



VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing QAN 601/5795/1 Specification

Aims and Objectives

The main aim of the VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing is to enable Learners to gain the necessary practical skills and knowledge in order to provide Hairdressing services to the general public and to gain employment in the Hairdressing Industry. The qualification is suitable for Learners aged 16 and over and is designed to provide occupational competence at Level 2. It also provides a sound platform into further learning at Level 3

Content

This qualification is for Learners who want to work within the Hairdressing Industry. The qualification consists of 7 units, all of which are mandatory; Learners must also select optional units covering a minimum of 77 hours of Guided Learning (GL). A total of between 561-595 hours of Guided Learning are required to achieve the full qualification. The main skills the Learner will perform are:

- Shampoo and Condition Hair – how to massage the hair and scalp correctly to cleanse, condition and treat the client's hair
- Cut Women's Hair – develop basic cutting techniques to create a range of looks and recognition of critical influencing factors associated with cutting hair
- Colour and Lighten Hair – includes developing a range of basic application skills for creating different effects using permanent colour
- Dressing Hair – develop long hairdressing skills to create a variety of looks, including setting and hair up looks
- Reception Duties – cultivate skills that improve delivery of client enquiries, bookings and payments

The Learner will also develop knowledge about related health and safety and client care and communication which is essential to work and be successful in the Hairdressing Industry

The Learner will also be able to choose from a range of optional units to complete the qualification, for example:

- Relax Hair
- Perm and Neutralise Hair
- Plait and Twist Hair
- Temporarily Attach Hair to Enhance a Style
- Remove Hair Extensions
- Fulfil Salon Reception Duties
- Cut Men's Hair Using Basic Techniques

The qualification also provides:

- The related knowledge and understanding required to perform the Hairdressing skills listed above
- Opportunities for Learners to focus on the development of their wider skills in a Hairdressing setting, such as; communicating with clients, working with others and problem solving
- Opportunities for Learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in employment in the Hairdressing Industry

Why Choose the VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing?

1. This Qualification combines the full range of skills and knowledge for the Learner seeking employment or self-employment as a Hairdresser at Level 2
2. This Qualification is the only VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing that meets the current National Occupational Standards. The new VTCT Skills (ITEC) Level 3 NVQ Diploma in Hairdressing supersedes all previous Hairdressing Level 2 NVQ's
3. This Qualification is listed in the Ofqual Register of Qualifications
4. The VTCT Skills (ITEC) Level 2 Diploma in Hairdressing QAN 60157951 is recognised by all relevant professional bodies within the Hairdressing Industry for membership and insurance purposes
5. There are other Hairdressing qualifications available at Level 2, however, they only enable entry into the profession as an improving Hairdresser
 - a. For example, the VTCT Skills (ITEC) Level 2 Diploma in Women's Hairdressing leads to Apprenticeships at Level 2. Within this qualification fewer core Hairdressing elements are mandatory, therefore the qualification does not lead to occupational competence
6. The VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing also forms part of the Level 2 Hairdressing Apprenticeship. This qualification can be studied outside an Apprenticeship by Learners who are unable to gain an Apprenticeship position or are ineligible for an Apprenticeship due to prior qualifications, but wish to be occupationally competent and employed as a Hairstylist
7. The VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing leads to employability and is the employer's preference with support from 7,000 salons, via the National Hairdressers' Federation. It remains the qualification of choice amongst Further Education Colleges as local employers require it for employees

ITEC Unit Number	Mandatory Units	Credit Value	Guided Learning (GL)
669 (CHB12)	Develop and Maintain Your Effectiveness at Work	3	26
676 (CH1)	Style and Finish Hair	6	58
677 (CH2)	Set and Dress Hair	7	62
678 (CH3)	Cut Hair Using Basic Techniques	12	111
679 (CH4)	Colour and Lighten Hair	14	124
684 (CHB9)	Advise and Consult with Clients	8	63
685 (CHB11)	Shampoo, Condition and Treat the Hair and Scalp	5	40

Guided Learning for Mandatory Units – 484

Total Qualification Time (TQT) for Mandatory Units – 550

Learners must also select units covering a minimum of 77 hours of guided learning from the following optional units:

ITEC Unit Number	Optional Units	Credit Value	Guided Learning (GL)
671 (CB2)	Cut Men's Hair Using Basic Techniques	12	111
680 (CH5)	Perm and Neutralise Hair	10	93
681 (CH6)	Plait and Twist Hair	5	42
682 (CH7)	Temporarily Attach Hair to Enhance a Style	3	30
683 (CHB8)	Remove Hair Extensions	5	48
686 (AH2)	Relax Hair	9	82
687 (CHB13)	Fulfil Salon Reception Duties	6	47

