

**VTCT Skills (ITEC) Level 1 Certificate in Hairdressing and Barbering  
QAN 601/5816/5  
Specification**

### **Aims and Objectives**

The main aim of the VTCT Skills (ITEC) Level 1 Certificate in Hairdressing and Barbering is to enable Learners to gain the necessary practical skills and knowledge required by the Hairdressing Industry. The qualification is suitable for Learners aged 16 and over and is designed to provide occupational competence at Level 1. It also provides a sound platform into further learning at Level 2

### **Content**

This qualification is for Learners who want to work within the Hairdressing Industry. The qualification consists of 4 units, all of which are mandatory; Learners must also select optional units covering a minimum of 77 hours of Guided Learning (GL). A total of 208-229 Guided Learning Hours are required to achieve the full qualification

The main skills you will learn to perform are:

- Shampoo and Condition Hair - how to massage the hair and scalp correctly to cleanse, condition and treat the client's hair
- Styling Women's Hair - develop basic styling techniques and recognition of key influencing factors associated with styling
- Styling Men's Hair - develop skills to create a range of looks, including straightening and finger styling and the use of finishing products

You will also learn about related health and safety, client care and communication skills which are essential to work and be successful in the Hairdressing Industry

This qualification also provides:

- the related knowledge and understanding required to perform the hairdressing skills outlined above
- opportunities for Learners to focus on the development of their wider skills in a hairdressing setting such as communicating with clients, working with others and problem solving
- opportunities for Learners to develop a range of skills, techniques, personal qualities and attitudes essential for successful performance in employment in the Hairdressing Industry

### **Why Choose the VTCT Skills (ITEC) Level 1 Certificate in Hairdressing and Barbering 601/5816/5?**

1. This qualification combines the full range of skills and knowledge for the Learner seeking employment or self-employment as a Hairdresser and Barber at Level 1
2. This qualification is listed on the OFQUAL Regulated Qualification Framework
3. This qualification contains all of the skills and knowledge required for employability at Level 1
4. This qualification does not form part of an Apprenticeship
5. This qualification is recognised by all relevant professional bodies within the Hairdressing Industry for membership and insurance purposes at Level 1

| Unit Number | Mandatory Units                                                  | Credit Value | Guided Learning (GL) |
|-------------|------------------------------------------------------------------|--------------|----------------------|
| 661         | Prepare for Hair Services and Maintain Work Areas                | 3            | 26                   |
| 662         | Contribute to the Development of Effective Working Relationships | 3            | 25                   |
| 665         | Blow Dry Hair                                                    | 4            | 40                   |
| 668         | Shampoo and Condition Hair                                       | 4            | 40                   |

**Guided learning for Mandatory Units – 131**

**Total Qualification Time for Mandatory Units – 140**

Learners must also select optional units covering a minimum of 77 hours of Guided Learning (GL) to achieve this qualification

| Unit Number | Optional Units                                     | Credit Value | Guided Learning (GL) |
|-------------|----------------------------------------------------|--------------|----------------------|
| 660         | Assist with Relaxing Services                      | 5            | 50                   |
| 663         | Assist with Salon Reception Duties                 | 4            | 38                   |
| 664         | Assist with Hair Colouring and Lightening Services | 5            | 48                   |
| 666         | Plait and Twist Hair Using Basic Techniques        | 4            | 40                   |
| 667         | Assist with Perming Services                       | 5            | 48                   |
| 683         | Remove Hair Extensions                             | 5            | 48                   |
| 670         | Assist with Shaving Services                       | 5            | 39                   |

**Total Guided Learning including optional units (GL) – 208**

**Total Qualification Time including optional units (TQT) – 230**

**Total Credit Value for the qualification – 23**

### Guided Learning (GL)

Guided Learning is the activity of a Learner in being taught or instructed by – or otherwise participating in education or training under the immediate guidance or supervision of – a Lecturer, Supervisor, Tutor or other appropriate provider of education or training. This includes the activity of being assessed if the assessment takes place under the immediate guidance or supervision of a Lecturer, Supervisor, Tutor or other appropriate provider of education or training

### Total Qualification Time (TQT)

Total Qualification Time is the number of notional hours which represents an estimate of the total amount of time that could reasonably be expected to be required in order for a Learner to achieve and demonstrate the achievement of the level of attainment necessary for the award of the qualification

