Level 3 Hairdressing Apprenticeship. This qualification can be studied outside an Apprenticeship by Learners who are unable to gain an Apprenticeship position or are ineligible for an Apprenticeship due to prior qualifications, but wish to be occupationally competent and employed as a Hairstylist
7. The VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing leads to employability and is the employer's preference with support from 7,000 salons, via the National Hairdressers' Federation. It remains the qualification of choice amongst Further Education Colleges as local employers require it for employees

Unit Number	Mandatory Units	Credit Value	Guided Learning (GL)
693 (CH8)	Creatively Style and Dress Hair	7	60
694 (CH9)	Creatively Cut Using a Combination of Techniques	14	121
695 (CH10)	Creatively Colour and Lighten Hair	14	121
699 (CHB14)	Provide Client Consultation Services	8	68

### Guided Learning for Mandatory Units – 370

### Total Qualification Time (TQT) for Mandatory Units – 430

Learners must also select units covering a minimum of 171 hours of Guided Learning from the following optional units:

Unit Number	Optional Units	Credit Value	Guided Learning (GL)
671	Cut Men's Hair Using Basic Techniques	12	111
687	Fulfil Salon Reception Duties	6	47
688	Provide a Variety of Relaxing Services	9	82
696	Hair Colour Correction Services	15	137
697	Provide Creative Hair Extension Services	8	72

698	Create a Variety of Permed Effects	10	88
700	Develop and Enhance Your Creative Hairdressing Skills	9	63
701	Provide Specialist Hair and Scalp Treatments	12	97
702	Contribute to the Planning, Implementation and Evaluation of Promotional Activities	10	61
703	Contribute to the Financial Effectiveness of the Business	7	55

**Minimum Total Guided Learning including Optional Units (GL) – 541**

**Minimum Total Qualification Time including Optional Units (TQT) – 680**

**Total Credit Value for the Qualification – 68**

### Guided Learning (GL)

Guided Learning is the 'activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

### Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

### Assessment

This qualification will be internally and externally assessed using a range of assessment methods as set out in Tables 1 and 2 below:

Table 1

Unit Number	Mandatory Units	Assessment	Grading
693 (CH8)	Creatively Style and Dress Hair	Practical performances Oral questions	Pass/Refer
694 (CH9)	Creatively Cut Using a Combination of Techniques	Practical performances Oral questions	Pass/Refer
695 (CH10)	Creatively Colour and Lighten Hair	Practical performances MCQ - Paper or online	Pass/Refer
699 (CHB14)	Provide Client Consultation Services	Practical performances MCQ - Paper or online	Pass/Refer

Optional Units

Table 2

Unit Number	Optional Units	Assessment	Grading
671	Cut Men's Hair Using Basic Techniques	Practical performances Oral questions	Pass/Refer
687	Fulfil Salon Reception Duties	Practical performances Oral questions	Pass/Refer
688	Provide a Variety of Relaxing Services	Practical performances MCQ - Paper or online	Pass/Refer
696	Hair Colour Correction Services	Practical performances MCQ - Paper or online	Pass/Refer
697	Provide Creative Hair Extension Services	Practical performances MCQ - Paper or online	Pass/Refer
698	Create a Variety of Permed Effects	Practical performances MCQ - Paper or online	Pass/Refer
700	Develop and Enhance Your Creative Hairdressing Skills	Practical performances Assignment	Pass/Refer
701	Provide Specialist Hair and Scalp Treatments	Practical performances MCQ - Paper or online	Pass/Refer
702	Contribute to the Planning, Implementation and Evaluation of Promotional Activities	Practical performances Assignment	Pass/Refer
703	Contribute to the Financial Effectiveness of the Business	Practical performances Assignment	Pass/Refer

All assessment criteria and sample assessment materials for this qualification can be found [here](#)

### Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in Table 1 and 2 of the specification) must be completed and awarded a Pass mark before the complete qualification can be certificated

The overall qualification is graded as a Pass

### Controlled Assessment

All theory tests must be conducted in a controlled environment and follow the procedures defined by VTCT Skills (ITEC) [here](#). The theory tests will be set and marked by VTCT Skills (ITEC)

All practical assessments must be conducted in a controlled environment as defined by VTCT Skills (ITEC) [here](#). The internal assessment will be conducted by the Centre's Assessor/Internal Verifier(s) and will be sampled by the VTCT Skills (ITEC) External Verifier; however, the Centre is responsible for ensuring the assessment can operate seamlessly by organising the process as defined by VTCT Skills (ITEC) in the Lecturer/Assessor Guidance Notes [here](#). The assessment form can be found under each individual unit within the qualification [here](#).

Failure to operate VTCT Skills (ITEC) Examinations as documented in the VTCT Skills (ITEC) policies and guidance notes may result in sanction(s) against the Centre e.g., withdrawal by VTCT Skills (ITEC) for a particular qualification and/or withdrawal of VTCT Skills (ITEC) recognition from the Centre due to maladministration and/or malpractice. Please see our policy [here](#).

### Recommended Prior Learning

It is recommended that Learners should have achieved a Level 2 NVQ Diploma in Hairdressing prior to commencing the VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing; however, exemptions may be made for adult returners with experience of the workplace.

### **Opportunities for Progression**

Once Learners have achieved the VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing they may progress on to other VTCT Skills (ITEC) or equivalent qualifications at Level 4, for example:

- Level 4 Certificate in Trichology
- Level 4 Diploma in Spa and Salon Management

For further Awards, Certificates and Diplomas please go to [www.itecworld.co.uk](http://www.itecworld.co.uk)

### **Opportunities for Employment**

There are opportunities for Hairdressers to find employment in a variety of areas:

- Stylist
- Session Styling
- Hotel/Spa Management
- Cruise Liners

Please see the letter of support from the [National Hairdressers' Federation](#)

### **Relationship to National Occupational Standards**

VTCT Skills (ITEC) has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. VTCT Skills (ITEC) has linked the qualification to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the Hairdresser at Level 3

### **Professional Body Membership and Insurance**

The qualification was developed collaboratively with the Hair and Beauty Industry Authority (HABIA) It is recognised for membership by:

- National Hairdressers' Federation (NHF)
- World Federation of Hairdressers
- Hairdressing Council (HC)
- Freelance Hairdressers' Association (FHA)