Minimum Total Guided Learning including Optional Units (GL) – 561
Minimum Total Qualification Time including Optional Units (TQT) – 640
Total Credit Value for the Qualification - 64

Guided Learning (GL)

Guided Learning is the 'activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

Assessment

This qualification will be internally and externally assessed using a range of assessment methods as set out in Table 1 and 2 below:-

Table 1

ITEC Unit Number	Mandatory Units	Assessment	Grading
669 (CHB12)	Develop and Maintain Your Effectiveness at Work	Practical Performances Oral Questions	Pass/Refer
676 (CH1)	Style and Finish Hair	Practical Performances MCQ - Paper or online	Pass/Refer
677 (CH2)	Set and Dress Hair	Practical Performances MCQ - Paper or online	Pass/Refer

678 (CH3)	Cut Hair Using Basic Techniques	Practical Performances Oral Questions	Pass/Refer
679 (CH4)	Colour and Lighten Hair	Practical Performances MCQ - Paper or online	Pass/Refer
684 (CHB9)	Advise and Consult with Clients	Practical Performances MCQ - Paper or online	Pass/Refer
685 (CHB11)	Shampoo, Condition and Treat the Hair and Scalp	Practical Performances MCQ - Paper or online	Pass/Refer

Optional Units

Table 2

ITEC Unit Number	Optional Units	Assessment	Grading
671 (CB2)	Cut Men's Hair Using Basic Techniques	Practical Performances Oral Questions	Pass/Refer
680 (CH5)	Perm and Neutralise Hair	Practical Performances MCQ - Paper or online	Pass/Refer
681 (CH6)	Plait and Twist Hair	Practical Performances Oral Questions	Pass/Refer
682 (CH7)	Temporarily Attach Hair to Enhance a Style	Practical Performances Oral Questions	Pass/Refer
683 (CHB8)	Remove Hair Extensions	Practical Performances Oral Questions	Pass/Refer
686 (AH2)	Relax Hair	Practical Performances MCQ - Paper or online	Pass/Refer
687 (CHB13)	Fulfil Salon Reception Duties	Practical Performances Oral Questions	Pass/Refer

All assessment criteria and sample assessment materials for this qualification can be found [here](#)

Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in Table 1 and 2 of the specification) must be completed and awarded a Pass mark before the complete qualification can be certificated

The overall qualification is graded as a Pass

Controlled Assessment

All theory tests must be conducted in a controlled environment and follow the procedures defined by ITEC [here](#). The theory tests will be set and marked by ITEC

All practical assessments must be conducted in a controlled environment as defined by ITEC [here](#). The internal assessment will be conducted by the Centre's Assessor/Internal Verifier(s) and will be sampled by the ITEC External Verifier; however, the Centre is responsible for ensuring the assessment can operate seamlessly by organising the process as defined by ITEC in the Lecturer/Assessor Guidance Notes [here](#). The assessment form can be found under each individual unit within the qualification [here](#).

Failure to operate ITEC Examinations as documented in the ITEC policies and guidance notes may result in sanction(s) against the Centre e.g., withdrawal by ITEC for a particular qualification and/or withdrawal of ITEC recognition from the Centre due to maladministration and/or malpractice. Please see our policy [here](#).

Recommended Prior Learning

It is recommended that Learners should have achieved a level of education equivalent to five GCSEs at grade A*-C or a Level 1 NVQ Diploma in Hairdressing prior to commencing the VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing; however, exemptions may be made for adult returners with experience of the workplace.

Opportunities for Progression

Once Learners have achieved the VTCT Skills (ITEC) Level 2 NVQ Diploma in Hairdressing they may progress on to other VTCT Skills (ITEC) or equivalent qualifications at Level 2 or 3, for example:

- Level 3 Apprenticeship in Hairdressing
- Level 3 Diploma in Hairdressing
- Level 2 Certificate in Barbering
- Level 3 Certificate in Barbering
- Level 3 Certificate in African Hair Type

For further Awards, Certificates and Diplomas please go to www.itecworld.co.uk

Opportunities for Employment

There are opportunities for Hairdressers to find employment in a variety of areas:

- Senior Junior/Junior Stylist in Hairdressing Salons
- Salon Work in Hotels
- Cruise Liners
- Freelance Hairdressing

Please see the letters of support from the [National Hairdressers' Federation](#)

Relationship to National Occupational Standards

ITEC has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. ITEC has linked the qualification to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the Hairdresser at Level 2

Professional Body Membership and Insurance

The qualification was developed collaboratively with the Hair and Beauty Industry Authority (HABIA)

It is recognised for membership by:

- National Hairdressers' Federation (NHF)
- World Federation of Hairdressers
- Hairdressing Council (HC)
- Freelance Hairdressers' Association (FHA)