

## **VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy Make-up QAN 501/1282/X Specification**

### **Aims and Objectives**

The main aim of the VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy Make-up is to enable Learners to gain the necessary practical skills and knowledge in order to provide Beauty Therapy services to the general public and to gain employment in the Beauty Industry. The qualification is suitable for Learners aged 16 and over and is designed to provide occupational competence at Level 3. It also provides a sound platform into further learning at Levels 3 and 4

### **Content**

This qualification is for Learners who want to work within the Beauty Industry. The qualification consists of 4 mandatory units plus a selection of optional units covering a minimum of 155 hours of guided learning (GL). A minimum of 353 hours of guided learning are required to achieve the full qualification

The main skills the Learner will perform are:

- Creating and designing fashion and photographic make-up – to include planning and designing, developing and producing a range of make-up looks
- Providing skin camouflage services – to include consulting, planning and preparing, applying, instructing and advising the client on camouflage make-up and giving aftercare advice
- Monitoring health and safety – to include following health and safety instructions and controlling and monitoring risks
- Planning and implementing promotional activities – to include planning and preparing promotional activities, implementing promotional activities and selling products and services

The Learner will also develop knowledge about client care and communication which is essential to work and be successful in the Beauty Industry

The Learner will also be able to choose from a range of optional units to complete the qualification, for example:

- Provide Body Electrical Treatments
- Provide Facial Electrical Treatments
- Plan and Provide Airbrush Make-up
- Provide Female Intimate Waxing Services
- Provide Male Intimate Waxing Services
- Provide Single Eyelash Extension Treatments
- Provide UV Tanning Services
- Provide Indian Head Massage
- Carry out Massage using Pre-blended Aromatherapy Oils
- Provide Self-Tanning Services
- Provide Stone Therapy Treatments
- Contribute to the Financial Effectiveness of the Business

The qualification also provides:

- The related knowledge and understanding required to perform the Beauty Therapy skills listed above; in particular the anatomy and physiology of the body and common diseases and disorders that may affect when a client should or should not receive treatment
- Opportunities for Learners to focus on the development of their wider skills in a Beauty Therapy setting, such as; communicating with clients, working with others and problem solving
- Opportunities for Learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in employment as a Beauty Therapist

### Why Choose the VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy Make-up?

1. This Qualification combines the full range of skills and knowledge for the Learner seeking employment or self-employment as a Beauty Therapist at Level 3. This qualification is the only VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy Make-up that meets the current National Occupational Standards
2. This Qualification is listed in the Ofqual Register of Qualifications
3. This Qualification contains all the skills and knowledge required for employability at Level 3
4. Learners may progress on to the VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy General, the VTCT Skills (ITEC) Level 3 NVQ Diploma in Nail Services or the VTCT Skills (ITEC) Level 3 NVQ Diploma in Spa Therapy
5. This qualification also forms part of the Level 3 Beauty Therapy Apprenticeship. This qualification can be studied outside the apprenticeship by Learners who are unable to gain an apprenticeship position or are not eligible for an apprenticeship due to prior qualifications, but wish to be occupationally competent and employed as a Beauty Therapist
6. This qualification leads to employability and is the employer's preference with support from Beauty Therapy salons across the UK. It remains the qualification of choice amongst Further Education Colleges as local employers require it for their employees
7. This qualification is recognised by all relevant professional bodies within the Beauty Therapy Industry for membership and insurance purposes at Level 3

| Unit Number | Unit Title                                                              | Credit Value | Guided Learning (GL) |
|-------------|-------------------------------------------------------------------------|--------------|----------------------|
| 737 (B11)   | Design and Create Fashion and Photographic Make-up                      | 8            | 68                   |
| 738 (B22)   | Provide Specialist Skin Camouflage Services                             | 8            | 68                   |
| 537 (G22)   | Monitor Procedures to Safely Control Work Operations                    | 4            | 30                   |
| 549 (H32)   | Contribute to the Planning and Implementation of Promotional Activities | 5            | 32                   |

### Guided Learning for Mandatory Units - 198

### Total Qualification Time (TQT) for Mandatory Units - 254

Learners must also select units covering a minimum of 155 hours of guided learning from the following optional units:

| Unit Number | Unit Title                         | Credit Value | Guided Learning (GL) |
|-------------|------------------------------------|--------------|----------------------|
| 724 (B13)   | Provide Body Electrical Treatments | 12           | 106                  |

|              |                                                           |    |     |
|--------------|-----------------------------------------------------------|----|-----|
| 725<br>(B14) | Provide Facial Electrical Treatments                      | 12 | 106 |
| 728<br>(B12) | Plan and Provide Air-Brush Make-up                        | 8  | 62  |
| 729<br>(B26) | Provide Female Intimate Waxing Services                   | 5  | 44  |
| 730<br>(B27) | Provide Male Intimate Waxing Services                     | 5  | 44  |
| 731<br>(B15) | Provide Single Eyelash Extension Treatments               | 5  | 44  |
| 732<br>(B21) | Provide UV Tanning Services                               | 2  | 16  |
| 733<br>(B23) | Provide Indian Head Massage                               | 7  | 54  |
| 734<br>(B24) | Carry out Massage Using Pre-Blended Aromatherapy Oils     | 8  | 67  |
| 735<br>(B25) | Provide Self-Tanning Services                             | 3  | 27  |
| 736<br>(B28) | Provide Stone Therapy Treatments                          | 10 | 88  |
| 547<br>(G11) | Contribute to the Financial Effectiveness of the Business | 4  | 26  |

**Minimum Total Guided Learning including Optional Units – 353**

**Minimum Total Qualification Time (TQT) including Optional Units – 439**

**Total Credit Value for the Qualification - 44**

### **Guided Learning (GL)**

Guided Learning is the 'activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'. This includes 'the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training'

### **Total Qualification Time (TQT)**

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

### **Total Credit Value**

The total Credit Value for the qualification is equal to one tenth of the Total Qualification Time rounded to the nearest whole number.