### Assessment

This qualification will be internally and externally assessed using a range of assessment methods as set out in Tables 1 and 2 below:

Table 1

| Unit Number | Mandatory Units                                                  | Assessment                                      | Grading       |
|-------------|------------------------------------------------------------------|-------------------------------------------------|---------------|
| 661         | Prepare for Hair Services and Maintain Work Areas                | Practical performances<br>Oral Questions        | Pass or Refer |
| 662         | Contribute to the Development of Effective Working Relationships | Practical performances<br>Oral Questions        | Pass or Refer |
| 665         | Blow Dry Hair                                                    | Practical performances<br>Assignment            | Pass or Refer |
| 668         | Shampoo and Condition Hair                                       | Practical performances<br>MCQ – paper or online | Pass or Refer |

Optional Units

Table 2

| Unit Number | Optional Units                                     | Assessment                                      | Grading       |
|-------------|----------------------------------------------------|-------------------------------------------------|---------------|
| 660         | Assist with Relaxing Services                      | Practical performances<br>MCQ – paper or online | Pass or Refer |
| 663         | Assist with Salon Reception Duties                 | Practical performances<br>MCQ – paper or online | Pass or Refer |
| 664         | Assist with Hair Colouring and Lightening Services | Practical performances<br>Oral Questions        | Pass or Refer |
| 666         | Plait and Twist Hair Using Basic Techniques        | Practical performances<br>Assignment            | Pass or Refer |
| 667         | Assist with Perming Services                       | Practical performances<br>Oral Questions        | Pass or Refer |
| 683         | Remove Hair Extensions                             | Practical performances<br>Oral Questions        | Pass or Refer |
| 670         | Assist with Shaving Services                       | Practical performances<br>Oral Questions        | Pass or Refer |

### Grading of the Qualification

All assessment tasks required for each unit of the qualification (detailed in Tables 1 and 2 of the specification) must be completed and awarded a Pass mark before the complete qualification can be certificated

The overall qualification is graded as a Pass

## **Controlled Assessment**

All theory tests must be conducted in a controlled environment and follow the procedures defined by VTCT Skills. The theory tests will be set and marked by VTCT Skills

All final internal practical assessments must be conducted in a controlled environment as defined by VTCT Skills. The practical examination will be conducted by an VTCT Skills Examiner; however, the Centre is responsible for ensuring the examination can operate seamlessly by organising the process as defined by VTCT Skills in the Lecturer Guidance Notes. The marking criteria and marking scheme can be found on the VTCT Skills website. How to operate a final practical assessment can be found on the VTCT Skills website.

Failure to operate VTCT Skills Examinations as documented in the VTCT Skills policies and guidance notes may result in sanction(s) against the Centre e.g., withdrawal by VTCT Skills for a particular qualification and/or withdrawal of VTCT Skills recognition from the Centre due to maladministration and/or malpractice. Please see our policy on the VTCT Skills website.

## **Recommended Prior Learning**

It is recommended that Learners have achieved a level of education equivalent to five GCSEs at grades A\*-C prior to commencing the VTCT Skills NVQ Level 1 Certificate in Hairdressing and Barbering; however, exemptions may be made for adult returners with experience of the workplace

## **Opportunities for Progression**

Once Learners have achieved the VTCT Skills Level 2 Diploma in Hairdressing and Barbering they may progress on to other VTCT Skills or equivalent qualifications at Level 2 or 3, for example:

- NVQ Level 2 Hairdressing
- NVQ Level 2 in Barbering
- NVQ Level 3 in Hairdressing
- Level 2 in Hairdressing
- Level 3 Diploma in Barbering
- Level 3 in Hairdressing

This qualification enables Holders to operate as Hairdresser or Barber Assistant and gain employment in Hairdressing Salons, Hotels and Spa's

## **Opportunities for Employment**

There are opportunities for Hairdressers to find employment in a variety of areas:

- Improver/Senior Junior/Junior Stylist Hairdressing Salons

## **Relationship to National Occupational Standards**

VTCT Skills has mapped to National Occupational Standards where they exist and has ensured that best practice in the workplace has been reflected in the qualification. VTCT Skills has linked the qualification to the relative job roles as well as ensuring that the qualification reflects the required level of knowledge and ability for the Hairdresser at Level 1

## **Professional Body Membership and Insurance**

- Holders can apply for membership of the Hairdressers' Federation