### **Assessment**

This qualification will be internally and externally assessed using a range of assessment methods as set out in the table below:-

Table 1

| <b>Unit Number</b> | <b>Unit Title</b>                                                       | <b>Assessment</b>                               | <b>Grading</b>           |
|--------------------|-------------------------------------------------------------------------|-------------------------------------------------|--------------------------|
| 737<br>(B11)       | Design and Create Fashion and Photographic Make-up                      | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 738<br>(B22)       | Provide Specialist Skin Camouflage Services                             | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 537<br>(G22)       | Monitor Procedures to Safely Control Work Operations                    | Practical assessment plus oral questions        | Pass/Refer               |
| 549<br>(H32)       | Contribute to the Planning and Implementation of Promotional Activities | Practical assessment plus oral questions        | Pass/Refer               |

#### Optional Units

Table 2

| <b>Unit Number</b> | <b>Unit Title</b>                                     | <b>Assessment</b>                               | <b>Grading</b>           |
|--------------------|-------------------------------------------------------|-------------------------------------------------|--------------------------|
| 724<br>(B13)       | Provide Body Electrical Treatments                    | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 725<br>(B14)       | Provide Facial Electrical Treatments                  | Practical assessment plus MCQ – online or paper | Pass/Refer<br>Pass/Refer |
| 728<br>(B12)       | Plan and Provide Air-Brush Make-up                    | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 729<br>(B26)       | Provide Female Intimate Waxing Services               | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 730<br>(B27)       | Provide Male Intimate Waxing Services                 | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 731<br>(B15)       | Provide Single Eyelash Extension Treatments           | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 732<br>(B21)       | Provide UV Tanning Services                           | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 733<br>(B23)       | Provide Indian Head Massage                           | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 734<br>(B24)       | Carry out Massage using Pre-Blended Aromatherapy Oils | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 735<br>(B25)       | Provide Self-Tanning Services                         | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |

|              |                                                           |                                                 |                          |
|--------------|-----------------------------------------------------------|-------------------------------------------------|--------------------------|
| 736<br>(B28) | Provide Stone Therapy Treatments                          | Practical assessment plus MCQ – paper or online | Pass/Refer<br>Pass/Refer |
| 547<br>(G11) | Contribute to the Financial Effectiveness of the Business | Practical assessment plus oral questions        | Pass/Refer               |

All assessment criteria and sample assessment materials for this qualification can be found on the VTCT Skills website

### Grading of the Qualification

All assessment tasks required for each mandatory unit of the qualification (detailed in Table 1 of the specification) and each selected optional unit covering a minimum of 155 hours (detailed in Table 2 of the specification) must be completed and awarded a Pass mark before the complete qualification can be certificated

The overall qualification is graded as a Pass

### Controlled Assessment

All theory tests must be conducted in a controlled environment and follow the procedures defined by VTCT Skills. The theory tests will be set and marked by VTCT Skills

The practical assessment will be conducted by the Centre's Assessor/Internal Verifier(s) and will be sampled by the VTCT Skills External Verifier; however, the Centre is responsible for ensuring the assessment can operate seamlessly by organising the process as defined by VTCT Skills in the Lecturer/Assessor Guidance Notes. The assessment form can be found under each individual unit within the qualification on the VTCT Skills website

### Recommended Prior Learning

It is recommended that Learners should have achieved a level of education equivalent to five GCSEs at grade A\*-C or a Level 2 NVQ Diploma in Beauty Therapy prior to commencing the VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy – Make-up; however, exemptions may be made for adult returners with experience of the workplace.

### Opportunities for Progression

Once Learners have achieved the VTCT Skills (ITEC) Level 3 NVQ Diploma in Beauty Therapy Make-up they may progress on to other VTCT Skills or equivalent qualifications at Level 3 and 4, for example:

- Level 3 NVQ Diploma in Beauty Therapy – General
- Level 3 NVQ Diploma in Spa Treatments
- Level 3 NVQ Diploma in Nail Services
- Level 4 Diploma in Spa and Salon Management
- Level 4 Diploma in Advanced Skincare

For further Awards, Certificates and Diplomas please go to [www.vtctskills.org.uk](http://www.vtctskills.org.uk)

### Opportunities for Employment

There are opportunities for Beauty Therapists to find employment in a variety of areas:

- Beauty salons
- Hotels
- Health clubs

- Spas
- Cruise liners

Please see the letter of support from a centre within the industry, [White Rose School of Health and Beauty](#)

### **Relationship to National Occupational Standards**

VTCT Skills has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. VTCT Skills has linked the qualification to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the Beauty Therapist at Level 3

### **Professional Body Membership and Insurance**

Professional Indemnity and Public Liability Insurance can be obtained via The Complementary Therapist Association ([www.CThA.com](http://www.CThA.com)) and other Industry Associations who recognise the VTCT Skills Diploma